

**Project work/field work/ internships**  
**Name of Course: Achieves and Museums Code: SEC A (1)**  
**DEPT: HISTORY**  
**2022-2023**

## CRITERIA 1.3.2



## Serampore Girls College

13, T.C. Goswami Street,  
Serampore, Hooghly – 712201, West Bengal  
Re- Accredited by NAAC : Grade B (2nd Cycle)  
Email: [serampore\\_girls\\_college@yahoo.co.in](mailto:serampore_girls_college@yahoo.co.in)  
Website: [www.seramporegirlscollege.org](http://www.seramporegirlscollege.org)

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.3.2



## FIELD VISIT REPORT 2022-2023

### REPORT ON FIELD WORK and WORKSHOP

**Department: HISTORY**

**Academic Session: 2022-2023**

**SEMSTER: III (HONS)**

**Name of Course: Achieves and Museums**

**Code: SEC A (1)**

**Location: Danish Govt House, Serampore Hooghly**

**Course Objective:**

Students will learn

- Practical knowledge on archives and Museums
- Vast information about the establishment of heritage city of Serampore
- Intra department collaboration

**Date:** JULY 2022-DEC 2022

**Duration:** 20 hours

**No of Students participated:** 81

**Name of Teachers:**

- i. Sk Riajul Midde (Assistant Professor, Dept of History , Serampore Girls' College)
- ii. Dr. Meghalai Lama (Assistant Professor, Dept of History , Serampore Girls' College)

**Course Outcome:**

- Requirement of Calcutta University (affiliating university) syllabus fulfilled
- students learned what is archives and Museums
- How to preserve any historical documents in a archives and Museums
- Also learned what is the documentation process in a achieve.

HOD Dept of History, Serampore Girls' College

*Soma Roy.*  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal



Field Visit: at Danish Governor House, Serampore, Hooghly, Date: 24/11/2022

Paper: SEC A(1): Archives and Museum

### Skill Enhancement Courses (SEC –A & B) Credits,-2 each

#### SEC –A (1): Archives and museums

This course introduces students to the institutions that house and maintain documentary, visual and material remains of the past. Museums and archives are among the most important such repositories and this course explains their significance and how they work. Students will be encouraged to undertake collection, documentation and exhibition of such materials in their localities and colleges. Visit to National Archives and National Museum are an integral part of the course.

#### I. Definition and history of development (with special reference to India)

II. Types of archives and museums: Understanding the traditions of preservation in India  
Collection policies, ethics and procedures  
Collection: field exploration, excavation, purchase, gift and bequests, loans and deposits, exchanges, treasure trove confiscation and others.  
Documentation: accessioning, indexing, cataloguing, digital documentation and de-accessioning  
Preservation: curatorial care, preventive conservation, chemical preservation and restoration

