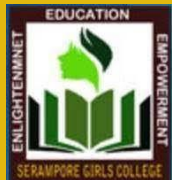


## **CERTIFICATE/VALUE ADDED COURSE:**

Certificate Course on “Employability and Domain Skill Training”  
2022-2023

# **CRITERIA 1.2.1**



## **Serampore Girls College**

13, T.C. Goswami Street,  
Serampore, Hooghly – 712201, West Bengal  
Re- Accredited by NAAC : Grade B (2nd Cycle)  
Email: [serampore\\_girls\\_college@yahoo.co.in](mailto:serampore_girls_college@yahoo.co.in)  
Website: [www.seramporegirlscollege.org](http://www.seramporegirlscollege.org)

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1



## CERTIFICATE COURSE REPORT 2022-2023

### REPORT ON CERTIFICATE COURSE EMPLOYABILITY AND DOMAIN SKILL TRAINING

Academic Session: 2022-2023

→ Certificate Course on "Employability and Domain Skill Training" in collaboration with Mahindra Pride classroom (NAANDI Foundation, Mahindra CSR program) at Serampore Girls' College

**a. Name of Course:** Employability and Domain Skill Training

**b. Venue:** Serampore Girls' College

**b. Course Objective:**

It will train the students to:

• I am Unique • Body language & Grooming • Importance of English • Goal Setting • Time management • Job Opportunity • Professional Communications • Digital Identity • Money Management • Professional Ethics • Critical Thinking • Presenting a Project • Problem Solving • Group Discussion • Conflict Management • Interview Readiness c.

**Admission fees:** Free

**d. Date:** 10-08-2022 To 18-08-2022

**e. Duration:** 40 hours

**f. Enrolled number of students:** 218

**g. No of students passed:** 150

**h. Date of exam:** 18-08-2022

**i. Name of Teachers:**

i. Mahaswata Mitra (Trainer from Mahindra CSR program)

ii. Haimanti Bagchi (Trainer from Mahindra CSR program)

iii. Tanwaina Bakshi (Trainer from Mahindra CSR program)

**j. Course Outcome:**

All of the above will enable students to be ready to enter in job market and they will find ways to cope with the challenges that life throws at them in the field of govt. and private sector for jobs.

Soma Roy.  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1



### NOTICE FOR STUDENTS FROM PRINCIPAL ABOUT THE CERTIFICATE COURSE

Ph. : (033) 26623723 (Office)  
(033) 26527850 (Principal)

**Serampore Girls' College**  
(Estd.: 1981)  
Re-Accredited by NAAC : Grade B (2nd Cycle)  
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.  
E-mail : serampore\_girls\_college@yahoo.co.in  
Website : www.seramporegirlscollege.org

Ref. No. ....

Date 01/08/2022

## NOTICE

For Students

Date: 1<sup>st</sup> Aug 2022

An employability skill training program "Employability and Domain Skills Training" will be held in college only for 4<sup>th</sup> and 6<sup>th</sup> SEM students during 10-08-2022 To 18-08-2022 ( 40 Hrs). Every day classes will be continued for 5 hours. Interested students may apply through filling the format given below.

Fees: Free

Course by: Mahindra Pride Classroom

See website for registration link.

*Soma Roy*  
Principal  
Serampore Girls' College  
Serampore, Hooghly

*TND*  
02.08.2022

*Ani*  
2.8.22.

*W*  
2/8/22.

*PM*  
28.08.22.

*A. Choudhury*  
2/8/2022

*Soma Roy*  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

**7 DAYS WORKSHOP ON**  
**Employability and Domain Skills training**  
**(Free of charge)**

organized by

**Mahindra Pride Class room**

in collaboration with

**Serampore Girls' College**

**(Mahindra & Mahindra Ltd's CSR scheme)**

The Mahindra Pride Classroom will provide a skill development training to make the female youth of Serampore Girls' College, employable in various sectors. It provides this training throughout India.

It will train the students to:

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.
- Develop Problem Solving and Critical Thinking skills.



The life skills component of the training module will help to transform the learners into confident, determined, goal-oriented – a personality shift essential for them to pursue successful careers in the sectors of their choice. It will improve students' understanding of the world and their role and responsibility towards it and enable them in finding ways to cope with the challenges that life throws at them. The young adults, who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.

Outgoing students of Serampore Girls' College will enroll in this training.

- ❖ Seat capacity : 80
- ❖ Admission will be first-come first-serve basis.
- ❖ Link to enroll for their programme :  
<https://forms.gle/KJXnbPhVdsCzZGsdA>
- ❖ Class will be started from 8th August, 2022.

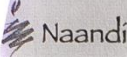
# Serampore Girls' College


13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1




### FIRST PAGE OF BROCHURE OF THE COURSE





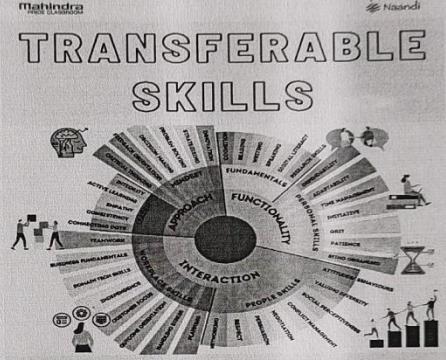
**Mahindra**  
PRIDE CLASSROOM  
7 DAYS WORKSHOP ON  
Employability and Domain Skills Training  
(Free of charge)  
Organized by  
Mahindra Pride Class room  
in collaboration with  
Serampore Girls' College



The Mahindra Pride Classroom will provide a skill development training to make the female youth of Serampore Girls' College, employable in various sectors. It provides this training throughout India.

**It will train the students to:**

- I am Unique
- Body language & Grooming
- Importance of English
- Goal Setting
- Time management
- Job Opportunity
- Professional Communications
- Digital Identity
- Money Management
- Professional Ethics
- Critical Thinking
- Presenting a Project
- Problem Solving
- Group Discussion
- Conflict Management
- Interview Readiness



**TRANSFERABLE SKILLS**

**GAIN EMPLOYABILITY AND BE FUTURE-READY**  
Skills to set you up for success in personal and professional life.

All of the above will enable students to be ready to enter in job market and they will find ways to cope with the challenges that life throws at them in the field of govt. and private sector for jobs.

**\*\* STUDENTS MUST CARRY FEEBOOK AND ID CARD TO ATTEND THE CLASS \*\***  
Class Schedule: Classes will commence on and from 10.08.2022

Batch Number	Name Of the Trainer	Date	Room No	Time
BATCH - 1	Trainer - 1	10-08-2022 To 18-08-2022	SB- 22	10:00AM TO 03:30 PM
BATCH - 2	Trainer - 2	10-08-2022 To 18-08-2022	SB-24	10:00AM TO 03:30 PM
BATCH - 3	Trainer - 3	10-08-2022 To 18-08-2022	VB-1	10:00AM TO 03:30 PM

Date	Day	Hour	Time
10-08-2022	WEDNESDAY	6	10:00AM TO 03:30 PM
12-08-2022	FRIDAY	6	10:00AM TO 03:30 PM
13-08-2022	SATURDAY	6	10:00AM TO 03:30 PM
16-08-2022	TUESDAY	6	10:00AM TO 03:30 PM
17-08-2022	WEDNESDAY	6	10:00AM TO 03:30 PM
18-08-2022	THURSDAY	6	10:00AM TO 03:30 PM
20-08-2022	SATURDAY	4	10:00AM TO 02:00 PM
<b>TOTAL</b>	<b>07 DAYS</b>	<b>40</b>	

*BATCH DETAILS IS GIVEN ON NEXT PAGE*

Page 1 of 6

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1



### ATTENDANCE OF CLASS ON 10.8.2022

Serial No.	Name	Phone no.	Department
1	Suheshree Samanta	8584805176	English
2	Sudrepta Bose	9051359371	English
3	Somasri Santra	9163974623	English
4	Tanushree Das	9330409457	English
5	Tankenat Akhtar	9062560569	English
6	Sousti Kumari Tiwari	6289073539	Education
7	Tabassum Khatun	9932266699	English
8	Tanisha Yadav	9681452111	English
9	Shreya Lal	9163003251	English
10	Shruti Gupta	8100252112	Computer Science
11	Tripti Koley	8017106513	Computer Science
12	Sohinee Sengupta	7439445477	Computer Science
13	Sathi Som	8961614421	Computer Science
14	Sramita Chakraborty	8584889409	Bengali
15	Sonia Ray Choudhury	8902114271	Bengali
16	Suchitra Samanta	9062450285	Bengali
17	Susmita Bera	8240706443	Bengali
18	Sumagata Malik	9930617914	Bengali
19	Sumitra Bhukta	9433379081	History
20	Sudeshna Pal	7900612727	History
21	Souveni Das	8420983927	History
22	Sancharita Chakraborty	7044199479	History
23	Soumi Das	9073919653	History (H)
24	Sami Bhattacharyya	789	English
25	Sami Bhattacharyya	7890076415	English
26	Tanisha Bhattacharyya	7139130287	Bengali

Serial No.	Name	Phone no.	Department
27	SuSmita Malik	9330835918	Socn
28	Sirna Malik	9163863736	Sociology
29	Shreya Das	7604060163	Sociology
30	Sahana Parvina Gazi	7439639734	Sociology
31	Susmita Bhattacharyya	7596815500	Sociology
32	Shabnam Mondal	8894018357	Sociology
33	Susmita Paul	6291186857	Sociology
34	Suchismita Chatterjee	9875693171	Sociology
35	Sonali Sarkar	7003491084	Sociology
36	Sunita Das	9330553395	Sociology
37	Saona Bera	9903266365	Philosophy
38	Samayam Chakraborty	9038219736	Sociology
39	Sonali Saha	9123790838	Bengali
40	Tithi Dey	8101344458	Bengali
41	Shamila Sankar	9073733897	GENERE
42	Sharodiya Majumder	9836804549	HISTORY
43	Shabana Parveen	8777897154	HISA
44	Sami Bera	8902506225	Chemistry
45	Tanvira Rahman	8927771872	English
46	Shabana Parveen	7044493637	HISA
47	Heta Kinnari Das	6291564299	HISA
48	Wahida Saheli	8637851536	HISA
49	Tanisha Patowari	7044235301	HISA
50	Antarvati Halder	6289893118	HISA
51	Sushree Chakraborty	8420955637	HISA

Soma Roy.  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1



### CERTIFICATE OF THE STUDENT AFTER COURSE COMPLETION



Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

# Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

## NAAC Criteria 1.2.1



### IMAGS OF CLASSROOM OF COURSE



*Soma Roy.*  
Principal  
Serampore Girls' College  
Serampore, Hooghly

Signature of Principal

→ Proposal for Implementation of Employability & Domain Skills Training Programme for final year passing out Graduate and Post Graduate Female Students under Mahindra & Mahindra's CSR initiative "Mahindra Pride Classroom" on Online and Offline Platform.

→ From: swobnom (swobnom@naandi.org)

To: serampore\_girls\_college@yahoo.co.in

Cc: debnath@naandi.org

Date: Tuesday, 24 May, 2022 at 05:07 pm IST

Dear Dr. Soma Ma'am,

### **Greetings from Naandi Foundation's Mahindra Pride Classrooms!**

→ **Mahindra Pride Classroom** is a flagship Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group and is fully implemented by Naandi Foundation, a Public Charitable Trust incorporated under the Indian Trusts Act, having its registered office in Hyderabad.

Mahindra Pride Classroom's vision is "To mainstream socially and economically disadvantaged female youth, through the process of skill-development training, so as to make them employable in the various sector".

The Mahindra Pride team strongly believes that apart from academic education, Skill Development is also required for students when they step out into the professional world. It is imperative for young adults to be equipped with essential life skills and soft skills. While certain skills may be acquired through everyday experience at home, Classroom or College, they are not sufficient to adequately equip the youth in today's complex society.

#### **The Mahindra Pride Classroom aims to help students to:**

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.
- Develop Problem Solving and Critical Thinking skills.

The life skills component of the training module has helped to transform the learners into confident, determined, goal-oriented – a personality shift essential for them to pursue successful careers in the sectors of their choice.

It has helped improve students' understanding of the world and their role and responsibility towards it. It has also enabled them in finding ways to cope with the challenges that life throws at them. These young adults who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.

#### **What does the Mahindra Pride Classroom programme consist of?**

-

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

- Life Skills - compassion, respect, gratitude, being a responsible global citizen,
- Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- Communication Skills - functional English and the ability to express themselves clearly in the local language.
- Presentation Skills - speaking clearly, coherently and confidently.
- Interview Skills - resume preparation, interview questions, mock interviews.

As a part of our Institutional Skilling initiative in Kerala, Tamilnadu, Telangana, Andhra Pradesh, Maharashtra, Delhi, Uttar Pradesh, Haryana, Odisha, Bihar, Jharkhand, West Bengal and Assam we have collaborated with various Universities, Department of Technical Education, State Skill Development Authorities, Employment & Labour Department across different parts of India.

Besides, we have collaborated with various ITI, Polytechnic, Engineering College, Central Tool Room and Training Centre, Vocational Training Colleges, Commerce, Arts and Science College, Hospitality institutes and Nursing colleges for conducting the upskilling training sessions for the female youth. Our employability training programme was welcomed by all and created a great impact on the students. The Campus to Corporate training program prepared the students for the corporate world and helped them to emerge as better professionals.

We would require your support as we propose to train female students from your College / University / Institute on Soft Skills, Life Skills, Communication Skills, Presentation Skills and Interview Skills for a duration of 40 – 60 hours per batch in Online or Offline mode based on need assessment test. Pre & Post Assessment Test will be conducted for each session. GD, Extempore, MOCK Interview will be conducted for every batch.

### **Terms and Conditions:**

We intend to train final year passing out Graduate and Post Graduate Female Students from various streams without any backlogs on various transformable, employability and domain skills.

The colleges will source the students for the training program by providing necessary filters to select deserving students.

- They will be grouped into batches of maximum 50 numbers.
- The students will be trained on the skills suggested in the plan accordingly.
- After the session a post assessment test will be conducted.
- Trainers will be deployed by Mahindra Pride Classroom depending on the number of batches.
- Naandi will conduct 'Train the Trainers' before start of the program.
- Distance tracking reports and daily attendance will be administered.
- Classes shall be conducted within the institute premises in class rooms for offline mode and Online classes will be in online platform.
- Mahindra Pride Classroom "**SHALL NOT CHARGE ANY FEE**" for the training as all costs incurred shall be supported by Mahindra and Mahindra CSR.
- We sincerely hope that we will be able to meet your requirements with the best of our efforts and are looking forward to a long association with your College.
- Students who Attain 70% classes are eligible for certificate.
- Students who Attain 70% classes can attain Job Utsav conducted by Mahindra Pride Classroom.
- Students who Attain 80% classes can apply for various domain training offered by Mahindra Pride Classroom based on eligibility criteria.

### **TRAINING MODULE**

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hoopla

**ONLINE MODULE**

Sl. No.	Day	Session No.	Duration	Skills
1	Day - 01	Session - 01	2 Hours	Induction & Life Skills
2	Day - 02	Session - 02	2 Hours	Life Skills
3	Day - 03	Session - 03	2 Hours	Soft Skill / Communication Skills
4	Day - 04	Session - 04	2 Hours	Life Skills
5	Day - 05	Session - 05	2 Hours	Soft Skill / Communication Skills
6	Day - 06	Session - 06	2 Hours	Soft Skill / Communication Skills
7	Day - 07	Session - 07	2 Hours	Life Skills
8	Day - 08	Session - 08	2 Hours	Soft Skill / Communication Skills
9	Day - 09	Session - 09	2 Hours	Communication Skills & Interview Skills
10	Day - 10	Session - 10	2 Hours	Communication Skills & Interview Skills
11	Day - 11	Session - 11	2 Hours	Communication Skills & Interview Skills
12	Day - 12	Session - 12	2 Hours	Communication Skills & Interview Skills
13	Day - 13	Session - 13	2 Hours	Communication Skills & Interview Skills
14	Day - 14	Session - 14	2 Hours	Interview Skills
15	Day - 15	Session - 15	2 Hours	Interview Skills
<b>Total</b>			<b>30 Hours</b>	

**OFFLINE MODULE**

Sl. No.	Day	Session No.	Duration	Skills
1	Day - 01	Session - 01	2 Hours	Induction
2		Session - 02	2 Hours	Induction + Life Skills
3		Session - 03	2 Hours	Input session (Research & Creativity)
4	Day - 02	Session - 04	2 Hours	Soft Skills
5		Session - 05	2 Hours	Soft Skills
6		Session - 06	2 Hours	Life Skills
7	Day - 03	Session - 07	2 Hours	Communication Skills
8		Session - 08	2 Hours	Soft Skills
9		Session - 09	2 Hours	Interview Skills
10	Day - 04	Session - 10	2 Hours	Communication Skills
11		Session - 11	2 Hours	Financial Literacy
12		Session - 12	2 Hours	Soft Skills
13	Day - 05	Session - 13	2 Hours	Communication Skills + Presentation Skills + General Knowledge
14		Session - 14	2 Hours	
15		Session - 15	2 Hours	Life Skills
16	Day - 06	Session - 16	2 Hours	Communication Skills + Interview Skills + Post- Assessment
17		Session - 17	2 Hours	
18		Session - 18	2 Hours	
19	Day - 07	Session - 19	2 Hours	Interview Skills & Post-Assessment
20		Session - 20	2 Hours	
21		Session - 21	2 Hours	
<b>Total</b>			<b>42 Hours</b>	

The above module can be altered based on Need Assessment from the students.

Soma Roy,  
Principal  
Serampore Girls' College  
Serampore, Hooghly

**Thanks & Regards**  
**Swobnom Saud**  
**Training Coordinator | Mahindra Pride Classroom**  
**Mobile - +91 6305654810**  
**Naandi Foundation**  
[www.naandi.org](http://www.naandi.org)



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WB- Digital Literacy.png  
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MPC BROCHURE - 2021\_2022.pdf  
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*Soma Roy*  
Principal  
Serampore Girls' College  
Serampore, Hoopla

Mahindra Pride Classroom Employability Skill Training Program's final Schedule for SERAMPORE GIRL'S COLLEGE from 10-08 To 18-08.

From: swobnom (swobnom@naandi.org)

To: serampore\_girls\_college@yahoo.co.in

Cc: debnath@naandi.org

Date: Friday, 5 August, 2022 at 12:40 pm IST

Dear Dr. Soma Ma'am,

Please find below Employability Skill Training Program Schedule by Mahindra Pride Classroom for the female students of **Serampore Girl's College** from 10-08-22 To 18-08-22. We have assigned **Miss Haimanti Bagchi & Miss Arpita Roy** as the trainer for both the batches.

Please find the details below.

**BATCH PLAN-**

College Name	SERAMPORE GIRLS COLLEGE		
Location	SERAMPORE		
District	HOOGHLY		
Batch Number	Name Of the Trainer	Date	Time
BATCH - 1	HAIMANTI BAGCHI	10-08-2022 To 18-08-2022	10:00AM TO 04:00 PM
Date	Day	Hour	Time
10-08-2022	WEDNESDAY	6	10:00AM TO 04:00 PM
11-08-2022	THURSDAY	6	10:00AM TO 04:00 PM
12-08-2022	FRIDAY	6	10:00AM TO 04:00 PM
13-08-2022	SATURDAY	6	10:00AM TO 04:00 PM
16-08-2022	TUESDAY	6	10:00AM TO 04:00 PM
17-08-2022	TUESDAY	6	10:00AM TO 04:00 PM
18-08-2022	WEDNESDAY	4	10:00AM TO 02:00 PM
<b>TOTAL</b>	<b>07 DAYS</b>		<b>40</b>

College Name	SERAMPORE GIRLS COLLEGE		
Location	SERAMPORE		
District	HOOGHLY		
Batch Number	Name Of the Trainer	Date	Time
BATCH - 2	ARPITA ROY	10-08-2022 To 17-08-2022	10:00AM TO 04:00 PM
Date	Day	Hour	Time
10-08-2022	WEDNESDAY	6	10:00AM TO 04:00 PM
11-08-2022	THURSDAY	6	10:00AM TO 04:00 PM
12-08-2022	FRIDAY	6	10:00AM TO 04:00 PM
13-08-2022	SATURDAY	6	10:00AM TO 04:00 PM
16-08-2022	TUESDAY	6	10:00AM TO 04:00 PM
17-08-2022	WEDNESDAY	6	10:00AM TO 04:00 PM
18-08-2022	THURSDAY	4	10:00AM TO 02:00 PM
<b>TOTAL</b>	<b>07 DAYS</b>		<b>40</b>

Thanks & Regards  
 Swobnom Saud  
 Training Coordinator | Mahindra Pride Classroom  
 Mobile - +91 6305654810  
 Naandi Foundation  
[www.naandi.org](http://www.naandi.org)

Soma Roy.  
 Principal  
 Serampore Girls' College  
 Serampore, Hooghly