

LIST OF CERTIFICATE COURSES

Year 1 (2022-2023)				
Name of Certificate/ course offered and online courses of MOOCs, SWAYAM, NPTEL etc. where the students of the institution have enrolled and successfully completed	Course Code (if any)	Year of offering/study	Period (from date - to date)	Duration of course
NAASCOM"Certificate in Domestic Data Entry Operator (DDEO) Under National Association of Software and Service Companies (NASSCOM) and Serampore Girls' College "	DDEO	2022-2023	22 August 2022 - 03 May	6 months
Certificate in Computer Application conducted by Serampore Girls' College and West Bengal Electronics Industry Development Corporation Limited (WEBEL) Govt of West Bengal Undertaking)	CCA	2022-2023	3 Dec 2022-31 May 2023	6 months (150 hours)
<u>Add on Course on TRANSLATION STUDIES conducted by Department of Sanskrit, Serampore Girls' College</u>	N/A	2022-2023	13 March 2023 - 21 March 2023	32 hrs
<u>Add on Course on TRANSLATION STUDIES conducted by Department of English, Serampore Girls' College</u>	N/A	2022-2023	13.March 2023- 18 March	32 hrs
"Communicative English (CICE)" Course in collaboration with Netaji Subhas Open University (NSOU) at Serampore Girls' College	CICE	2022-2023	18 Dec 2021- 26 March 2	42 HOURS
"Employability and Domain Skill Training" in collaboration with Mahindra Pride classroom (NAANDI Foundation, Mahindra CSR program) at Serampore Girls' College	N/A	2022-2023	10 August 2022 -18 Augu	40 HOURS
"Employability skills- English at Work" in collaboration with Mahindra Pride classroom (NAANDI Foundation, Mahindra CSR program) at Serampore Girls' College	N/A	2022-2023	27th Feb 2023- 4 th Marc	40 HOURS
"Employability skills Training Program" in collaboration with Mahindra Pride classroom (NAANDI Foundation, Mahindra CSR program) at Serampore Girls' College	N/A	2022-2023	21st Nov 2022- 29th Nov	30 HOURS
Ten days spoken Sanskrit series	N/A	2022-2023	8 May 2023- 17 May	10 days
10 day's certificate course on Self Defence	NA	2022-2023	10th May 2023 to 20th Ma	30 hours
Year 2 (2021-2022)				

"Communicative English (CICE)" Course in collaboration with Netaji Subhas Open University (NSOU) at Serampore Girls' College	CICE	2021-2022	18 Dec 2021- 26 March 2022	42 HOURS
Certificate in Domestic Data Entry Operator (DDEO) Under National Association of Software and Service Companies (NASSCOM) and Serampore Girls' College	DDEO	2021-2022	1 Oct 2021-25 April 2022	6 MONTHS
Certificate Course of Yoga Instructor conducted by Beauty and wellness sector skill council (B &WSSC), Government of India, National skill development corporation (NSDC) under Skill India Program and Serampore Girls College	N/A	2021-2022	22 oct 2021- 14 March 2022	6 MONTHS
Year 3 (2020-2021)				
IIRS(Indian Institute of Remote Sensing)-ISRO Outreach Programme-e-learning courses	NA	2022-2023	6 Th July 2020 to present	Ongoing
Year 4 (2019-2020)				
Certificate in Information Technology Application (CITA) Under Department of Youth Services and Sports, Govt. of West Bengal and Serampore Girls' College Youth Computer Training Centre	CITA	2020	29 Jan 2020-5 June 2020	6 months
"Communicative English (CICE)" Course in collaboration with Netaji Subhas Open University (NSOU) at Serampore Girls' College	CICE	2019-2020	13 Aug 2019-19 Nov 2019	42 HOURS
COURSE in KARATE TRAINING	NA	2018-2019	1 Aug 2019- 27 Feb 2020	5 months
Year 5 (2018-2019)				
(CITA)Certificate in Information Technology Application	CITA	2018-2019	29 Jan 2019-5 June 2019	6 months
COURSE in KARATE TRAINING	NA	2018-2019	1 Aug 2018- 19 Dec 2018	1 year

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 1.1.1



CERTIFICATE COURSE REPORT 2022-2023

Certificate Course Report

Certificate in Domestic Data Entry Operator (DDEO)

Under National Association of Software and Service Companies (NASSCOM)

and Serampore Girls' College

ACADEMIC SESSION: 2022-2023

Name of the Course: Certificate in Domestic Data Entry Operator (DDEO) NSQF LEVEL 4

Course Objective: To have basic knowledge of

- i. Fundamentals of Computer
- ii. Operating System: Windows Vista
- iii. MS office 2007
- iv. Undertake data entry services
- v. Manage your work to meet requirements
- vi. Maintain a healthy and safe and secure working environment
- vii. Employability and entrepreneurship skills.

Date: 22/08/2022 to 03/05/2023

Duration: 6 months

Centre: Computer center, Serampore Girls' College

No. of Students Enrolled: 38

No. of Students appeared in final exam: 20 / **No. of Students passed:** 17

Course Module: Annexure Attached

Course Fees: Rs.500/-

Date of Exam: 03/05/2023

Name of the Trainers:

- i. Mrs. Nabamita Nath (Ghosh) (Dept of Computer Science, Serampore Girls' College)
- ii. Indrani Guha (Dept of Electronics, Serampore Girls' College)
- iii. Mrityika Nandy (Dept of Pol Science, Serampore Girls' College)
- iv. Dr. Aritra Ghosh (Dept of Sociology, Serampore Girls' College)
- v. Dr. Uttam Halder (Dept of Economics, Serampore Girls' College)
- vi. Dr. Soma Roy (Principal, Serampore Girls' College)

((Teachers i and ii are certified trainers by NSDC))

Course Outcome:

Students was able to understand and use Windows system, Basic computer applications, MS office and acquired the skill of working as data entry operator.

Signature of Principal
Serampore Girls College

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

University Grant Commission

approved

NSQF Skill Based Programme

CERTIFICATE COURSE

IN

“Data Entry Operator”

(a formal skill development initiative)

at

SERAMPORE GIRLS’ COLLEGE

(Affiliated to University of Calcutta)

Academic Session - 2020-21



Eligibility: Only for women, Minimum 10+2 (HS pass), No Age Limit

Duration of the course: 6 months

Course Fee & Intake Capacity

Monthly fee: Rs. 500/- , Intake Capacity - 30

Admission Fee:

At the time of admission:

Rs. 1300/- (Admission Fee Rs.300 + 2 months fees Rs. 1000)

Date of admission: 19th & 20th Oct, 2020 (Offline, in college office)

Online admission: from 16th Oct to 21st Oct 2020.

Offline mode of Payment: By Cash (at college office)

Online mode of Payment: Bank Transfer

Online admission and payment mode is given on web portal

www.seramporegirlscollege.org

Documents required during offline admission at college:

- 1. Passport Photo (2 copies)**
- 2. 10th Marksheet & Admit Card**
- 3. HS Marksheet**
- 4. Voter ID/ Adhaar Card**

(All testimonials should be produced in original with xerox copies)

Class Hours: 11 am to 3 pm (Monday to Friday)

Teaching faculty: NSDC & UGC Approved Faculty & Trade Experts

**Assessment & Certification by : IT Sector Skill Council NASSCOM
under National Skill Development Corporation.**

Future scope of engagement:

**Job in IT-BPM industry, Marketing Companies, Hospital &
Healthcare Service Providers, Corporate Businesses (MNC), Schools,
Bank & Public Sectors and every office and organizations.**

**Special opportunity: Placement interview will be organized by
various reputed companies after successful completion of course**

Memorandum of Understanding

Between

SERAMPORE GIRLS' COLLEGE

and

NASSCOM / IT-ITES SECTOR SKILLS COUNCIL NASSCOM

For

Assessments and Certification on NSQF Levels/Qualification Packs (QP) and National Occupational Standards (NOS) under the TPA Project

This Memorandum of Understanding (MoU) has been made and agreed upon between the Parties mentioned below, signed on 16th May 2023

BETWEEN

National Association of Software and Service Companies (NASSCOM) having its head office at the NASSCOM Plots 7-10, Sector 126, Noida, UP – 201303, India (hereinafter called "NASSCOM"), represented by the Executive Director IT-ITeS Sector Skills Council NASSCOM, which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the ONE PART

AND

Dr. SOMA ROY, Principal represented by the **SERAMPORE GIRLS' COLLEGE** (hereinafter referred to as "Second Party") which expression shall unless repugnant to the context or meaning thereof, include its successor in office, legal representatives and permitted assigns of the SECOND PART

Background and Purpose

SERAMPORE GIRLS' COLLEGE has been established in the state of **West Bengal** for skilling youth to carry forward the skill development initiatives in a co-ordinated manner.

Whereas **IT-ITeS Sector Skills Council NASSCOM (SSC NASSCOM)**, the skill standard setting body of the IT-BPM Industry, is an integral part of NASSCOM in the education & skill development initiative. SSC NASSCOM works with its industry members and assist academic and skill development institutions to help improve the quality and quantity of the employable workforce available to this industry.

NASSCOM/SSC NASSCOM and SERAMPORE GIRLS' COLLEGE and will hence forth be referred to independently as the 'First Party' and 'Second Party' respectively and collectively as the 'Parties'.

Soma Roy,
Principal
Serampore Girls' College
Serampore, Hooghly

amicably through mutual consultation or negotiation/s between the Parties, without reference to any third Party. Any other aspects not covered in this MoU, relevant to this program, and disputes etc arising about any aspect of the MoU shall be settled through mutual consultation and MoU, by the Parties to this MoU. In case a settlement is not arrived at, all disputes or differences arising between the parties in relation to the interpretation, meaning or effect of this MoU, or to any breach thereof and remain unresolved after the intervention of the representatives of the Parties, shall be referred to arbitration under the aegis of the Indian Council of Arbitration at New Delhi (ICA). The Rules of the ICA shall govern the arbitral proceedings between the Parties. The arbitration proceedings shall be conducted in English and the venue for the arbitration proceedings shall be New Delhi.

3. This MoU will come into effect on the date of digitally signed by both Parties concerned and shall remain valid for a period of one year.
4. This MoU may be changed at any time by mutual agreement of the Parties concerned in writing. It shall be reviewed three months before the expiry of the 'MoU' or at a time mutually agreed upon by the Parties concerned for a possible renewal.

F. Termination

1. Either Party may terminate this MoU with 30 days prior written notice to the other Party. On termination of this MoU both Parties shall discontinue using the marks and rights arising or accruing from the terms of this MoU.
2. The termination of this MoU shall be without prejudice to the accrued rights and obligations of the Parties and all such accrued rights and obligations shall remain in full force and effect and be enforceable notwithstanding such expiry or termination.

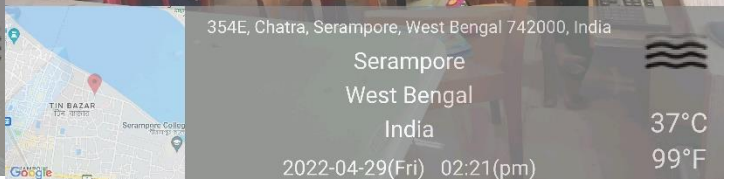
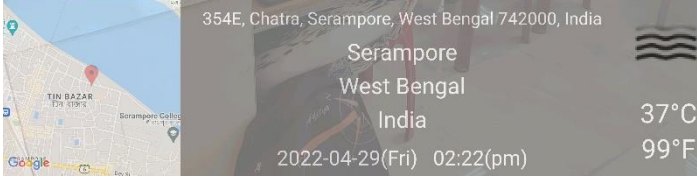
Both the Parties have signed this MoU on _16th_May 2023 as mentioned above.

<p>For SERAMPORE GIRLS' COLLEGE</p> <p><u>S Roy</u> Dr. Soma Roy (May 20, 2023 12:22 GMT+5.5)</p> <p>Name: Dr. SOMA ROY</p> <p>Second Party</p> <p>Designation: Principal</p> <p>State: West Bengal</p> <p>Organisation Name: Serampore Girls' College</p> <p>Stamp:</p> <p>Dated: 16th May 2023</p>	<p>For NASSCOM</p> <p><u>Upmith</u> Upmith (May 18, 2023 21:33 GMT+5.5)</p> <p>Name: Mr Upmith Singh</p> <p>First Party</p> <p>Designation: Head Strategy & Operations</p> <p>State: Uttar Pradesh</p> <p>Organisation Name: IT- ITeS Sector Skills Council NASSCOM</p> <p>Stamp:</p> <p>Dated:</p>
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Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 1.4.1



Certificate in Domestic Data Entry Operator (DDEO) classroom

Soma Roy,
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

(Estd.: 1981)

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.

E-mail : serampore_girls_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No.

Date 26/05/2023.

Notice for Final Assessment of Domestic Data Entry Operator (DDEO) Course

1. The final assessment will be held by National Association of Software and Service Companies (NASSCOM) on **3rd June, 2023 (Saturday)** at Computer Centre of college.
2. All students who submitted examination fees must report at Computer Centre **within 9 am positively**.
3. There will be no other day for examination.
4. Students are advised to take sufficient preparation by going through the study materials.
5. Students must bring the following documents on the assessment day, otherwise the examination will be cancelled.
 - ✓ **Aadhar Card (Original and a Xerox copy)**
 - ✓ **Passport size photo (1 copy)**
6. Students must carry face mask with them in the assessment day.

Suman Roy 26/5/23.

Principal
Serampore Girls' College
Serampore, Hooghly

Nabamita Nath (Ghosh)
Trainer.

Serampore Girls' College

Attendance Sheet for the Final Assessment of Domestic Data Entry Operator (DDEO) Course (2nd Session)

Sl No.	Candidate Name	Semester / Pass out (Year)	Roll No.	Signature of the Candidate
1	MOUMA DAS	6 th Semester	12	Mouma Das.
2	NISHA GOSWAMI	Pass Out (2022)	17	Nisha Goswami
3	SAMPITA DHAR	4 th semester	03	Sampita Dhan
4	SUROPAMA DAS	Pass out (2022)	20	Suropama Das.
5	JYOTI KHANRAH	Pass Out (2022)	18	Jyoti Khanraha
6	FALGUNI GAYEN	6 th sem	16	Falguni Gayen
7	RIYA MAITY	Pass out (2017)	14	Riya Maity
8	SNEHA DAS	Pass out (2022)	19	Sneha Das
9	NAMRATA DEY	Namrata Dey 6 th sem	15	Namrata Dey
10	SNEHASHREE SAMANTA	6 th semester	33	Snehashree Samanta
11	ADITI NANDI	Pass Out (2022)	34	Aditi Nandi
12	SUNETRA BHUKTA	6 th Semester	27	Sunetra Bhukta
13	SUDESHNA PAL	6 th semester	22	Sudeshna Pal
14	ARPITA GOLDAR	6 th semester	08	Arpita Goldar
15	POUMITA CHANDA	Pass out (2022)	10	Poumita Chanda
16	ANKITA SANTRA	6 th Semester	28	Ankita Santra
17	RUPASREE BAGUI	6 th Semester	35	Rupasree Bagui
18	MANISHA CHAIN	Manisha 6 th Sem	23	Manisha Chain
19	PIYALI PAL	6 th Semester	36	Piyali Pal
20	KUMKUM SINGH	6 th Semester	13	Kumkum Singh.