#### III. Museum Presentation and Exhibition:

IV. IV. Museums, Archives and Society: (Education and communication Outreach activities)

#### Essential Readings:

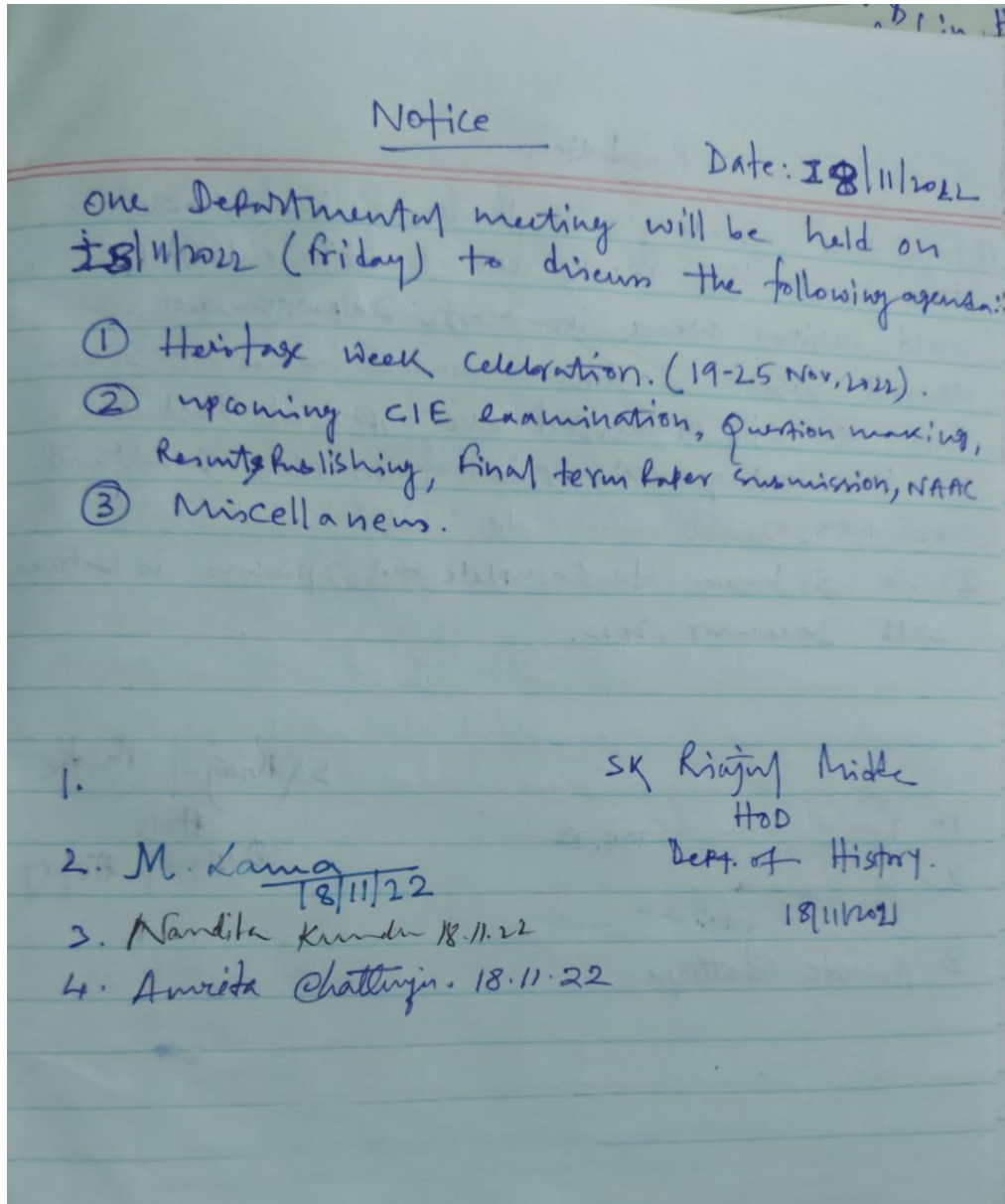
- Agrawal, O.P., Essentials of Conservation and Museology, Sundep Prakashan, New Delhi, India, 2007.  
Choudhary, R.D. Museums of India and their maladies. Calcutta: Agam Kala Prakashan, New Delhi, 1998 (In Bengali).  
Guha, Thakurta, Tapati, Monuments, Objects, Histories: Institution of Art in Colonial Post Colonial India, New York, 2004  
Kathpalia, Y. P. Conservation and Restoration of Archive Materials. UNESCO, 1973  
Mathur Saloni, India by Design: Colonial History and Cultural Display, University of California, 2007  
Nair, S.M. Bio-Deterioration of Museum Materials. 2011  
Roychowdhury, Madhuparna. Displaying India's Heritage : Archaeology and the Museum Movement in Colonial India. Delhi: Orient Blackswan 2015  
Sengupta, S. Experiencing History Through Archives. Delhi: Munshiram Manoharlal. 2004.

## Syllabus of the Course

# Serampore Girls' College

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## Notice for The Field Visit

Soma Roy.  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

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Ph : (033) 26623723 (Office)

**Serampore Girls' College**  
(Estd.: 1981)  
Re-Accredited by NAAC : Grade B (2nd Cycle)  
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY, PIN-712 201, WEST BENGAL.  
E-mail : serampore\_girls\_college@yahoo.co.in  
Website : www.seramporegirlscollege.org

Ref. No. .... Date 24/11/22.

To  
The officer-in-charge,  
Dept. of Information and Culture,  
Governor's House, Serampore,  
Hooghly.

Sir,

on the occasion of world heritage week, 19th-25th  
November, the students of our college will visit  
the permanent exhibition in Governor's House,  
Serampore, Hooghly.

Please permit them to visit the exhibition.

Thanking you,  
Yours sincerely,  
Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

সহকৃপা তথা কেন্দ্র, শ্রীচামপুর  
মহকৃপা তথা ও সংস্কৃতি মন্ত্র  
শশিমঙ্গল সায়মল  
24/11/22

Letter to Dept of Information and Culture from  
Principal of College

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

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Students World Heritage Week: celebration. (19th - 25th Nov, 22)  
 Signature: - visited Place: Janis Movement Home Date: 24/11/2022  
 Serampore, Hooghly. Time: 11-12:30 pm Day: Thursday.

Name & Signature	Dept. & Sem.	College Roll	Experience:-
1. Chandrasree Chatterjee	HISA, 3rd Sem	21153	Good
2. Riya Dhara	HISA, 3rd Sem	21175	Good
3. Sanjita Man	HISA, 3rd Sem	21180	Good
4. Sallu Sarda	HISA, 3rd Sem	21182	Good
5. Surinshi Kumari Das	HISA, 3rd Sem	21188	Good
6. Dipa Karmas Rajak	HISA, 3rd Sem	21154	Good
7. Manira Bisoi	HISA, 3rd Sem	21162	Good
8. Megha Padwan.	Sem 3rd, HISA	21163	Good
9. Shabnam Rizwana	HISA + 3rd Sem	21183	Interesting
10. Sumitra Kum. Shaw	HISA, 3rd Sem	21147	Good
11. Ritika choudhary	HISA, 3rd Sem	21170	Good
12. Jyoti Kumari	HISA, 3rd Sem	21157	Good
13. Karishma faswan	HISA, 3rd Sem	21158	Good
14. Neha Shaw	HISA, 3rd Sem	21165	Good
15. Anurika Chakraborty	HISA, 3rd Sem	21148	Very nice
16. Ipsita Mukherjee	HISA, 3rd Sem	21155	Good experience
17. Tiyaisha Bora	HISA, 3rd Sem	21190	Good
18. Priti Pal	HISA, 3rd Sem	21190	Good
19. Priti Sani	HISA, 3rd Sem	21171	Good
20. Swagata Ghosh.	HISA, 3rd Sem	21189	very nice.
21. Pallabi Ghosh	HISA, 3rd Sem	21168	very Good.
22. Shilpa Malik	HISA, 3rd Sem	21184	very good.
23. Barsha Das	HISA, 3rd Sem	21150	very good.
24. Lisa Bora	HISA, 3rd Sem	21159	overall good.
25. Bidisha Ghosh	HISA 3rd sem	21151	Good
26. Amrita Mukherjee	HISA 3rd Sem	21147	Good
27. Ritika Paul	HISA 3rd Sem	21173	Good
28. Adwitia Ghosh	HISA 3rd sem	21146	Good
29. Sanghamita Bhunia	HISA 2nd sem	21179	very nice
30. Manon Roy	HISA 3rd sem	21160	Good
31. Mandira Roy	HISA 3rd Sem	21161	very nice
32. Pamela Roy	HISA 3rd Sem	21169	Good
33. Arati Shaw	HISA 3rd Sem	21149	Good experience.
34. Divyis Saba.	HISA 3rd Sem	21152	Good.
35. Riya Choudhary	HISA 3rd Sem	21174	Good experience
36. Sania Issac	HISA 3rd sem	21181	Good experience.

## Students Feedback about the Field Visit

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

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Date: 24/11/2022

Name & Signature	Sem.	Roll No	Experience
1. Ritobhena Banerjee	HISA First Sem	22192	Very Good
2. Bidisha Senkar	HISA (1st Sem)	22191	Very Good
3. Beili Parui	HISA (1st Sem)	22208	Very Good
4. Sunita Das	HISA (1st Sem)	22126	Very Good
5. Sarani Das	HISA (1st Sem)	22216	Very Good
6. Mandina Malik	HISA (1st Sem)	20202	Very Good
7. Rimi Das	HISA (1st Sem)	22210	Very Good
8. Saradwat Sanyal	HISA (1st Sem)	22215	Very Good
9. Shilpa monina	HISA (1st Sem)	22219	Very Good
10. Anshamita Bhattacharya	HISA (1st Sem)	22219	Very Good
11. Sumita Bhattacharya	HISA (1st Sem)	22229	Very Good
12. Dina Das	HISA (1st Sem)	22194	Very Good
13. Anubhava Das	HISA (1st Sem)	22220	Very Good
14. Lakshmi Patra	HISA (1st Sem)	22202	Very Good
15. Sayani Mandal	HISA (1st Sem)	22217	Very Good
16. Sanika Nayak	HISA (1st Sem)	22227	Very Good
17. Sebanu Saha	HISA (1st Sem)	22222	Very Good
18. Rupa Das	HISA (1st Sem)	22212	Very Good
19. Jayesha Saha	HISA (1st Sem)	22196	Very Good
20. Snaha Sanyal	HISA (1st Sem)	22221	Very Good
21. Sukanya Das	HISA (1st Sem)	22224	Very Good
22. Sumatra Bhakta	HISA (5th Sem)	20200	Very Good
23. Pooja Das	HISA (5th Sem)	20189	Very Good
24. Reshita Das	HISA (5th Sem)	20186	Very Good
25. Sathi Pal	HISA (5th Sem)	20188	Very Good
26. Trishna Patowari	HISA (5th Sem)	20202	Very Good
27. Anamika Das	HISA (5th Sem)	20198	Very Good
28. Anisha Khaitun	HISA (5th Sem)	20161	Very Good
29. Julekha Khaitun	HISA (5th Sem)	20168	Very Good
30. Anshavira Chakraborty	HISA (5th Sem)	20187	Very Good
31. Ashmita Kauri Thakur	HISA (5th Sem)	20167	Very Good
32. Shebana Prasen	HISA (5th Sem)	20185	Nice

Date: 24/11/2022

12. Neha Rajbhar	HISA 5th sem	20177	Best
13. Neha Choudhary	HISA 5th sem	20174	Very Good
14. Sacha Das	HISA 5th sem	20198	Very Good
15. Koyal Maitra	HISA 5th Sem	20170	Very Good
16. Nabidee Saha	HISA 5th Sem	20203	Very Good
17. Shaheen Parween	HISA 5th Sem	20190	Good Experience
18. Nishwani Halder	HISA 5th Sem	20179	Good Experience
19. Janya Kumari Das	HISA 5th Sem	20199	Very Nice
20. Neha Kumari Das	HISA 5th Sem	20176	Very Good
21. Simran Humani Saha	HISA 5th Sem	20194	Very Nice
22. Sudebha Pal	HISA 5th sem	20191	Very Good
23. Paresh Das	HISA 5th sem	20205	Very Good
24. Anshika Khan	HISA 5th Sem	20166	Very Good
25. Anshree Roy	HISA 5th Sem	20162	Nice

Prof: -  
 Dr SK Kishor Maitra, Asst. Prof. in History, 24/11/2022  
 Meghala Lama, Asst. Prof. in History, 24/11/2022  
 Subhanya Bhadra, Associate Prof. of English, 24/11/2022

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Hooghly, West Bengal, India

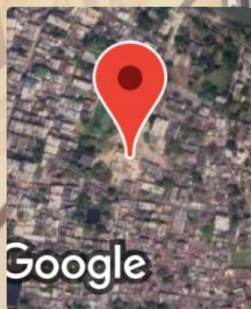
Q84V+86F, Panchu Gopal Bhaduri Sarani, Serampore, West Bengal 712201, India

Lat 22.755918°

Long 88.343118°

24/11/22 12:13 PM GMT +05:30

GPS Map Camera



Hooghly, West Bengal, India

Q84V+76C, Panchu Gopal Bhaduri Sarani, Serampore, West Bengal 712201, India

Lat 22.755725°

Long 88.34309°

24/11/22 11:37 AM GMT +05:30

GPS Map Camera

Students photos during field visit at Danish Govt House

Some Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal