

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 3.2.1

Ecosystem for Innovations

Skill Development Course

LIST OF COURSES					
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Year 2 (2019-2020)					
“Communicative English (CICE)” Course in collaboration with Netaji Subhas Open University (NSOU) at Serampore Girls' College	2019-2020	1	42 HOURS	27	25
Certificate in Information Technology Application (CITA) Under Department of Youth Services and Sports, Govt. of West Bengal and Serampore Girls' College Youth Computer Training Centre	2020	1	6 months	17	DUE TO COVID PENDING FINAL EXAM COULD NOT BE CONDUCTED

DEPARTMENT OF ENGLISH

REPORT ON CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Session-2019-20

Course in Communicative English in Collaboration with Netaji Subhas Open University

Name of the Course: Certificate in Communicative English (CICE)

Serampore Girl's College is equipped with a Language Lab to carry out Courses in Communicative English in order to develop the listening, speaking, reading and writing skills of the students of the college. A MOU was signed with Netaji Subhas open University in 2019 to conduct a short term Certificate Course in Communicative English (CICE) in collaboration with NSOU. Most of the students of the college are from rural and semi-urban places of the district with Bengali as their first language at school. As a result, development of English speaking skill is essential for the students to pursue higher education at college. The college began CICE course from August 2019. In the short-term Certificate Courses in

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Communicative English the focus is on nurturing the language potential of each Learner by harnessing all available linguistic resources and pedagogical outfits.

REPORT ON CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (CICE)

Academic Session: 2019-2020

Certificate in “Communicative English (CICE)” Course in collaboration with NetajiSubhas Open University (NSOU) at Serampore Girls' College

a. Name of Course: Certificate in “Communicative English” (CICE)

b. Venue: Serampore Girls' College

b. Course Objective:

Students will learn

- The objective of the course is to train candidates in acquiring English language skills.
- The students are trained to use a number of communication strategies.
- To develop the listening, reading, speaking and writing skills of the students.
- Exposure of the students to an English speaking environment

c. Admission fees:Rs. 2500.00+200.00 (examination fees)

d. Date: 13/08/2019- 19/11/2019

e. Duration: 3 months (42 hours)

f. Enrolled number of students: 27

g. No of students passed: 25

h. Date of exam: 13/11/2019 and 14/11/2019

i. Name of Teachers:

i. Dr SumanaBandopadhyay (coordinator, NSOU)

ii. Dr Jay SankarBasu (NSOU)

iii Dr SuranjanaBhadra (Faculty and Coordinator, Dept of English Serampore Girls' College) ,

iv. Mr ShirsakGhosh, (Faculty, Dept of English Serampore Girls' College)

v. SuchismitaDutta (Faculty, Dept of English Serampore Girls' College)

j. Course Outcome:

- The students will develop skills in survey taking, problem solving and negotiations in the classroom and outside.
- The students will develop English speaking, reading and writing skills that will provide them better job opportunities in future.

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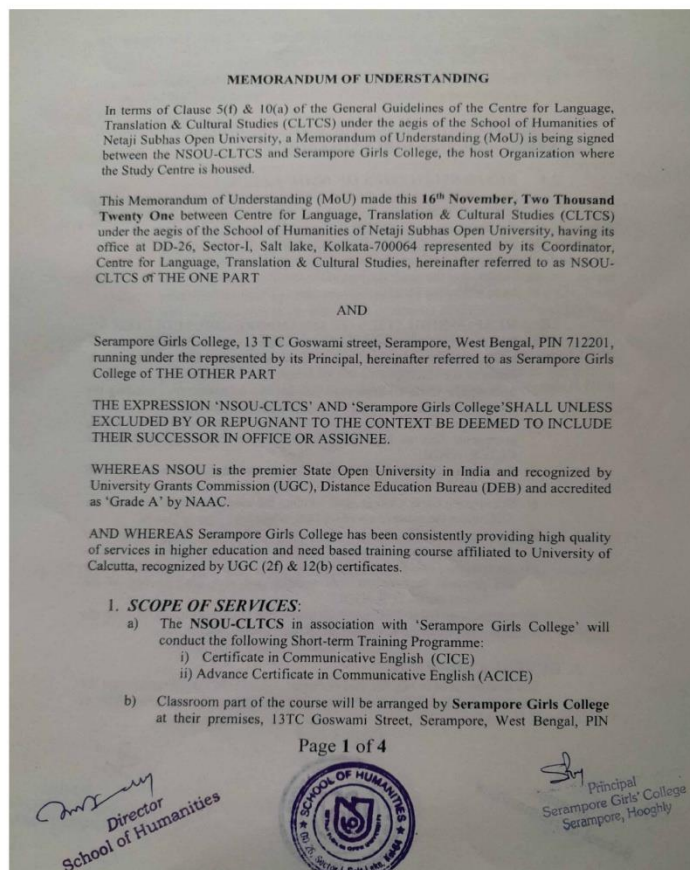
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- The students can seek placement in various sectors.



MOU Signed with NSOU

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revenue as agreed to NSOU after admission and before the commencement of the course, either through bank Demand Draft or fund transfer to the designated bank account "NSOU-CLTCS" A/c. Assessment fees may be collected by the Serampore Girls College with prior approval of the CLTCS, NSOU. No other fees to be collected from the trainees by the Serampore Girls College. The revenue sharing ratio may be revised depending on the number of students from time to time mutually.

4. VALIDITY

This Memorandum of Understanding shall remain valid for a period of two years from the date of signing of the MoU unless it is terminated as per Para 8(c). The same may be extended and modified on mutually agreed written terms and conditions.

5. ASSESSMENT PROCEDURE

At the end of the training programmes the Serampore Girls college will conduct the assessment of the students. The assessment would comprise class interaction, class participation, continuous assessment, performance in workshop and hands-on-training and also include viva voce etc as per guidelines framed by CAC. On the basis of the performance, the Certificate will be issued with grade under joint signatories as specified in Para 1(d).

6. CERTIFICATE WITH GRADATION

At the end of the duration, a completion certificate will be issued to the participants jointly signed by the Director/ Officer-in-Charge of the School/ Coordinator of CLTCS, NSOU and the Joint Director of the Serampore Girls College with the following grade.

A+	90% and above
A	80% to 89%
B+	70% to 79%
B	60% to 69%
C	below 60%

7. FORCE MAJEURE

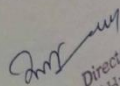
- a) In the event either party cannot perform its respective obligation under the Memorandum due to Force Majeure, the corresponding obligations of the other party may at the instance and notice of such either party be suspended for a similar period of time.

Force Majeure shall include but limited to regulations of Government, earthquakes, floods, epidemic, war, revolution, strikes, lockouts, explosion, computer virus attack and natural calamities.

8. SPECIAL CLAUSE

- a) A joint committee comprising the Principal/ Teacher-in-Charge of Serampore Girls College and the Director/Officer-in-Charge, School of Humanities of

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Director
School of Humanities



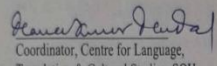

Principal
Serampore Girls' College
Serampore

NSOU shall control/monitor the functioning of the joint venture. The committee would, as and when necessary, will suggest to alter/modify and review the existing MOU for effective implementation of the course. All such alternations/modifications and review of the existing MOU shall be made in writing and be agreed upon by both the parties in order to be effective

- b) On all aspects where the above articles of understanding are silent or for special cases of deviation from these articles, the decision mutually agreed upon in writing between the parties will be final. However, in case of any dispute relating to or arising out of the MOU, such dispute shall be resolved amicably through Joint Committee constituted for the purpose with the consent of Vice-Chancellor, NSOU and joint committee's decision shall be final and binding on both parties with the approval of the Vice-Chancellor, NSOU.

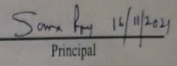
- c) Either side could terminate this MOU by giving notice of at least three months in writing to the other side without causing any harm to the existing students who have not completed the course.

Signed on behalf of the NSOU-CLTCS


Coordinator, Centre for Language,
Translation & Cultural Studies, SOH,
NSOU
Prof. MANAN KUMAR MANDAL
DIRECTOR
SCHOOL OF HUMANITIES
NETAJI SUBHAS OPEN UNIVERSITY

Witness:

Signed on behalf of Serampore
Girls College


Principal
Serampore Girls' College
Serampore, Hooghly

Witness:

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Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

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Director, NSOU & Principal Serampore Girls' College with the Coordinators are signing the MOU



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List of Registered Students

Centre for Language, Translation & Cultural Studies
School of Humanities
Netaji Subhas Open University
Website : www.cltcsnsou.in

Short term Course CICE
Batch: 1 (August, 2019 - November, 2019)
Centre: Serampore Girls College

Sl.No.	Name of Candidate	Fees to be Received with date	NSOU Share 40%	SGC Share 60%	Remarks
1	Punam Khan	2500			
2	Upasona Ghoshal	2500			
3	Riya Mondal	2500			
4	Nisa Das	2500			
5	Mousumi Singha	2500			
6	Priyanka Santra	2500			
7	Debolina Khan	2500			
8	Dalpa Majhi	2500			
9	Moupriya Panda	2500			
10	Debangana Ghosh	2500			
11	Puja Chadra	2500			
12	Roshni Das	2500			
13	Somasri Santra	2500			
14	Prerana Singha	2500			
15	Snehashi Gayen	2500			
16	Puja Chakraborty	2500			
17	Tithi Das	2500			
18	Sarita Adhikari	2500			
19	Purbasha Konar	2500			
20	Sudipta Sikdar	2500			
21	Sayntani Chakraborty	2500			
22	Tania Roy	2500			
23	Soumili Mukherjee	2500			
24	Ranjana Mondal	2500			
25	Tuhina Bhattacharya	2500			
26	Tanbira Rahaman	2500			
27	Momima Khatun	2500			
	TOTAL	67,500	27,000	40,500	

Note: -
Rs.....27,000... (Rs Twenty seven thousand only) transferred to designated the Bank Account of
CLTCS (Bank Name : Allahabad Bank, A/C Name: CLTCS-NSOU, A/C Number : 50375446309,
IFSC Code : ALLA0211829, Branch: Salt Lake City)

Date: 7/8/19.

Signature with Seal
Principal, Serampore Girls College
Serampore, Hooghly

Principal
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Attendance Register

C I C E - 2019-20

**REGISTER OF ATTEND-
FOR THE MONTH**

total - (25)

Roll No.	NAME OF PUPILS	Sl. No. of Absm. in the Assm. Reg.	ATTEND -																		
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1.	Punam Khan	-	1	2	3	4	5	6	7	8											
2.	Upasana Ghoshal	2	2	3				4	4	5	6										
3.	Riya Mondal	1	2	3	4	5	6	7	7	8											
4.	Nisa Das	1	2	3	4	5	6	7	7	8											
5.	Mousumi Singha	4	2	3		4	5	6	6	7	8										
6.	Priyanka Santra	1	2	3	4	5	6	7	7	8											
7.	Sebolina Khan	1	2	3	4	5	6	7	7	8											
8.	Salia Majhi	1	2	3	4	5	6	7	7	8											
9.	Moupriya Panda	1	2	3	4	5	6	6	7	8											
10.	Sebolina Khan	-																			
10.	Sebangana Ghosh	1	2	3	4	5	6	7	7	8											
11.	Puja Chandra	1	2	3	4	5	6	7	7	8											
12.	Roshni Das	1	2	3				4	4	5	6										
13.	Somasri Santra	1	2	3	4	5	6	7	7	8											
14.	Prerana Singha	1	2	3	4	5	6	7	7	8											
15.	Snehasri Gayen	1	2	3	4	5	6	7	7	8											
16.	Puja Chakraborty	1	2	3	4	5	6	7	7	8											
17.	Tilki Das	1	2	3	4			5	5	6	7										
18.	Sarita Adhikari	1	2	3				4	4	5	6										
19.	Purbasha Konar	1	2	3	4	5	6	7	7	8											
20.	Sudipta Sikder	1	2	3	4	5	6	7	7	8											
21.	Sayantani Chakraborty	1	2	3	4	5	6	7	7	8											
22.	Tanya Ray	1	2	3	4	5	6	7	7	8											
23.	Solimeli Mukherjee	1	2	3	4	5	6	7	7	8											
24.	Ranjana Mondal	1	2	3	4	5	6	7	7	8											
25.	Tanbira Rahaman	-	2	3	4	5	6	7	7	8											
X 26.	Tuhina Bhattacharya	1	2	3	4	5	6	7	7	8											
X 27.	Momena Khaleun	1	2	3				4	4	5	6										

②6 Tanbira Rahaman
dismissed
Assignment 14-11-19
2019/1414

No. Present daily
No. Absent daily
TOTAL

SREEMA TRADERS, 45 Beniatola Lane, Kolkata - 9 Ph.2219 3865 Hindus - Muslims - + Others -

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Total - (25)

Roll No.	NAME OF PUPILS
1.	Penam Khan
2.	Upasana Ghoshal
3.	Riya Mondal
4.	Nisa Das
5.	Mousumi Singha
6.	Priyanka Santra
7.	Debolina Khan
8.	Salia Majhi
9.	Moupriya Panda
10.	Debolina Khan
10.	Debangana Ghosh
11.	Puja Chandra
12.	Roshni Das
13.	Somasri Santra
14.	Prerana Singha
15.	Snehasri Gayen
16.	Puja Chakraborty
17.	Tilki Das
18.	Sarita Adhikari
19.	Purbasha Konar
20.	Sudipta Sikdar
21.	Sayantani Chakraborty
22.	Tanya Ray
23.	Soumili Mukherjee
24.	Ranjana Mondal
25.	Tanbira Rahaman
X 26.	Tuhina Bhattacharya (F)
X 27.	Nomina Khalun

(F) 26. Tanbira Rahaman
didn't submit
Assignment. 14.11.19
MS 1414

No. Present daily ...
No. Absent daily ...
TOTAL ...

REGISTER OF ATTEND- FOR THE MONTH

11/19

Roll No.	ATTEND -																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	1	1	1	1	1	1	1	1	1	1	1	1	1						
2	1	1	1	1	1	1	1	1	1	1	1	1	1						
3	1	1	1	1	1	1	1	1	1	1	1	1	1						
4	1	1	1	1	1	1	1	1	1	1	1	1	1						
5	1	1	1	1	1	1	1	1	1	1	1	1	1						
6	1	1	1	1	1	1	1	1	1	1	1	1	1						
7	1	1	1	1	1	1	1	1	1	1	1	1	1						
8	1	1	1	1	1	1	1	1	1	1	1	1	1						
9	1	1	1	1	1	1	1	1	1	1	1	1	1						
10	1	1	1	1	1	1	1	1	1	1	1	1	1						
11	1	1	1	1	1	1	1	1	1	1	1	1	1						
12	1	1	1	1	1	1	1	1	1	1	1	1	1						
13	1	1	1	1	1	1	1	1	1	1	1	1	1						
14	1	1	1	1	1	1	1	1	1	1	1	1	1						
15	1	1	1	1	1	1	1	1	1	1	1	1	1						
16	1	1	1	1	1	1	1	1	1	1	1	1	1						
17	1	1	1	1	1	1	1	1	1	1	1	1	1						
18	1	1	1	1	1	1	1	1	1	1	1	1	1						
19	1	1	1	1	1	1	1	1	1	1	1	1	1						
20	1	1	1	1	1	1	1	1	1	1	1	1	1						
21	1	1	1	1	1	1	1	1	1	1	1	1	1						
22	1	1	1	1	1	1	1	1	1	1	1	1	1						
23	1	1	1	1	1	1	1	1	1	1	1	1	1						
24	1	1	1	1	1	1	1	1	1	1	1	1	1						
25	1	1	1	1	1	1	1	1	1	1	1	1	1						
X 26	1	1	1	1	1	1	1	1	1	1	1	1	1						
X 27	1	1	1	1	1	1	1	1	1	1	1	1	1						

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List of Students awarded the certificates

Name	Result grade	
1. Riya Mondal	B+	Riya Mondal
2. Fathi Das.	B+	Fathi Das.
3. upasona Ghoshal	C+	upasona Ghoshal
4. Nisha Das	B+	Nisha Das.
5. Debolina Khan	B+	Debolina Khan
6. Ralita Majhi	D+	Ralita Majhi
7. Tanaya Roy	B+ Certificate received	Tanaya Roy
8. Sanita Adhikari	B+ Certificate received	Sanita Adhikari
9. Mausumi Singha	B+ Certificate received	Mausumi Singha
10. Puja Chandra	B+ Certificate received	Puja Chandra
1. Snehashi Grayen.	B+ certificate received	Snehashi Grayen
2. Roshni Das	B certificate received	Roshni Das
3. Somasri Samtra.	A certificate received	Somasri Samtra.
4. Debangana Ghosh	B+ Certificate received	Debangana Ghosh
5. Mouphriya Panda.	B+ Certificate received	Mouphriya Panda
6. Sudipta Sikdar.	B certificate received	Sudipta Sikdar.
7. Prerana Singha	B certificate received	Prerana Singha
8. Soumili Mukherjee	B+ Certificate received	Soumili Mukherjee
9. Ranjana Mandal	B certificate received	Ranjana Mandal
Certificate awarded to all the participants.		
		<i>Soma Roy</i> Convener 21/11/19

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Serampore, Hooghly

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Inauguration of the Course



Classroom Teaching



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Examination Dates

Centre for Language, Translation and Cultural Studies
School of Humanities
NETAJI SUBHAS OPEN UNIVERSITY
Website: www.wbnsou.ac.in; Email: nsou@wbnsou.ac.in

Ref. No.: SoH - 19/304 Date: 17.10.2019

Examination Notification
Certificate in Communicative English (CICE)

It is hereby notified that the Term End Examination for Certificate in Communicative English Course will be held on 13th and 14th of November 2019 as per the following schedule.

Venue	Date	Paper	Time
Serampore Girls' College	13.11.2019 Wednesday	I (Listening and Speaking Skill)	3.00 P.M. - 5.00 P.M.
Serampore Girls' College	14.11.2019 Thursday	II (Reading and Writing Skill)	3.00 P.M. - 5.00 P.M.

Distribution of admit card: 7th November 2019 at Serampore Girls' College.

Enrolled candidates are requested to collect admit card accordingly.

Sumana Bandyopadhyay 17.10.19
Dr Sumana Bandyopadhyay
Course Co-ordinator
CICE

Manish K Mandal 17-10-19
Professor Manish K Mandal
Director, School of Humanities
Co-ordinator, CLTCS
Director
School of Humanities

Copy to:

1. Principal, Serampore Girls' College
2. Dr Suranjana Bhadra, Co-ordinator, CICE Serampore College
3. Dr Jaysankar Basu, Associate Professor, ELT
4. SoH Kalyani Office for record
5. ITO, NSOU for website upload

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Som Roy
Principal
Serampore Girls' College
Serampore, Hooghly

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Students awarded Certificates



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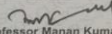
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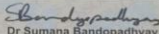
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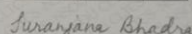
Centre for Language, Translation and Cultural Studies (CLTCS)
School of Humanities
Netaji Subhas Open University (NSOU)
A Premier State Open University
Serampore Girl's College Study Centre
Certificate in Communicative English (CICE)

This is to certify that Moupriya Panda
Roll No. SGC 0209 has successfully completed CLTCS-conducted Short-term Course
in Communicative English (CICE), for the session August 2019 - November 2019,
and is hereby conferred The Certificate in Communicative English with
Grade B+ The performance of the candidate.


Paper-I				Paper-II			Aggregate	Grade
Assignment	Term End	Total (Assignment + Term End 80%)	Assignment	Term End	Total (Assignment + Term End 80%)			
20	100	80%	20	100	80%			
15	77	61.6	19	67	53.6	72.6	B+	


Professor Manan Kumar Mandal
Director, School of Humanities, NSOU


Dr Sumana Bandopadhyay
Assistant Professor of ELT
NSOU & Course Coordinator


Suranjana Bhadra
Course Coordinator
Serampore Girl's College

Date : 24.11.2019
Place : Kolkata



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal