

CERTIFICATE/VALUE ADDED COURSE:

Certificate Course on “Employability skills Training Program”

2022-2023

CRITERIA 1.2.1



Serampore Girls College

13, T.C. Goswami Street,
Serampore, Hooghly – 712201, West Bengal
Re- Accredited by NAAC : Grade B (2nd Cycle)
Email: serampore_girls_college@yahoo.co.in
Website: www.seramporegirlscollege.org

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 1.2.1



CERTIFICATE COURSE REPORT 2022-2023

REPORT ON CERTIFICATE COURSE EMPLOYABILITY SKILL- ENGLISH AT WORK

Academic Session: 2022-2023

Certificate Course on "Employability skills Training Program" in collaboration with Mahindra Pride classroom (NAANDI Foundation, Mahindra CSR program) at Serampore Girls' College

a. Name of Course: Employability skills Training Program

b. Venue: Serampore Girls' College

b. Course Objective:

Students will learn

- Enhancement of leadership quality
- Peoples skill
- Personal and workspace skill
- Communication skills

c. Admission fees: Free

d. Date: 27th Feb 2023- 4th March 2023

e. Duration: 30 hours

f. Enrolled number of students: 142

g. No of students passed: 65

h. Date of exam: 4th March 2023

i. Name of Teachers:

- Mahaswata Mitra (Trainer from Mahindra CSR program)

j. Course Outcome:

- Will be able to get job in private sectors
- Enhance their communicative skills and personality.
- Enhancement of Marketing skill

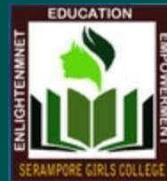
Soma Roy.
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

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FRAMEWORK OF THE COURSE

Mahindra
PRIDE CLASSROOM

Naandi

Framework for 40 Hours Offline Sessions (General Colleges)
Total 40 Hours / 6 H Per Day & 3 Session / 7 Days

Day	Session. No.	Session Title	Duration	Skill
DAY - 1	Session - 01	I am Unique	2 hours	Life Skill
DAY - 1	Session - 02	Body Language & Professional Grooming	2 hours	Soft Skill
DAY - 1	Session - 03	Importance of English	2 hours	Communication Skill
DAY - 2	Session - 04	Good health for good life	2 hours	Life Skill
DAY - 2	Session - 05	Goal Setting & Time Management	2 hours	Soft Skill
DAY - 2	Session - 06	Job Opportunity (Input Session)	2 hours	Interview Skill
DAY - 3	Session - 07	Professional Communication	2 hours	Communication Skill
DAY - 3	Session - 08	Digital Identity	2 hours	Life Skill
DAY - 3	Session - 09	Money Management	2 hours	Soft Skill
DAY - 4	Session - 10	Professional Ethics	2 hours	Soft Skill
DAY - 4	Session - 11	Critical Thinking	2 hours	Life Skill
DAY - 4	Session - 12	Presenting a Project	2 hours	Interview Skill
DAY - 5	Session - 13	Problem Solving	2 hours	Life Skill
DAY - 5	Session - 14	Group Presentation (Output Session)	2 hours	Presentation Skills
DAY - 5	Session - 15	Group Presentation (Output Session)	2 hours	Presentation Skills
DAY - 6	Session - 16	Acing a Group Discussion	2 hours	Interview Skill
DAY - 6	Session - 17	Conflict Management	2 hours	Life Skill
DAY - 6	Session - 18	Interview Readiness1	2 hours	Interview Skill
DAY - 7	Session - 19	Interview Readiness2	2 hours	Interview Skill
DAY - 7	Session - 20	Recap & Closing	2 hours	-
TOTAL			40 Hours	

Thanks & Regards
Swobnom Saud
Training Coordinator | Mahindra Pride Classroom
Mobile - +91 6305 654 810
Mail Id - swobnom@naandi.org
Naandi Foundation
www.naandi.org

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MAHINDRAS TRAINEE ATTENDANCE SHEET

Naandi		MPC "WEST BENGAL" - Trainers Attendance Sheet										Mahindra PRIDE CLASSROOM		
College Name / University		SRERAMPORE GIRL'S COLLEGE												
College Category		DEGREE												
District		PATNA												
NAAC Grade & Rural (or) Urban		NA												
S.No	Trainer Name	Date (DD.MM.YY)	27-Feb-23		28-Feb-23		01-Mar-23		02-Mar-23		03-Mar-23		No of Days	Total No of Hours
		Day	Day - 1		Day - 2		Day - 3		Day - 4		Day - 5			
		No of Hours (Per Day)	6		6		6		6		6			
Timing (From & To)	10:00AM 01:00PM	01:30PM 04:30PM	10:00AM 01:00PM	01:30PM 04:30PM	10:00AM 01:00PM	01:30PM 04:30PM	10:00AM 01:00PM	01:30PM 04:30PM	10:00AM 01:00PM	01:30PM 04:30PM	10:00AM 01:00PM	01:30PM 04:30PM		
1	MAHASWETA MITRA	SIGNATUR											5	30
Total No of Hours													30	

Soma Roy
Authorized Signature & Seal

Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

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LETTER TO PRINCIPAL FROM MAHINDRA

Mahindra
PRIDE CLASSROOM

Naandi

Date: 20-01-2023

To,
The Principal & The Career Counselling Cell,
Serampore Girls College,
Hooghly, West Bengal.

Sub: Proposal for Implementation of Employability Skills Training Programme for final year passing out Graduate Female Students under Mahindra & Mahindra's CSR initiative "Mahindra Pride Classroom" on Offline Platform.

Dear Sir/Ma'am,

Greetings from Naandi Foundation's Mahindra Pride Classrooms!

Mahindra Pride Classroom is a flagship Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group and is fully implemented by Naandi Foundation, a Public Charitable Trust incorporated under the Indian Trusts Act, having its registered office in Hyderabad.

Mahindra Pride Classroom's vision is "To mainstream socially and economically disadvantaged female youth, through the process of skill-development training, so as to make them employable in the various sector".

The Mahindra Pride team strongly believes that apart from academic education, Skill Development is also required for students when they step out into the professional world. It is imperative for young adults to be equipped with essential life skills and soft skills. While certain skills may be acquired through everyday experience at home, Classroom or College, they are not sufficient to adequately equip the youth in today's complex society.

The Mahindra Pride Classroom aims to help students to:

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.
- Develop Problem Solving and Critical Thinking skills.

The life skills component of the training module has helped to transform the learners into confident, determined, goal-oriented - a personality shift essential for them to pursue successful careers in the sectors of their choice.

It has helped improve students' understanding of the world and their role and responsibility towards it. It has also enabled them in finding ways to cope with the challenges that life throws at them. These young adults who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.

What does the Mahindra Pride Classroom programme consist of?

- Life Skills - compassion, respect, gratitude, being a responsible global citizen,
- Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- Communication Skills - functional English and the ability to express themselves clearly

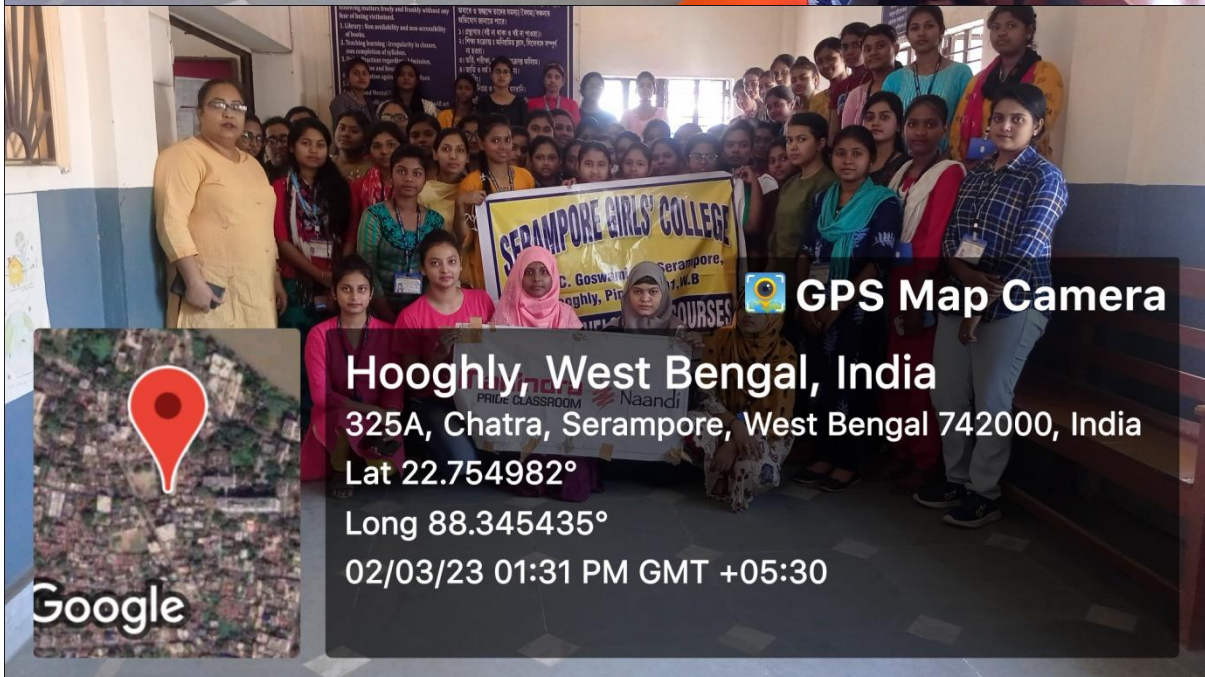
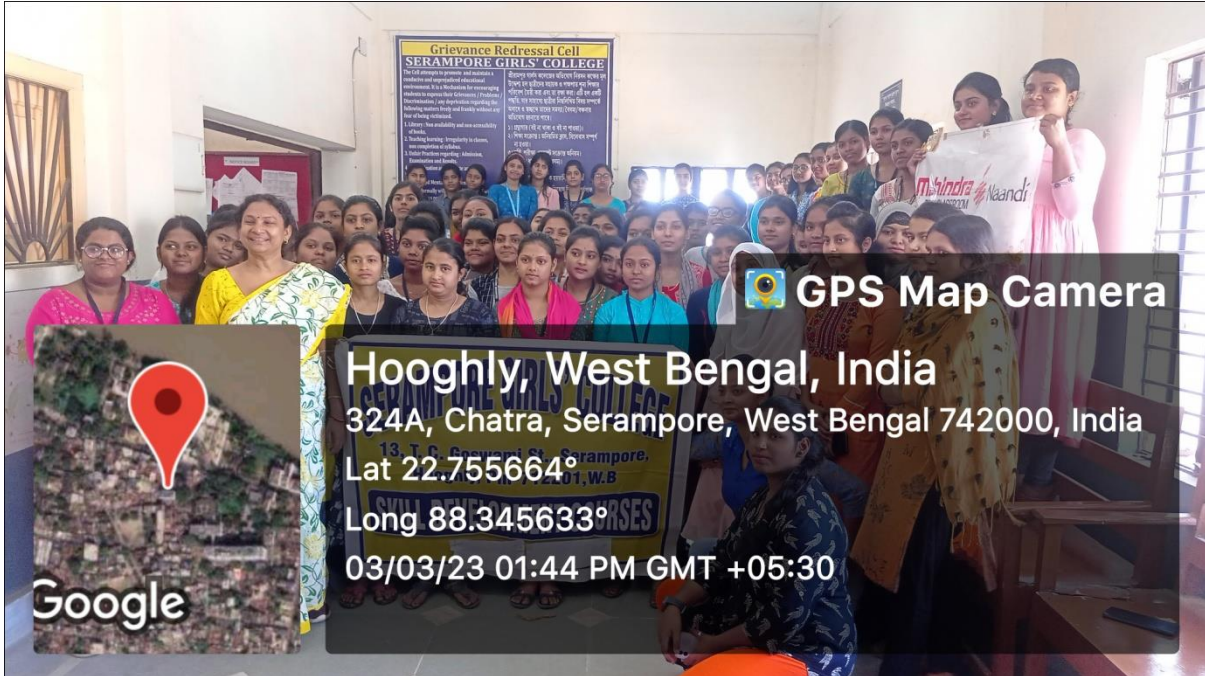
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IMAGES ON THE DAY OF COURSE COMPLETION

Soma Roy,
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Certificate

OF COMPLETION

This Certificate is awarded to

SNEHA LAL

from SERAMPORE GIRLS' COLLEGE

of BACHELOR OF ARTS on successful completion of

“Employability Skills Training” conducted by Mahindra Pride Classroom

Naandi Foundation from 27.02.2023 to 04.03.2023



Chief Skills Officer

Mahindra
PRIDE CLASSROOM



Naandi

28.03.2023

Date