Date : 03.06.2023

Proctor Signature

Nashikor Alam

REGISTER OF ATTEND-
FOR THE MONTH

Serial No.	Roll No.	NAME OF PUPILS	Sl. No. & dt. of Adm. in the Adm. Reg.	ATTEND -															
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	01	Tanushree Halder	(1)	1	2					2	4	5	6	7	8				
	02	Suvasitina Mukherjee	(2)	1	2					2	4	5	6	7	8				
	03	Sampada Dhare	(3)							1	2	3	4	5	6	7	8		
X	B	04 Ishrita D Nandy	(4)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
X	B	05 Suvasitina Mukherjee	(5)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
X	B	06 Hritika Malakre	(6)	1	2	3	4					5	6	7	8				
B		07 Sukriti Kundu	(7)	1	2	3	4					5	6	7	8				
	08	Arcpita Goldare	(8)	1	2	3	4	5	6	7	8	9	10						
	09	Jitli Das	(9)				1	2	3	4	5	6	7	8	9	10			
	10	Pounita Charda	(10)	1	2	3	4	5	6	7	8	9	10						
X		11 Anisha Bera	(11)	1	2	3	4	5	6	7	8	9	10	12					
	12	Mauma Das	(12)			1	2					3	4	5	6				
	13	Kumkum Singh	(13)			1	2					3	4						
	14	Riya Maity	(14)	1	2					3	4	5	6	7	8	10			
	15	Namrata Dey	(15)			1	2					3	4						
	16	Falguni Gayen	(16)			1	2					3	4						
B		17 Nisha Goswami	(17)			1	2					3	4	5	6				
B		18 Jyoti Khandra	(18)	1	2	3	4	5	6	7	8	9	10						
B		19 Sneha Das	(19)			1	2	3	4	5	6	7	8						
B		20 Supropoma Das	(20)	1	2	3	4	5	6	7	8	9	10	12					
X		21 Riya Manna	(21)	1	2	3	4												
	22	Sudeshna Pal	(22)	1	2					3	4			5	6				
	23	Manisha Choin	(23)			1	2	3	4										
X	X	24 Jaita Singh	(24)					1	2					3	4				
X		25 Neha Choudhury	(25)					1	2	3	4	5	6						
X		26 Anushree Chatterborty	(26)					1	2	3	4	5	6						
	27	Sunetra Bhusta	(27)	1	2					3	4	5	6						
	28	Anusita Samtra	(28)	1	2	3	4					5	6	7	8				
X		29 Neha Kumari Das	(29)	1	2	3	4					5	6	7	8				
X		30 Simran Kumari Shaw	(30)	1	2	3	4	5	6	7	8	9	10						
X	B	31 Rida Mistrey	(31)	1	2	3	4	5	6	7	8	9	10	12					
X	B	32 Suchismita Chatterjee	(32)	1	2	3	4	5	6	7	8	9	10						
	33	Snehasree Samanta	(33)	1	2					3	4	5	6	7	8	10			
B		34 Aditi Nandy	(34)	1	2					3	4	5	6	7	8	10			
	35	Rupashree Bayui	(35)	1	2	3	4	5	6	7	8	9	10						
	36	Piyali Pal	(36)	1	2	3	4	5	6	7	8	9	10	12					
X	B	37 Sumayara Chatterborty	(37)	1	2	3	4	5	6	7	8	9	10						
X	B	38 Puja Pandit	(38)	1	2	3	4	5	6	7	8	9	10						
	39																		
	41																		

No. Present daily

No. Absent daily

TOTAL

Hindus -

Muslims -

+ Others -

No. of Free Students -

No. of 1/2 Free Students -

Students class attendance

REGISTER OF ATTENDANCE FOR THE MONTH

Serial No.	Roll No.	NAME OF PUPILS
	01	Tanushree Halder
	02	Swastika Mukherjee
	03	Sampada Dhar
x	04	Ishrita D Nandy
x	05	Swastika Mukherjee
x	06	Hritika Malakre
	07	Sukruti Kundu
	08	Arcita Goldar
	09	Titli Das
	10	Pounita Charda
x	11	Aishya Bera
	12	Mauma Das
	13	Kumkum Singh
	14	Riya Maity
	15	Namrata Dey
	16	Falguni Gayen
B	17	Nisha Goswami
B	18	Jyoti Khandra
B	19	Sneha Das
B	20	Suparna Das
x	21	Riya Manna
	22	Sudeshna Pal
	23	Manisha Choin
x	x	Joita Singh
x	25	Neha Choudhury
x	26	Anushree Chatterjee
	27	Sunetra Bhakta
	28	Ankita Samra
x	29	Neha Kumari Das
x	30	Simran Kumari Shaw
x	31	Rita Mistrey
x	32	Suchismita Chatterjee
	33	Snobashree Samanta
	34	Aditi Nandy
	35	Purushree Baryai
	36	Piyali Pal
x	37	Sumayana Chatterjee
x	38	Puja Pandit
	39	
	41	
		No. Present daily ...
		No. Absent daily ...
		TOTAL ...

Roll No.	02/09		05/09		12/09		14/09		16/09		19/09		ATTEND -						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	1	2								5	6			7	8				
2	1	2	3	4								5	6						
3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
6	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
9	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
10			1	2	3	4	5	6											
11	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
12	1	2							3	4									
13	1	2							3	4	5	6							
14	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
15			1	2					3	4	5	6							
16			1	2					3	4									
17			1	2					3	4								5	6
18	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
19			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
20	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
21	1	2			3	4													
22	1	2			3	4					5	6	7	8					
23					1	2	3	4											5
24																			
25						1	2	3	4	5	6	7	8	9	10	11	12	13	14
26						1	2	3	4	5	6	7	8	9	10	11	12	13	14
27										1	2	3	4	5	6				
28							1	2	3	4									5
29	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
32	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
33	1	2			3	4					5	6	7	8					
34	1	2			3	4					5	6	7	8					
35	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
36	1	2	3	4	5	6				7	8	9	10	11	12	13	14	15	16
37	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
38	1	2			3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Students delcaration form

Declaration Form

This is to inform that below mentioned candidate/s are carrying the original copy of Government ID Proof (Aadhar Card), but Aadhar card have face pics not clear/childhood pic/clearly not readable form.

I do confirm that the candidate/s is/are genuine, and request you to kindly consider and allow them to appear for the exam.

Candidate ID	Candidate Name	Aadhaar No.
790933958975	Aditi Nandi	790933958975
513066321024	Ankita Santra	513066321024
496555371917	Arpita Goldar	496555371917
725625650634	Falguni Gayen	725625650634
710694349745	Jyoti Khanrah	710694349745
785799897579	Kumkum Singh	785799897579
845942861144	Manisha Chain	845942861144
858323679864	Mouma Das	858323679864
945115715446	Namrata Dey	945115715446
685681297105	Nisha Goswami	685681297105
323659485510	Piyali Pal	323659485510
349014175971	Poumita Chanda	349014175971
244760970742	Riya Maity	244760970742
350687551153	Rupasree Bagui	350687551153
395684338786	Sampita Dhar	395684338786
326488408758	Sneha Das	326488408758
823692979433	Snehashree Samanta	823692979433
926717108232	Sudeshna Pal	926717108232
520019768486	Sunetra Bhukta	520019768486
693341527994	Suropama Das	693341527994

Training Partner Sign & Stamp

Date: 03/06/2023

Principal
Serampore Girls' College
Serampore, Hooghly



Students delcaration form

Pagecount:1

NSDC ATTENDANCESHEET

SHL

Training Provider Name: SERAMPORE GIRLS COLLEGE

Batch ID: UNIVTPA0300

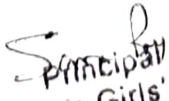
Centre ID TC-1964

Job Role/QP :DOMESTIC DATA ENTRY OPERATOR Sector:IT/ITES City: SERAMPORE

State: WEST BENGAL

Date: 03.06.2023

Sr.No.	Candidate Name	Unique ID	Gender	Theory Amcat ID	Practical Amcat ID
1	Aditi Nandi	AM_IT_2084280	F	395373700 910374	—
2	Ankita Santra	AM_IT_2084285	F	395373700 442748	—
3	Arpita Goldar	AM_IT_2084283	F	395373700 406860	—
4	Falguni Gayen	AM_IT_2084275	F	395373700 841909	—
5	Jyoti Khanrañ	AM_IT_2084274	F	395373700 180619	—
6	Kumkum Singh	AM_IT_2084289	F	395373700 794082	—
7	Manisha Chain	AM_IT_2084287	F	395373700 560941	—
8	Mouma Das	AM_IT_2084270	F	395373700 399064	—
9	Namrata Dey	AM_IT_2084278	F	395373700 576386	—
10	Nisha Goswami	AM_IT_2084271	F	395373700 081961	—
11	Piyali Pal	AM_IT_2084288	F	395373700 627042	—
12	Poumita Chanda	AM_IT_2084284	F	395373700 690597	—
13	Riya Maity	AM_IT_2084276	F	395373700 666306	—
14	Rupasree Bagui	AM_IT_2084286	F	395373700 068532	—
15	Sampita Dhar	AM_IT_2084272	F	395373700 072316	—
16	Sneha Das	AM_IT_2084277	F	395373700 902428	—
17	Snehashree Samanta	AM_IT_2084279	F	395373700 518881	—
18	Sudeshna Pal	AM_IT_2084282	F	395373700 217092	—
19	Sunetra Bhukta	AM_IT_2084281	F	395373700 262310	—
20	Suropama Das	AM_IT_2084273	F	395373700 390639	—
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					


 3/6/23
 Serampore Girls' College
 Serampore, Hooghly



Declaration from Training Center

Batch Name:

Batch Number: UNIVTPA 0300

Date of Assessment: 03/06/2022

VTP Name: SERAMPORE GIRLS COLLEGE

Center Name/Address SERAMPORE GIRLS COLLEGE, SERAMPORE

I Dr. Soma Roy

official representative of SERAMPORE GIRLS COLLEGE VTP, and designated as PRINCIPAL hereby declare that:

1. We have conducted training for all the student under the batch ID UNIVTPA 0300 as per the qualification criteria defined for the QP Nos _____
2. Students have completed the required number of hours of training including practical/on the job training
3. And all students have at least minimum educational qualification as per the QP Nos.
4. This assessor for the above batch was Mr./Ms. MASHRUK ALAM and his/her ID Number(D/L, Voter/Adhar #) was 4286 - 4511-43998
5. We hereby declare that we have not found any issues with the Assessor & assessment method.

Name of Center Coordinator/Mobile Number Dr. Soma Roy / 9674228715 Signature _____
Principal, College
SERAMPORE GIRLS COLLEGE
SERAMPORE, HOOGHLY

TRAINING PARTNER Stamp (MANDATORY)



Students attendance during final exam

Annexure:D

SSC: IT/ITES

.SHL.

QP Assessment Attendance Sheet

Training Partner Name	Serampore Girls College	Date	2023-06-03
Batch ID	UNIVTPA0300	Number of students scheduled	70
Centre ID	76-196408	Number of students Present	70
Job Role / QP	Domestic Data Entry Operator V5 SIP	Number of students Absent	00
City	SERAMPORE	State	WEST BENGAL

S.No.	CANDIDATE NAME	FATHER'S NAME	ENROLLMENT ID	GENDER	ADDRESS	MOBILE NO.	EMAIL ADDRESS	SIGNATURE
1	Aditi Nandi	Asim Kumar Nandi	790933958975	F	SERAMPORE	9674400792	-	Aditi Nandi
2	Ankita Santra	Manotosh Santra	513066321024	F	SERAMPORE	84207238	-	Ankita Santra
3	Arpita Golder	Haradhan Golder	496555371917	F	SERAMPORE	62897231	-	Arpita Golder
4	Falguni Gayen	Mahesh Chandra Gayen	725625650634	F	SERAMPORE	9330258	-	Falguni Gayen
5	Jyoti Khanrah	Biswajit Khanrah	710694349745	F	SERAMPORE	8972631	-	Jyoti Khanrah
6	Kumkum Singh	Brij Kishor Singh	785799897579	F	SERAMPORE	93304970	-	Kumkum Singh
7	Manisha Chain	Muktaram Chain	845942861144	F	SERAMPORE	6291933	-	Manisha Chain
8	Mouma Das	Amit Kumar Das	858323679864	F	SERAMPORE	84206815	-	Mouma Das.
9	Namrata Dey	Chandranath Dey	945115715446	F	SERAMPORE	89721805	-	Namrata Dey.
10	Nisha Goswami	Anadi Goswami	685681297105	F	SERAMPORE	747814338	-	Nisha Goswami
11	Piyali Pal	Bimal Pal	323659485510	F	SERAMPORE	7439811623	-	Piyali Pal
12	Poumita Chanda	Late Tarak Chanda	349014175971	F	SERAMPORE	86172878	-	Poumita Chanda
13	Riya Maity	Niranjan Kumar Maity	244760970742	F	SERAMPORE	827494	-	Riya Maity
14	Rupasree Bagui	Santi Bagui	350687551153	F	SERAMPORE	869733201	-	Rupasree Bagui
15	Sampita Dhar	Somenath Dhar	395684338786	F	SERAMPORE	8420097473	-	Sampita Dhar
16	Sneha Das	Aloke Kumar Das	326488408758	F	SERAMPORE	70474740	-	Sneha Das
17	Snehashree Samanta	Samir Samanta	823692979433	F	SERAMPORE	858480	-	Snehashree Samanta
18	Sudeshna Pal	Naba Kumar Pal	926717108232	F	SERAMPORE	79805127	-	Sudeshna Pal
19	Sunetra Bhukta	Swaroj Kumar Bhukta	520019768486	F	SERAMPORE	810141301	-	Sunetra Bhukta
20	Suropama Das	Tapan Das	693341527994	F	SERAMPORE	9875376715	-	Suropama Das.

Note: Mention all candidates name.
Absent candidates to be marked "Ab".

Proctor Name : MASHKUR ALAM

Signature : TP SPOC's Name & Contact No.: Narmita Nath (Ghosh)
8240986449

Signature and Stamp :

Signed by: 3/6/23
Principal
Serampore Girls' College
Serampore, Hooghly



Serampore Girls' College

QUALIFICATION PACK : DOMESTIC DATA ENTRY OPERATOR (SESSION 2), 2023

CLASS TOPIC : Microsoft Outlook DATE : 6/12/2022 TIME : 2pm - 4pm

Students attendance during final exam Signature Sheet

Sl No.	Roll No.	Trainee Signature	Sl No.	Roll No.	Trainee Signature
1	17	Nisha Goswami	20		
2	10	Pournita Chanda	21		
3	15	Namrata Dey	22		
4	19	Sneha Das	23		
5	12	Mourma Das	24		
6	34	Aditi Nandi	25		
7	16	Falguni Broyen	26		
8	06	Hritika Malakar	27		
9	07	Subhiti Kundu	28		
10	33	Snehashree Samanta	29		
11	35	Rupasree Bagui	30		
12	36	Piyali Pal	31		
13	08	Arpita Choudhary	32		
14	22	Sudeshma Pal	33		
15	09	Tillic Das	34		
16	03	Sompiya Dhan	35		
17	18	Jyoti Khanra	36		
18	28	Ankita Bartra	37		
19			38		

Indrani Guha

Faculty Signature

Serampore Girls' College

QUALIFICATION PACK :: DOMESTIC DATA ENTRY OPERATOR (SESSION 2), 2022

CLASS TOPIC : ^{5.2 Digital Literacy} Money matter

DATE : 1:00-2:30 TIME : 17/2/2023

Students attendance during final exam Signature Sheet

Sl No.	Roll No.	Trainee Signature	Sl No.	Roll No.	Trainee Signature
1	17	Nisha Goswami	20	23	Mamisha Chait
2	18	Dyoti Kharwah	21		
3	19	Sneha Das	22		
4	34	Aditi Nandi	23		
5	21	Riya Manna	24		
6	20	Swopama Das.	25		
7	09	Titli Das.	26		
8	03	Sampika Dhan	27		
9	05	Swastika Mukherjee	28		
10	07	Subroto Kundu	29		
11	06	Hritika Malakar	30		
12	37	Sunayana Chakraborty	31		
13	14	Riya Maity	32		
14	22	Sudeshna Pal	33		
15	28	Ankita Sarda.	34		
16	27	Sunetra Bhukta.	35		
17	08	Arpita Goldar.	36		
18	13	Kumkum Singh	37		
19	38	Puja Pandit	38		

Uttam Haldar

Faculty Signature

Serampore Girls' College

QUALIFICATION PACK : DOMESTIC DATA ENTRY OPERATOR (SESSION 2), 2023

CLASS TOPIC : Exam of Chapter 5

DATE : 12.4.23 TIME : 1.30pm - 2.30pm

Signature Sheet

Sl No.	Roll No.	Trainee Signature	Sl No.	Roll No.	Trainee Signature
1	17	Nisha Goswami	20	22	Sudeshra Pal
2	18	Nyoti Khanna	21	12	Mouma Das
3	19	Sneha Das	22	13	Kumkum Singh
4	20	Sucopama Das.	23	33	Snehashree Samanta
5	09	Tillic Das .	24	23	Manisha Chatterjee
6	34	Aditi Nandi	25		
7	36	Piyali Pal	26		
8	35	Rupasree Bhowmik	27		
9	16	Falguni Bhowmik	28		
10	15	Namrata Dey	29		
11	14	Riya Maiti	30		
12	03	Sampita Dhan	31		
13	10	Poornima Chanda	32		
14	25	Neha Choudhary	33		
15	26	Anushree Chakraborty	34		
16	28	Ankita Santra .	35		
17	008	Arpita Ghosh	36		
18	28	Ankita Santra .	37		
19	27	Sunetra Bhukta	38		

Sobhani Guha
12.4.23

Faculty Signature



IT - ITeS SSC
NASSCOM

GOLD

CERTIFICATE

This is to certify that

Mrs. Arpita Goldar D/O Haradhan Goldar

has successfully cleared the assessment for the role of

Domestic Data Entry Operator (QP No. -SSC/Q2212)

conforming to National Skill Qualifications Framework 4



Date of Issuance: 11/07/2023

Valid with reference

Gold>=69.5 Silver>=59.5 & <69.5 Bronze>49.5 & <59.5

Krishnan Ramanujan
(Chairperson, IT-ITeS Sector Skill Council
NASSCOM)

SAMPLE STUDENTS CERTIFICATE

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 1.2.1



NSDC Certificate of authorised trainer from college



Soma Roy,
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal