

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



1. Implementation of guidelines of statutory/ regulatory bodies

- Formation of Grievance Redressal Cell in College

Notice Dated 14/4/2017

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 14/4/2017

Members of Grievance Redressal cell with effect from 12.04.2017 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Saswati Chanda (convenor),
- 3) Dr. Nandita Mukherjee
- 4) Dr. Goutam Banerjee

Soma Roy
Principal
Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

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Notice Dated 02/11/2019

Ph.: (033) 26623723 (Office)
(033) 26527850 (Principal)

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E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. Date 2/11/2019.

Members of Grievance Redressal cell with effect from 01.11.2019 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Uttam Halder (convenor), T.S.
- 3) Dr. Arindam Bhattacharyya, T.S
- 4) Smt. Sumita Nandi, Librarian
- 5) Dr. Farzana Shaheen, T.S
- 6) Dr. Mayurakshi Nag, T.S
- 7) Dr. Saswati Chanda, SACT-1
- 8) Smt. Rubi De, N.T.S

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Notice Dated 09/05/2022

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

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E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 9/5/2022

Members of Grievance Redressal cell with effect from 05.05.2022 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Meglaj Lama (convenor), T.S.
- 3) Shyamal Kr. Daripa, T.C.S
- 4) Smt. Sumita Nandi, Librarian
- 5) Dr. Farzana Shaheen, T.S
- 6) Mayurakshi Nag, T.S
- 7) Smt. Rubi De , N.T.S
- 8) Debasish Saha, N.T.S

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Flyer indicating implementation of guidelines

Grievance Redressal Cell

SERAMPORE GIRLS' COLLEGE

<p>The Cell attempts to promote and maintain a conducive and unprejudiced educational environment. It is a Mechanism for encouraging students to express their Grievances / Problems / Discrimination / any deprivation regarding the following matters freely and frankly without any fear of being victimized.</p> <ol style="list-style-type: none">1. Library : Non availability and non-accessibility of books.2. Teaching learning : Irregularity in classes, non completion of syllabus.3. Unfair Practices regarding : Admission, Examination and Results.4. Discrimination against Caste and Race.5 Ragging.6. Sexual and Mental Harassment. <p>The cell formally will review all cases and will act accordingly as per the Management policy. The cell redresses the grievances by sorting out the problems promptly, judiciously and confidentially.</p>	<p>শ্রীরামপুর গার্লস কলেজের অভিযোগ নিরসন কমিটির মূল উদ্দেশ্য হল ছাত্রীদের সহায়ক ও পক্ষপাত শূন্য শিক্ষার পরিবেশ তৈরী করা এবং তা রক্ষা করা। এটি হল একটি পদ্ধতি, যার সাহায্যে ছাত্রীরা নিম্নলিখিত বিষয় সম্পর্কে অবাধে ও স্বচ্ছন্দে তাদের সমস্যা/বৈষম্য/বঞ্চনার অভিযোগ জানাতে পারে।</p> <ol style="list-style-type: none">১। গ্রন্থাগার (বই না থাকা ও বই না পাওয়া)।২। শিক্ষা সংক্রান্ত : অনিয়মিত ক্লাস, সিলেবাস সম্পূর্ণ না হওয়া।৩। ভর্তি, পরীক্ষা, রেজাল্ট সংক্রান্ত অনিয়ম।৪। জাতি ও ধর্ম সংক্রান্ত বৈষম্য।৫। র্যাগিং।৬। যৌন নিগ্রহ ও মানসিক হয়রানি। <p>কোন অভিযোগ পেলে, অভিযোগ নিরসন কর্তৃপক্ষ কলেজের পরিচালন নীতি মেনে অভিযোগের নিষ্পত্তি করার চেষ্টা করবে। এই প্রক্রিয়াটি হবে দ্রুত, গোপনে এবং বিচক্ষণতার সাথে।</p>
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অভিযোগের উপায় :-

- 1) Drop Box
- 2) Online : seramporegirlscollege.org>Grievance Cell
- 3) E-mail : grievance@seramporegirlscollege.org

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

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2. Organisation wide awareness and undertakings on policies with zero tolerance

Flyer for student awareness attached in the walls of College



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3. Mechanisms for submission of online/offline students' grievances

Objectives and Mechanism of work of Grievance Cell:-

- To provide a fair and impartial forum for students and all stakeholders to raise their grievances.
- To investigate complaints thoroughly and resolve them through appropriate action.
- To build trust and confidence between the institution and stakeholders
- To maintain confidentiality of the grievances of the stakeholders.

- Green Box for offline submission of students' grievances



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- Online submission link of student' grievance available in the college website.

WEBLINK:

[https://seramporegirlscollege.org/mainsite/Statutory Cells/Grievance Redressal Cell](https://seramporegirlscollege.org/mainsite/Statutory%20Cells/Grievance%20Redressal%20Cell)

- The students can also give the letters directly to their HODs, Principal or any faculty members. In addition to this, every department also conducts "open house discussions" to understand and address the grievances of students'.

1. Timely redressal of the grievances through appropriate committees (Following grievances and meetings have been conducted)

Soma Roy
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Serampo
Soma Roy
Principal
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Serampore, Hooghly
Signature of Principal

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REDRESSAL OF STUDENT GRIEVANCES2022-23

Academic Session	Grievance	Resolution
2022-23	<ol style="list-style-type: none">1. The effect of CIE in the regular routine structure/ student stress.2. Necessity of recess.3. Routine and overlapping of class.4. Lack of water in the bathroom.5. Lack of electricity and seating space in the common room.	<ol style="list-style-type: none">1. The academic committee is advised to alter the CIE structure for the forthcoming session.2. The recess time cannot be increased due to unfeasibility of the timing.3. Routine problem referred to routine committee and classrooms shifted accordingly.4. Extra remedial and mentoring class arranged for students with overlapping issue.5. Principal to undertake certain modification of common room to increase space area.6. Proper sanitation and supply of water to be undertaken by the non-teaching staff and Installation of water pump in the bathroom.

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MEMBERS OF GRIEVANCE REDRESSAL CELL CONTINUED IN 2022-23

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Ref. No. Date 9/5/22

Members of Grievance Redressal cell with effect from 05.05.2022 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Meghaji Lama (convenor), T.S.
- 3) Shyamal Kr. Daripa, T.C.S
- 4) Smt. Sumita Nandi, Librarian
- 5) Dr. Farzana Shaheen, T.S
- 6) Mayurakshi Nag, T.S
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- 8) Debasish Saha, N.T.S

Soma Roy
Principal

Principal
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Signature of Principal

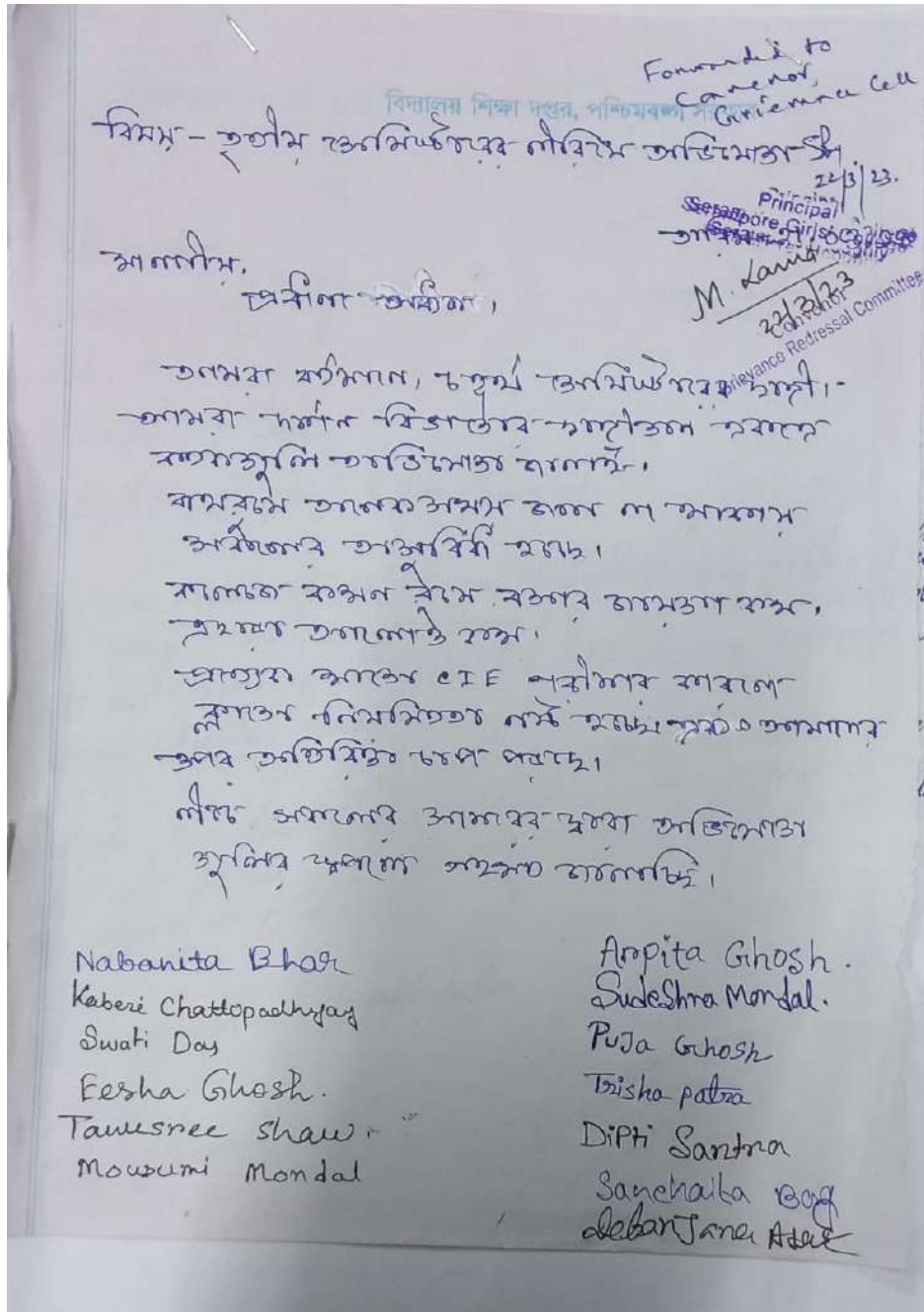
Soma Roy
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STUDENT GRIEVANCES REGARDING:- LACK OF WATER IN BATHROOM, SPACE IN COMMON ROOM AND PROBLEM IN CIE



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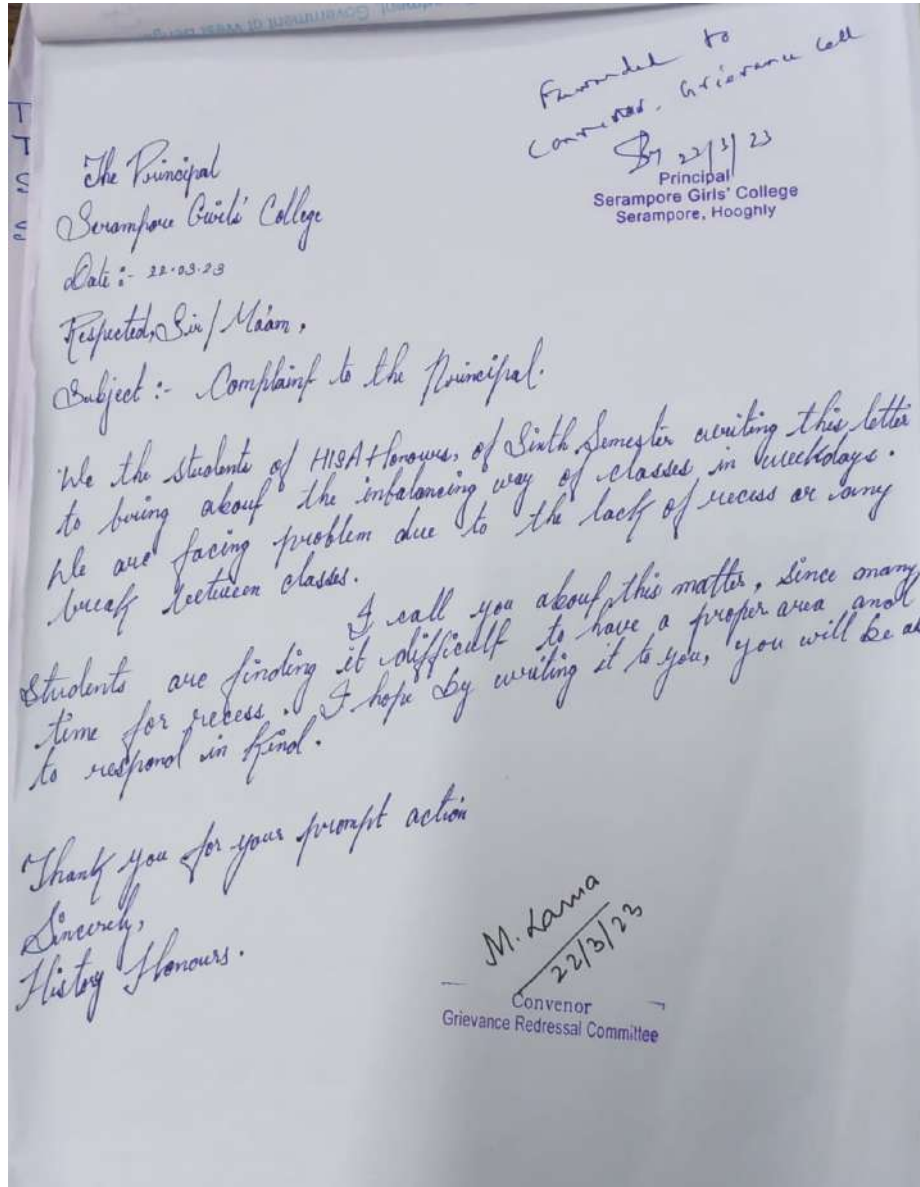
Signature of Principal

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STUDENT GRIEVANCES REGARDING:- LACK OF RECESS OR BREAK BETWEEN CLASSES



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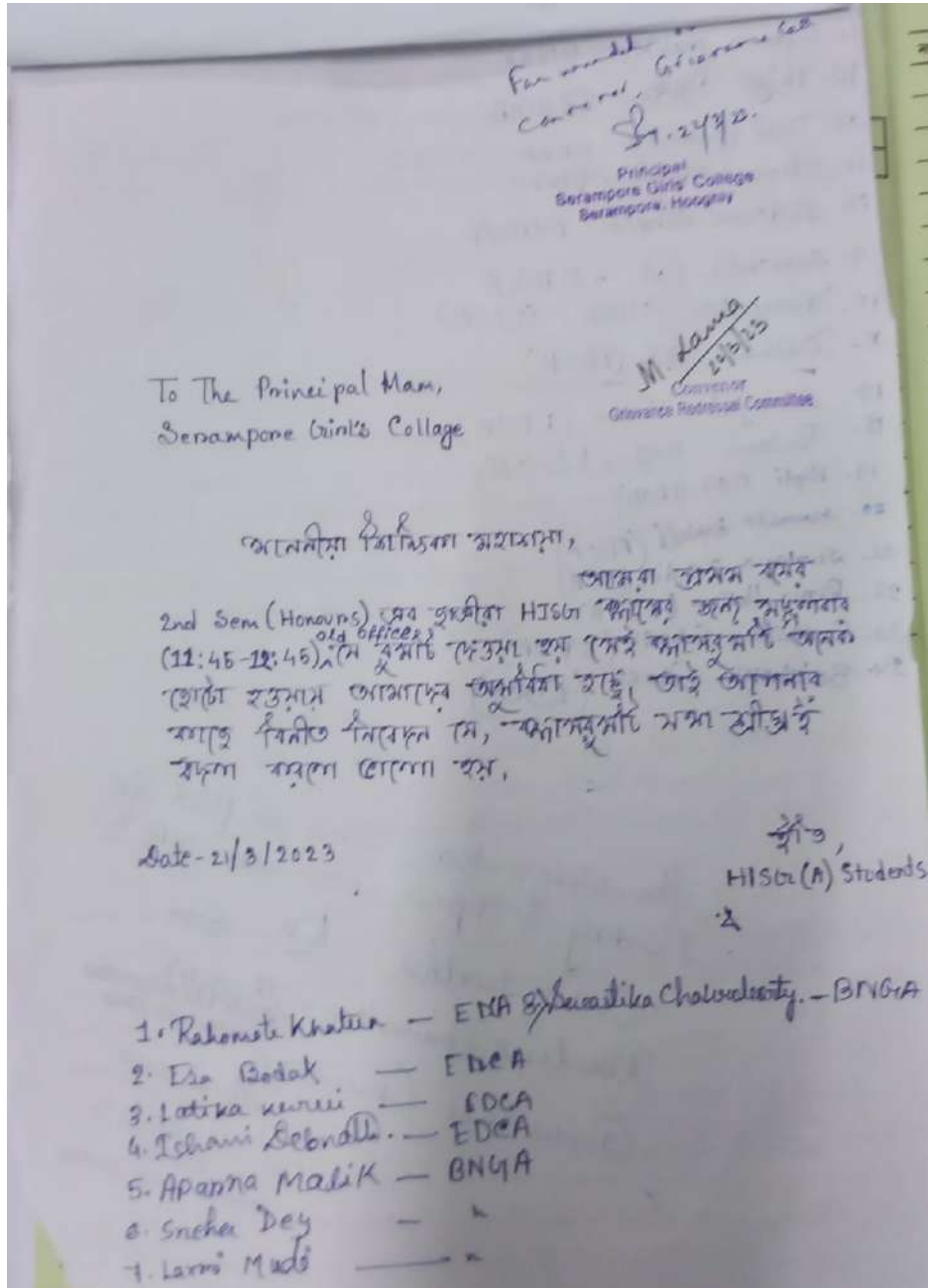
Signature of Principal

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STUDENT GRIEVANCES REGARDING:- CLASSROOM CAPACITY



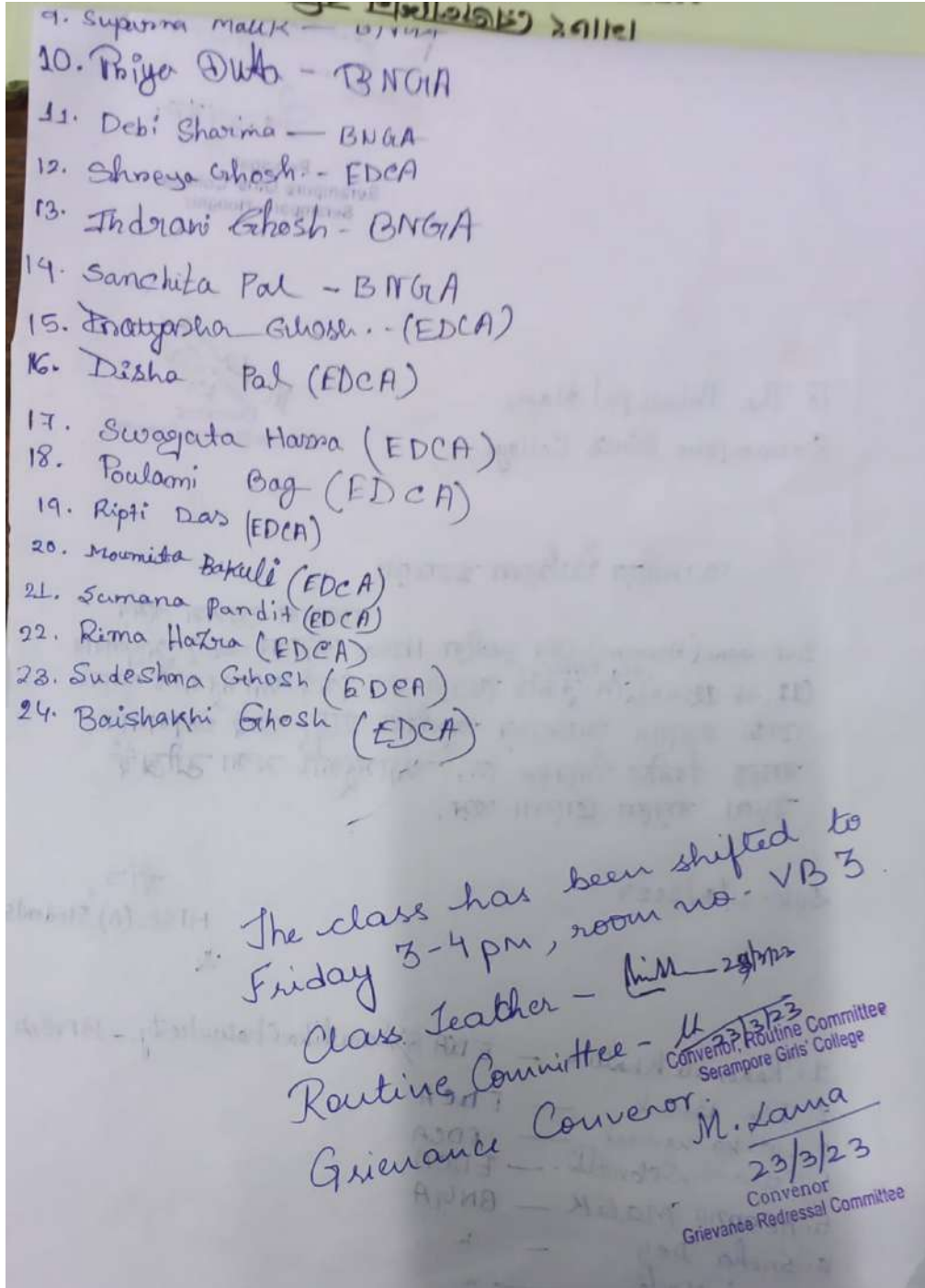
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NOTICE WITH AGENDA

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম	স্থান / Place
তারিখ / Date	NAME OF MEMBERS PRESENT	সময় / Time
২৪/৫/২৩	১। ১. Soma Roy ২। ২. M. Landa ৩। ৩. Sumita Nandi ৪। ৪. F. Shabbar ৫। ৫. Karmaharaj Roy ৬। ৬. ৭। ৭.	১৫। ১৫. ১৬। ১৬. ১৭। ১৭. ১৮। ১৮. ১৯। ১৯. ২০। ২০. ২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

NOTICE

A meeting is to be conducted on 29th March 2023. All the members are requested to be present.
Time - 2:00 pm
Venue - Principal's room

Agenda

- 1) Modification of the common room to increase its space area
- 2) Lack of water in the bathroom for the students.
- 3) Necessity of recess
- 4) The effect of CIE in the regular routine structure (student stress)

M. Landa 24/5/23
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

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RESOLUTION UNDERTAKEN

নং / No.	রেজল্যুশন / Resolution Adopted
	<p style="text-align: center;"><u>Resolution</u></p> <p>1) The meeting was addressed and initiated by Principal.</p> <p>2) The Principal is going to undertake certain modification of the common room in order to increase its space area.</p> <p>3) Proper sanitation of the bathroom which includes better supply of water on daily basis will be undertaken by the group non-teaching staff as per the direction of the Principal.</p> <p>4) In the academic session of 2022-23, the college has provided not been able to increase the recess time due to unfeasibility of the timing.</p> <p>5) In the respects to the CIE as stated by the students, the academic committee is advised to alter the CIE structure for the forthcoming session.</p>
	<p>Soma Roy 29/3/23 Principal Serampore Girls' College Serampore, Hooghly</p> <p>M. Kanna 29/3/23 Convenor Grievance Redressal Committee</p> <p>Invitee - Dr. Upasana Bannan Roy. Upasana Roy 29/3/23 Dr. UPASANA ROY BANNAN IQAC Coordinator Serampore Girls' College Serampore, Hooghly</p>

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REDRESSAL OF STUDENT GRIEVANCES 2021-22

Academic Session	Grievance	Resolution
2021-22	<ol style="list-style-type: none">1. Unavailability of Sanitary napkins.2. Online class (Smart Phone and Internet problem).3. Sanitation of college wrt COVID 19.4. Routine (Overlapping of class and long gap between the classes).5. Upgradation of Computer software for the lab.	<ol style="list-style-type: none">1. Installation of Sanitary Napkin machine in the girls toilet.2. More utilization of Google workspace.3. Provision for offline submission of answer scripts with proper maintenance of Covid protocols.4. Renovation of toilet under CSR fund of P.C.Chandra.5. Installation of sanitation machine at the entrance of the campus.6. Sanitization of the campus by non-teaching staff.7. Installation of Sanitizer dispenser machine in the campus.8. Library upgradation and Installation of one desktop computer under CSR fund of P.C. Chandra.9. Sanction of CSR fund of LnT for a Smart classroom.10. Classes have been added and shifted accordingly with the help of routine committee and the respective depts.11. Extra remedial and mentoring class arranged for students with overlapping issue.

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MEMBERS OF GRIEVANCE REDRESSAL CELL IN 2021-22

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STUDENT GRIEVANCES REGARDING INTERNET PROBLEM AND OFFLINE SUBMISSION REQUEST

The Principal
Serampore Girls' College
13, T.C. Goswami Street
Serampore, West Bengal - 712201

Subject: Request for internet service availability and offline submission during Covid period

Respected Ma'am,

I Titli Das of Department of Education, Semester-1 (University Roll No. - 212614-11-0061 is a student of Serampore Girls' College. Through this letter I wanted to kindly request the college management to provide internet facility to students like myself, who are finding it extremely difficult to continue online classes without a stable internet connection due to financial constraints. Also, I kindly ask you to allow offline submission of answerscripts and term papers during this Covid period.

Please grant permission for the above mentioned.

Regards,
Titli Das
Roll No. - 212614-11-0061
Registration No. - 614-1211-0108-21
(Education Honours-1st Semester)

M. Lanna
6/12/21
Convenor
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

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To,
The Principle,
Serampore Girls' College
13, T.C. Goswami Street
Serampore, West Bengal
Pin - 712201.

Date - 08/11/2021

Subject: Facing problems during Lockdown

Respected Ma'am,

With due respect, Myself Sayoni Dutta (Sem-1, CV Roll No - 212614-11-0051) wrote this application on behalf of whole Sanskrit dept. During Lockdown, most of the students are facing some problems. Those are having poor internet connection, having no android mobile. So, we can't join our online class session on right time. We can't submit our term paper's scanned copy in university portal.

If you look into this matter as soon as possible in this unavoidable circumstances. We are grateful to you.

Thanking You,

M. Lama
Convenor
Grievance Redressal Committee

Yours faithfully,

Sayoni Dutta
(Sanskrit Dept)

CV Roll No -

212614-11-0051

Reg No - 614-1211-
0091-21

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Serampore, Hooghly

Signature of Principal

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প্রতি
মাননীয় অধিক মহাশয়া
শ্রীযামপুর নার্সিং কলেজ
13, টি.সি. গোস্বামী স্ট্রিট
শ্রীযামপুর, পশ্চিমবঙ্গ

তারিখ- 5/11/21

বিষয়- অনলাইন স্লগম চালিয়ে খাতায় জন্য অনুরোধ

শ্রদ্ধেয় মহাশয়া,
আমি শ্রীযামপুর নার্সিং কলেজের কলা বিভাগের অন্তর্ভুক্ত প্রথম বর্ষের একজন ছাত্রী,
মহাশয়া আমার নাম পূজা রায়, বিভাগ-অধিকার, মেমিড্যাব- I, বোল নং- 212614-12-
0122, আমি আমার বিভাগের পক্ষ থেকে আপনাকে এই চিঠিটি লিখছি খাত আপন
অনুগ্রহ করে চলমান মহামারীর কারণে অনলাইন স্লগম চালিয়ে অনুরোধ করা হয়েছে এবং চালিয়ে
যাবার জন্য সম্মতি প্রদান করেন, আমরা যে তথ্যের অবশ্যই যত্ন দিয়ে খাচ্ছি সে সম্বন্ধে
আমরা সত্যই সচেতন, মহামারীর সংক্রামিত ব্যক্তিদের কারণে, আমরা সত্যই আমাদের
বাড়ি থেকে বেঁচে হতে চেষ্টা করছি, আমরা আমাদের পড়াশোনা থেকে কোনোভাবেই
বঞ্চিত হতে চাই না, তাই, যদি আমাদের অনলাইন স্লগম চালিয়ে থাকে তবে আমরা
নিরামন্দে এবং সুস্থভাবে আমাদের পড়াশোনা চালিয়ে যেতে পারব, আমি আশা করি
আপনি পরিস্থিতির জটিলতা বুঝতে পেরেছেন, এই চিঠির বিষয়ে তাড়াতাড়ি সিদ্ধান্ত
নেওয়া হলে আমি আপনার কাছে কৃতজ্ঞ থাকব।

সুতরাং, মহাশয়ার কাছে আমার অনুরোধ যে আপনি আমাদের
সমস্যাটি সমাধানের জন্য সঠিক সিদ্ধান্ত গ্রহণ করবেন।

M. Kama
- Convenor
Grievance Redressal Committee

ইতি
আপনার অনুরক্ত ছাত্রী
পূজা রায়
তারিখ - 5. 11. 21

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES REGARDING REQUIREMENT FOR UPDATED SOFTWARE

To
The Principal,
Serampore Girls' College,
Serampore, Hooghly.

M. Kama
Convener
Grievance Redressal Committee
24/9/2021

Sub: Requesting for updated Pcs in
Computer Science Software Lab.

Respected Madam,

We are students of Computer Science
of Semester 5 of your College. We are now
in a distress as we can not carry out our
Software Practical. We have PHP, Java, MySQL
in our syllabus which require updated PC's.
But our laboratory contains Pcs which are
incapable to load these softwares.

In this situation you are requested to
take necessary steps to solve our problem.
Hope, you will consider the matter and take
necessary actions as early as possible.

Thanking you,

Serampore, Hooghly.
24/9/2021

Anakuli Banerjee
Elisha Mitra
Sathi Som

Yours faithfully,
Sohinee Sengupta
Soma Das
Swati Das
Punam Kumari
Ekta Prasad

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES REGARDING UNAVAILABILITY OF SANITARY NAPKINS IN COLLEGE

শ্রীতি,
মাননীয় অধ্যক্ষ মহাশয়া
শ্রীরামপুর মালভা কলেজ
13, টি.সি. গোস্বামী স্ট্রিট
শ্রীরামপুর, পশ্চিমবঙ্গ

তারিখ- ২০.১০.২১

বিষয়- অ্যানিটোরি ন্যাসকিনের অনুপলব্ধতা এবং এর
নিষ্কৃতির জন্য অনুরোধ

শ্রদ্ধেয় মহাশয়া,

আমি সুচিতা নন্দী শ্রীরামপুর মালভা কলেজের কলা বিভাগের অনুষ্টুপু
প্রথম বর্ষের একজন ছাত্রী, আমার বিভাগ- অনার্স, সেমিস্টার- I, রোল
নং- ২১২৬১৭-11-০০৭০। এই চিঠিতে ফলেজে অ্যানিটোরি ন্যাসকিনের অনুপল-
ব্ধতা সম্বন্ধে আশঙ্কায় জানতে চাই, অ্যানিটোরি ন্যাসকিনের অনুপলব্ধতার
কারণ মেয়েদের অনেক কষ্ট করতে হয়। প্রয়োজনের সময় মেয়েরা এটা
পায়না এবং সবচেয়ে বেশি সমস্যা হয় যখন এটি নিষ্কৃতি করার জন্য
কোনো তোলা জায়গা থাকে না, এটি এমন একটি সমস্যা যা এক
বিশ্বের অস্বাভাবিক এবং যোগ্য কারণ হতে পারে, তাই আমায় কাছে
আমাদের আনুষ্ঠানিক অনুরোধ যে এত তাড়াতাড়ি সমস্যা এর বিরুদ্ধে যে
কোন অর্থিক সিদ্ধান্ত নিন, আমায় আশনার পাশ্চ মেয়ে একটি স্বাভাবিক
প্রতিক্রিয়া আশা করছি।

অতএব, মহাশয়া আমায় কাছে আমায় বিনীত অনুরোধ
যে আমায় আমায় সমস্যার জন্য একটি অর্থিক পাহাচেল্য প্রদান
করবেন।

M. Lanna
Convenor
Grievance Redressal Committee

শ্রীতি
আমায় অনুপলব্ধ ছাত্রী
সুচিতা নন্দী
তারিখ- ২০.১০.২১

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE FOR MEETING ALONG WITH AGENDA

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. Date 14.1.2022

NOTICE

A meeting of the Grievance Redressal Committee will be held on 19.01.2022 at 2.00 PM in Principal's office with the following agenda.

Agenda:

1. Unavailability of Sanitary napkins.
2. Internet problem and provision for offline submission
3. Online class (Smart Phone and Internet problem).
4. ~~Proper cleanliness of toilet.~~
5. Sanitation of college wrt COVID-19.
6. Routine (Overlapping of class and long gap between the classes).
7. Misc. (Update Computer Lab Software)

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 14.1.2022*
2. Smt. Meghla Lama (Convenor) *M. Lama*
3. Smt. Sumita Nandi (Member) *Sumita Nandi*
4. Dr. Farzana Shaheen (Member) *F. Shaheen*
5. Smt. Mayurakshi Nag (Member) *Mayurakshi Nag*
6. Smt. Rubi Dey (Member) *Rubi Dey (Saha)*
7. Shri. Shyamal Kr. Daripa (T.C.S.)
8. Shri. Debasish Saha (Non-teaching)

M. Lama
Convenor 14/1/22
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION TAKEN

Grievance Redressal Cell

Members present in the meeting dated 19.01.2022:-:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 19.1.2022.*
2. ~~Dr. Soma Roy (Jana) (Principal)~~
3. Smt. Meghlai Lama (Convenor) *M. Lama 19.1.22*
4. Smt. Sumita Nandi (Member) *Sumita Nandi 19.1.2022*
5. Dr. Farzana Shaheen (Member) *Farzana Shaheen 19/1/22*
6. Smt. Mayurakshi Nag (Member) *Mayur 19.01.2022.*
7. Smt. Rubi Dey (Member) *Rubi De (Saha) 19.01.2022*
8. Shri. Shyamal Kr. Daripa (T.C.S.)
9. Shri. Debasish Saha (Non-teaching)

Resolution of the Grievance Redressal Cell Meeting

Date: 19.01.2022

Time: 2.00 PM

Venue: Principal's Office

Principal addresses the members and initiates discussion.

- Agenda: 1. Unavailability of Sanitary napkins.
Agenda: 2. Internet problem and provision for offline submission.
Agenda: 3. Online class (Smart Phone and Internet problem).
Agenda: 4. ~~Proper cleanliness~~ of toilet.
Agenda: 5. Sanitation of college wrt COVID 19.
Agenda: 6. Routine (Overlapping of class and long gap between the classes).

Agenda: 7. Misc. (*Update Computer Lab Software*)

Resolution:

1. Installation of Sanitary Napkin machine in the girl's toilet.
2. More utilization of Google workspace.

M. Lama
Convenor
Grievance Redressal Committee
19/1/22

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

3. Provision for offline submission of answer scripts with proper maintenance of Covid protocols.
4. Installation of sanitation machine at the entrance of the campus.
5. Sanitization of the campus by non-teaching staff.
6. Installation of Sanitizer dispenser machine in the campus.
7. Renovation of toilet under CSR fund of P.C. Chandra.
8. Library upgradation and Installation of one desktop computer under CSR fund of P.C. Chandra.
9. Sanction of CSR fund of LnT for a Smart classroom.
10. Sanction of College fund for books under CBCS system.
11. Classes have been added and shifted accordingly with the help of routine committee and the respective depts.
12. Extra remedial and mentoring class arranged for students with overlapping issue.
13. Installation of more lower and higher benches along with the water cooler.
14. Bathroom to be renovated.

M. Lama
19/1/22
Convenor
Grievance Redressal Committee

Soma Roy 19.1.2022
Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

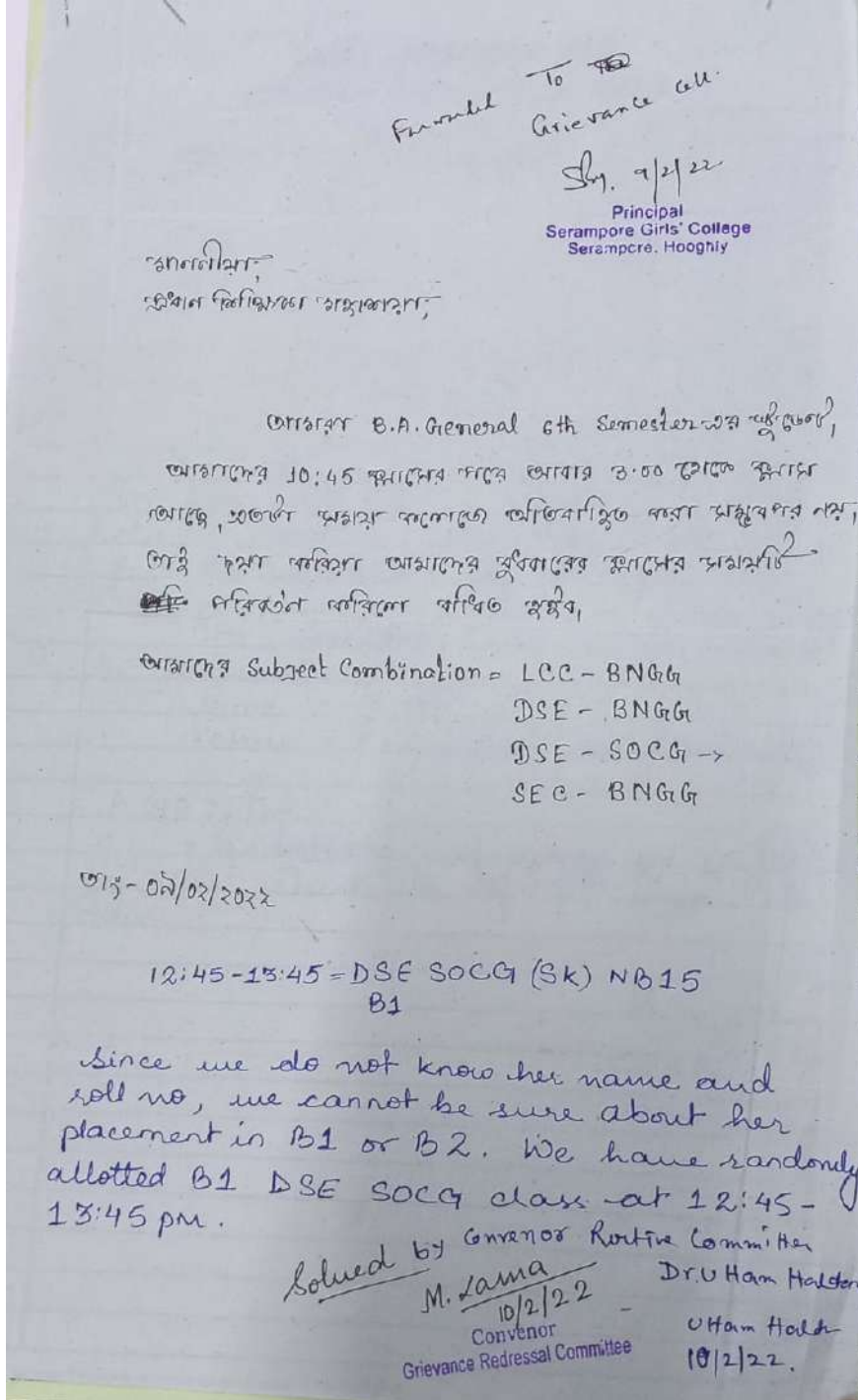
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES REGARDING CLASS ROUTINE



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE WITH AGENDA

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	তারিখ / Date	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময় / Time
১। ১. Soma Roy	9/2/22	৮। ৮.	১৫। 15.	
২। ২. M. Lama		৯। ৯.	১৬। 16.	
৩। ৩. F. Shaker		১০। 10.	১৭। 17.	
৪। ৪. Sumita Nandi		১১। 11.	১৮। 18.	
৫। ৫. Rubi De (Saha)		১২। 12.	১৯। 19.	
৬। ৬. Karmachari Roy		১৩। 13.	২০। 20.	
৭। ৭.		১৪। 14.	২১। 21.	

রেজল্যুশন / Resolution Adopted

NOTICE

A meeting is to be held on 10th Feb 2022. It is regarding the class routine complaint filed by the students of 6th sem B.A. Gen.

The members are requested to be present.

Time :- 1:45 pm
Venue :- Principal madam's office

AGENDA

- Redressal of grievance lodged by the students of 6th Sem B.A. Gen.

M. Lama
9/2/22
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION UNDERTAKEN

No.	রেজল্যুশন / Resolution Adopted
	<p style="text-align: center;">MINUTES</p> <p>Since, we do not know her name and roll no, we cannot be sure about her placement in B1 and B2.</p> <p>However, with the help of the routine committee convenor, we were able to allot a class for B1 section on Wednesday.</p> <p style="text-align: center;">RESOLUTION</p> <ul style="list-style-type: none">• Resolved unanimously that→ B1 DSE SOCG must be added on Wednesday.→ Class to be taken by Sk→ Room no NB15→ Time 12:45 - 13:45 hrs. <p style="text-align: right;"><i>M. Lama</i> 10/2/22 Convenor Grievance Redressal Committee</p> <p style="text-align: right;"><i>Soma Roy</i> 10/2/22 Principal Serampore Girls' College Serampore, Hooghly</p> <p style="text-align: right;">Invitee - Dr. Uttam Halder</p> <p style="text-align: right;"><i>Uttam Halder</i> 10/2/2022 Convenor, Routine Committee Serampore Girls' College</p>

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES REGARDING SUBJECT COMBINATION AND ROUTINE ALLOTTMENT

To
Dr. Uttam Halder

These 3 students of
6th sem students with
PBDh & HSG classes are
allotted at same time.
Please consider it

Shy 16/2/22
Principal
Serampore Girls' College
Serampore, Hooghly

জননীমা - প্রিন্সিপাল জম্মাশ্রম,
স্মারিতাপুর - জাম্মাশ্রম কলেজ

বিসয় : জেমার - অন্তঃসারণী - বিদ্যা বঙ্গার জাহবন,

জননীমা,

আজকা 6th sem General - এর
ছাত্রীরা, আজকের কলেজের বিসয় ২য়
ঐতিহাস ও আচার্যবিশিষ্টা, কলেজের ছাত্রীরা আজ
আজকি অধ্যয়ন শুরু কর ১১:৩৫ এর; দুইপাঠিকার
শুরু ও টায় দুটি বিষয়ের প্লাজা শুরু জাহম
আজকার কলেজ আজকি প্লাজা শুরু জাহম

আজকার কলেজ আজকের বি বি ও জাহবন
আজনি যদি দুটি বিষয়ের জাহম বি বি নিদিষ্ট
আজকি নিসারণ শুরু, আজকি আজকি জাহবন
কলেজ কলেজ

It is not possible
to adjust
with current
routine structure?
Please suggest
any option!

Uttam Halder
16/2/2022
Convener, Routine Committee
Serampore Girls' College

ইতি আজকি জাহবন জাহবন
Subhasree Ghosh (19698)
Tanushree Das. (19734)
Ashima Das. (19425)

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE WITH AGENDA

মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK			
মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময় / Time
তারিখ / Date	16/2/22		
১। 1. Sumita	৮। 8.	১৫। 15.	
২। 2. M. Lama	৯। 9.	১৬। 16.	
৩। 3. F. Shaker	১০। 10.	১৭। 17.	
৪। 4. Kajmalakong	১১। 11.	১৮। 18.	
৫। 5. Ritai be (Saha)	১২। 12.	১৯। 19.	
৬। 6. Sumita Nandi	১৩। 13.	২০। 20.	
৭। 7.	১৪। 14.	২১। 21.	
নং / No.	রেজল্যুশন / Resolution Adopted		
	NOTICE		
	A meeting is to be held on 16 th Feb 2022. It is regarding the subject combination for Sem 6 general students.		
	The members are requested to be present.		
	Time :- 2:00 pm		
	Venue :- Principal Madam's office		
	AGENDA		
	• Redressal of grievance lodged by the students of 6 th Sem B.A. Gen.		
	M. Lama Convenor 16/2/22 Grievance Redressal Committee		

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION UNDERTAKEN

নং / No.	রেজল্যুশন / Resolution Adopted
	<p>MINUTES</p> <p>Wednesday 11:45 and Thursday 3pm - class has been scheduled together for two subjects, viz, History and Physical Education.</p>
	<p>RESOLUTION</p> <p>Extra mentoring class and remedial class was arranged for History general class.</p>
	<p>Soma Roy 16/2/22</p> <p>M. Laha 16/2/22</p> <p>Principal Serampore Girls' College Serampore, Hooghly</p> <p>Convenor Grievance Redressal Committee</p> <p>Inwiter - Dr. Uttam Halder</p> <p>Uttam Halder 16/2/2022</p>

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES REGARDING CLASS ROOM

মাননীয়া উদ্বুদ্ধ মহোদয়
 প্রিয়ম পুর কাম কম কমোড
 প্রিয়ম পুর, হুগলী,
 মহাশয়া -

Received
 M. Lama
 16/3/2022
 Convenor,
 Grievance Cell.
 Convenor
 Grievance Redressal Committee

আমাদের 2nd sem - এর B sec - এর অধীন ১০:৪৫
 থেকে BNGR, NDC - Madam - এর মে লগার্টাইন হিট
 করে লগার্টাইন উঠার পরে পার্শ্বিক বসার
 আমাদের old office room এটা দেওয়া হয়েছে
 যেখানে উঠার পরে পার্শ্বিক অধীন
 হাজী মাগর রাখেন, খবর পুর হোটেলে করে
 যেখানে মে লগার্টাইন এর বসার জন্য বেগানো মেসার
 টেলিফোন নেই, উঠার পরে লগার্টাইন করে পার্শ্বিক

উদ্বুদ্ধ মহোদয় এই সমস্যার সমাধান করলে
 সন্তোষিত হব, class room

Solved Shifted to SH2
 16/3/2022

Uttam Halder
 Convenor, Routine Committee
 Serampore Girls' College

১০:৪৫ - ১১:৪৫ am
 Wednesday
 Solved

৩০২ - ১৫/০৩/২০২২
 EBCA, TB SH2 → T1

১) Rupsha Majhi - (606)
 ২) Rupsha Samanta (21609)
 ৩) Anshika Dhank (21412)
 ৪) Bristi Samanta (21928)
 ৫) Banashree Karak (21420)

Soma Roy
 Principal
 Serampore Girls' College
 Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

Rupsha Sautra (21686)
Moumija Karmakar (21775)
Puja Shaw (21576)
Poiti Mala (21555)
Anpita Datta (21734)
Sarmista Malik (21758)
Rupsa Majhi (21606)
Anpita Dhaik (21417)
Mousumi Singha (21508)
Bara Prasad (21424)
Hira Hazra (212451)
Lakhi Bhuiya (21727)
Priyanka Nayek (21569)
Priya Halder (21562)
Swarnali Sanyal (21696)
Priyansu Ghosh (21571)
Tanusree Banerjee (21706)
Isha Das (21454)
Koyeli Biswas (21478)
Doly Sautra (21442)
Bristi Samanta (21427)
Krisna Kundu (21479)
Madhumita Neje (21487)
Sumana Paramanik (21679)

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE WITH AGENDA

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place সময় / Time
তারিখ / Date 16.3.23		
১। ১. Sumita	৮। ৪.	১৫। 15.
২। ২. M. Lama	৯। ৫.	১৬। 16.
৩। ৩. Koushik Roy	১০। ৬.	১৭। 17.
৪। ৪. Rishi De (Babe)	১১। ৭.	১৮। 18.
৫। ৫. P. Shukla	১২। ৮.	১৯। 19.
৬। ৬.	১৩। ৯.	২০। 20.
৭। ৭. Sumita Nandi	১৪। ১০.	২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

NOTICE

A meeting is to be held on 16th Mar 2023. It is regarding the classroom availability. Students of Sem 2. have BNGG class has been scheduled at old office room which is not sufficient enough.

The members are requested to be present.
Time :- 3:00 pm
Venue :- Principal Madam's office.

AGENDA

• Redressal of grievance lodged by the students of 2nd Sem Genl students.

M. Lama
Convenor 16/3/23
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION UNDERTAKEN

নং / No.	রেজল্যুশন / Resolution Adopted
	<p style="text-align: center;">MINUTES</p> <p>The students have not been able to comfortably attend the class due to the strength. Their class is scheduled to be held at old office room which is not enough for considering the strength of the students.</p> <p style="text-align: center;">RESOLUTION</p> <p>The problem was referred to the routine committee. They have shifted the class room to SH 2, which will.</p>
	<p>Soma Roy 16/3/22 Principal Serampore Girls' College Serampore, Hooghly</p> <p>M. Lanna 16/3/22 Convener Grievance Redressal Committee</p> <p style="text-align: right;">Initiate - Dr. Uttam Halder</p> <p style="text-align: right;">Uttam Halder 16/3/2022 Convener, Routine Committee Serampore Girls' College</p>

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

ACTION UNDERTAKEN

1. Renovation of Toilet- PC Chandra



Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

o/c

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. 24/SAC/Others/23 Date 4/3/2023

To
The Trustee,
Radhamadhab Institution,
P-35 C.I.T. Rd, Kolkata-700014
West Bengal, India.

Subject: Utilization certificate for grant of Rs. 1 lac for renovation of ladies toilet block in Serampore Girls' College

Sir,

At first on behalf of college authority, staffs and students of Serampore Girls' college, I convey our heartfelt thanks to your organization for donating Rs. 1 lac for renovation of ladies toilet block in Serampore Girls' College.

In recent years grant from both Central and State govt. for our college has been nil. In this situation grant from your organization has been extremely useful for our college.

Statement of accounts along with the bills and photo are attached here with.

I seek CSR grant for our college in future.

Thanking you

Yours faithfully,

Soma Roy
(Dr. Soma Roy)
Principal
Serampore Girls' College
Principal
Serampore Girls' College
Serampore, Hooghly

For C.C.E. LTD.
6/3/23
RECEIVED
But Contents Not Verified
Company is Not liable

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

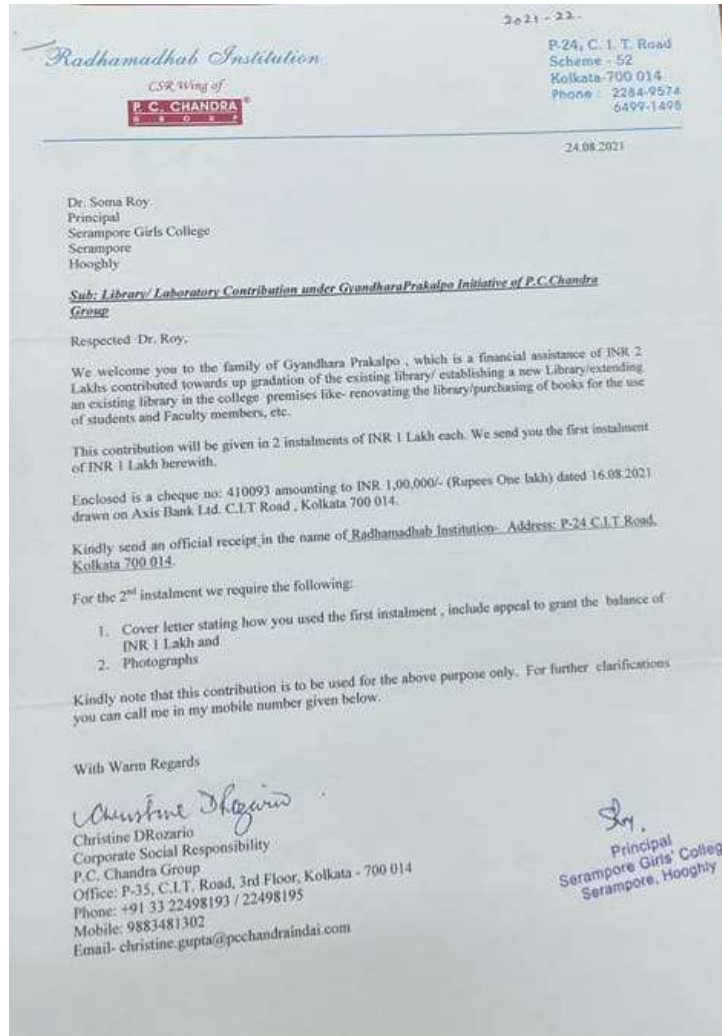
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

2. Library Upgradation , Purchase of computer- PC Chandra



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

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3) Sanitization tunnel installed in the campus



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

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REDRESSAL OF STUDENT GRIEVANCES 2019-2020

MEMBERS OF GRIEVANCE REDRESSAL CELL

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 14/4/2017

Members of Grievance Redressal cell with effect from 12.04.2017 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Saswati Chanda (convenor),
- 3) Dr. Nandita Mukherjee
- 4) Dr. Goutam Banerjee

Soma Roy
Principal
Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

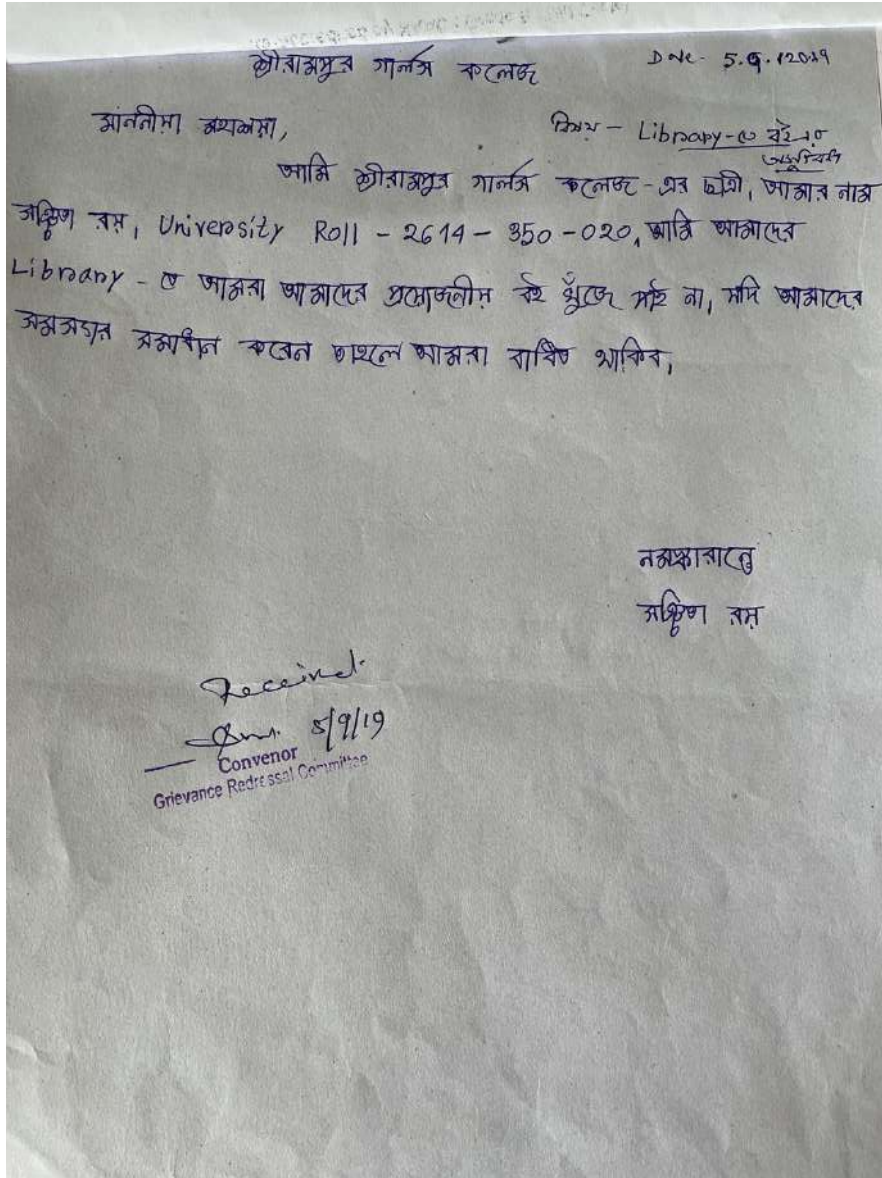
Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



STUDENT GRIEVANCES REGARDING LACK OF BOOKS IN LIBRARY



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College


13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



১৩/১১/১৯

শ্রীমতী Serampore Girls' College
- ডাঃ সোম্যোই আম্বালা নাম Riya Koley University
Roll- 2614-350019, শ্রীমতী আম্বালায় Library-এ
বই-সম্বন্ধে সন্দেহিত করে জানাবেনা মতামত করে
সেই আম্বালা আম্বালায়-এ প্রবেশের বই ফাইলে কোন
খসড়া আম্বালায়, অথবা আম্বালায় সম্বন্ধে কোন
আম্বালায় বাইরে জানিয়ে,
সম্বন্ধে,
Riyakoley.

Received
- 
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



The Principal
Serampore Girls' College

Sub: Non availability of books and related information in our library.

Respected Madam,

I beg to bring to your kind notice the difficulty being faced by us in library.

In the library the books are not kept in the shelves in proper order. Further, there is no good system to find out whether a particular book is available or not.

It would be a great help to students if a proper system is implemented. Kindly look into the same.

Thanking you.
Yours sincerely,
F. Sultana
(FARHIN SULTANA)
SEM - III
Univ Roll No 2614-55-0024

Received
Ch. 16/9/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



STUDENT GRIEVANCES REGARDING LACK OF DRINKING WATER / COOLER

তারিখ-15/09/19

শ্রীসরমপুর গার্লস কলেজে
13, টি.সি. গোস্বামী স্ট্রিট
শ্রীসরমপুর, পশ্চিমবঙ্গ

বিষয়- নতুন উন্মাদার স্কুলার লানার নোর জন্য অনুৰোধ

অদ্যে মহাশয়া,

আমি শ্রীসরমপুর গার্লস কলেজের কলা বিভাগের অন্তর্ভুক্ত দ্বিতীয় বর্ষের একজন ছাত্রী, মহাশয়া আমার নাম সৌমি তেজ, বিভাগ-আধাবন, মেমিস্টার-পার্ট III, রোল নং-2614-55-0029, আমার এই চিঠির মাধ্যমে আমি আপনার নজরে আনতে চাই যে ছাত্রীদের সমস্যা হচ্ছে, কলেজে শুধুমাত্র ব্যনতম জল অববরাসের ব্যবস্থা রয়েছে, কলেজে মকে আমাদের বাড়ির দুরত্ব অনেক বেশি, তাই কলেজে এসে আমরা খুব দুর্বল হয়ে পড়ি, তাই আমাদের চাড়া পানীয় জলের প্রয়োজন যাতে আমরা সুস্থাম্ব্যের সাথে মাম করতে পারি, আমরা আপনাকে কলেজে কিছু নতুন উন্মাদার স্কুলার বমানোর জন্য অনুৰোধি করছি।

অতএব, মহাশয়ার কাছে আমার অনুৰোধি এই যে আপনি আমাদের সমস্যার জন্য সমাবানের অধিক পদক্ষেপ গ্রহন করিবেন,

শ্রী
আপনার অনুগত ছাত্রী
সৌমি তেজ
তারিখ-15.09.19

Received.
15/9/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



2/

Date - 21.8.19

স্বাক্ষরিত পত্রিকা প্রকাশনা
প্রোগ্রাম স্কুল স্কলার স্কলার, বিষয় - সার্বিক পরীক্ষার
স্বাক্ষরিত প্রকাশনা, পত্রিকা প্রোগ্রাম স্কুল
স্কলার স্কলার স্কলার, পত্রিকা সার্বিক পরীক্ষার
University Roll- 2614-35-0001, পত্রিকা
স্কলার স্কলার পত্রিকা পরীক্ষার স্কলার স্কলার স্কলার
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Recd. 21/8/19
Convention
Grievance Redressal Committee

স্বাক্ষরিত
স্কলার

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



৩০/৭
মাননীয় অধ্যক্ষ মহোদয়
শ্রীশ্রীমতী গার্লস কলেজ,
মাননীয় মহোদয়, বিদ্যালয় - ডায়ের অধ্যক্ষ
তারিখ: 12.7.19.
আমি শ্রীশ্রীমতী
গার্লস কলেজের প্রাক্তন, আমায় নাম-
স্বিতী শালদার, University Roll-
নং - 55-0002, আমায় আমায়
একটি অধ্যক্ষের কথা জানাতে চাইছি
আমায় জানতে পারছি ডায়ের অধ্য-
ক্ষের কাছে সবসময় ডায়ের
অধ্যক্ষের কাছে যদি জানতে
পারতাম যে ডায়ের সব ডায়ের

Received.
19/7/19
Convenor
Grievance Redressal Committee

নামস্বিতী
স্বিতী শালদার

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



The Principal
Serampore Girls College

Date - 8/8/2019

Sub-Request for providing
water-cooler in our
college

Dear Madam,

I am a student of your college. Due to summer, drinking water is getting very hot and it is getting difficult for us to drink water.

I therefore, request you to please provide a water cooler in our college. This will help us drink sufficient quantity of water and provide us relief from summer heat.

Best regards,
Akriti Shaw
(AKRITI SHAW)

Sem-III
CU Roll No - 2614-51-0090

Resind
8/8/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



NOTICE FOR MEETING ALONG WITH AGENDA

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. Date 1.10.2019

NOTICE

A meeting of the Grievance Redressal Committee will be held on 05.10.2019 at 3.00 PM in Principal's office with the following agenda.

Agenda:

1. Unavailability of Books in the library.
2. Insufficient number of Water Cooler.

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy*
2. Saswati Kar (Convenor) *Saswati Kar.*
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee*
4. Goutam Banerjee (Member)

Saswati Kar.
Convenor
Grievance Redressal Committee 1.10.19.

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



RESOLUTION TAKEN

Grievance Redressal Cell

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 5.10.2019*
2. Saswati Kar (Convenor)
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee 5.10.19*
4. Goutam Banerjee (Member)

Resolution of the Grievance Redressal Cell Meeting

Date: 05.10.2019
Time: 3.00 PM
Venue: Principal's Office

Principal addresses the members and initiates discussion.

Agenda: 1. Unavailability of Books in the library.

Resolution: Principal will be conducting an urgent with the library committee regarding more availability and accessibility of the books for the students.

Agenda: 2. Insufficient number of Water Cooler.

Resolution: Members expressed the need for installation of water cooler.

Agenda: 3. Misc.

The meeting ends with vote of thanks to all.

Soma Roy 5.10.19.
Principal
Serampore Girls' College
Serampore, Hooghly

Saswati Kar - 5/10/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



ACTION UNDERTAKEN- BILLS OF PURCHASE

1) Purchase of Books for the library

ORIGINAL No. 3530

Date..... V. No.....
Date... 2/8/19

No..... Date.....

SERAMPORE GIRLS' COLLEGE
SERAMPORE, HOOGHLY

Library Books A/c. CB

PARTICULARS	RECEIPT Rs.	PAYMENT Rs.
amt paid to East End Co Library Books at the rate Rs. 327 598 dt 2/8/19 A/c No. 116480 A/c - Super Book -		49344/-
TOTAL		49344/-

Signature: *Abhishek Bhowmik* Date:

PASSED **EAST END CO.** PASSED
Book Sellers
39/B, Netaji Subhas Avenue
Serampore-712201
Accountant Principal Cashier

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



ORIGINAL

No. **3477**

Bill Reg. Sl. No. Date

Voucher Reg. Sl. No. Date **11/03/2019**

SERAMPORE GIRLS' COLLEGE
SERAMPORE, HOOGHLY

Head of Account Library Book B/c CB

Item No.	PARTICULARS	RECEIPT Rs.	PAYMENT Rs.
	Buy and paid to M/s East End Co. for supplying library books. as per bill vide am. 329491 dt 11/3/2019 vide A/c No. 116480 New Book Supd. Bill.		29753/-
TOTAL			29753/-

Amount in words Twenty nine thousand seven hundred and fifty three

Payment received in full Signature [Signature] Date

PASSED PASSED PASSED PASSED

Bursar Accountant [Signature] 11/3/19. Principal [Signature] Cashier

EAST END BOOKSELLERS SERAMPORE

Soma Roy
 Principal
 Serampore Girls' College
 Serampore, Hooghly
 Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



S. M. ENTERPRISES
Authorised Sales & Service Centre of
BLUE STAR LTD., AO SMITH, HINDWARE
GST No.: 19ADZPC0028L123

74/A, Patua Para Lane, Serampore,
Hooghly, Pin - 712 201
Phone : 9830134000 / 9830251117
Email : smenterpriseshooghly@yahoo.com

To,
The Principal
Serampore Girls College,
Serampore, Hooghly
Pin 712201

Bill No: SGC/BLUE/01/20-21 Tax Invoice Date: 16/01/2020

Sr. No.	Item	Qty	Rate	Price
1	Blue Star Magnus 25Ltr RO + UF	01	29661.00	29661.01
2	Blue Star SDLX 40-20 water cooler	01	25423.72	25423.72
	I Amount			55084.73
	SGST @ 9%			4957.62
	CGST @ 9%			4957.62
	Round Off			+ .03
	Total Amount			65000.00

(Sixty Five Thousand Only)

Payment would be made in favour of " S M Enterprises "

Assuring you of our best services at all times.


We are looking for your valued order.

Thanking you with regards

Samik Chowdhury

For S M Enterprises

Ph 9830134000



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



REDRESSAL OF STUDENT GRIEVANCES 2019-2020

Academic Session	Grievance	Resolution
2019-20	<ol style="list-style-type: none">1. Unavailability of Books in the library.2. Insufficient number of Water Cooler.3. Seating arrangement (lack of Bench).4. Unavailability of classroom/ common room.	<ol style="list-style-type: none">1. Additional Books have been purchased by the library committee.2. Installation of water cooler under CSR Fund (L&T Ltd.)3. Sanction of equipment for the development of library and smart classroom.4. The committee noted the problem of seating arrangement and requirement for common room and decided to address as early as possible. The committee placed the recommendation to the finance committee convenor for new classroom.5. Repairing of Old Building Canteen.

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



MEMBERS OF GRIEVANCE REDRESSAL CELL

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College

(Estd.: 1981)

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.

E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 14/4/2017

Members of Grievance Redressal cell with effect from 12.04.2017 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Saswati Chanda (convenor),
- 3) Dr. Nandita Mukherjee
- 4) Dr. Goutam Banerjee

Soma Roy
Principal

Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

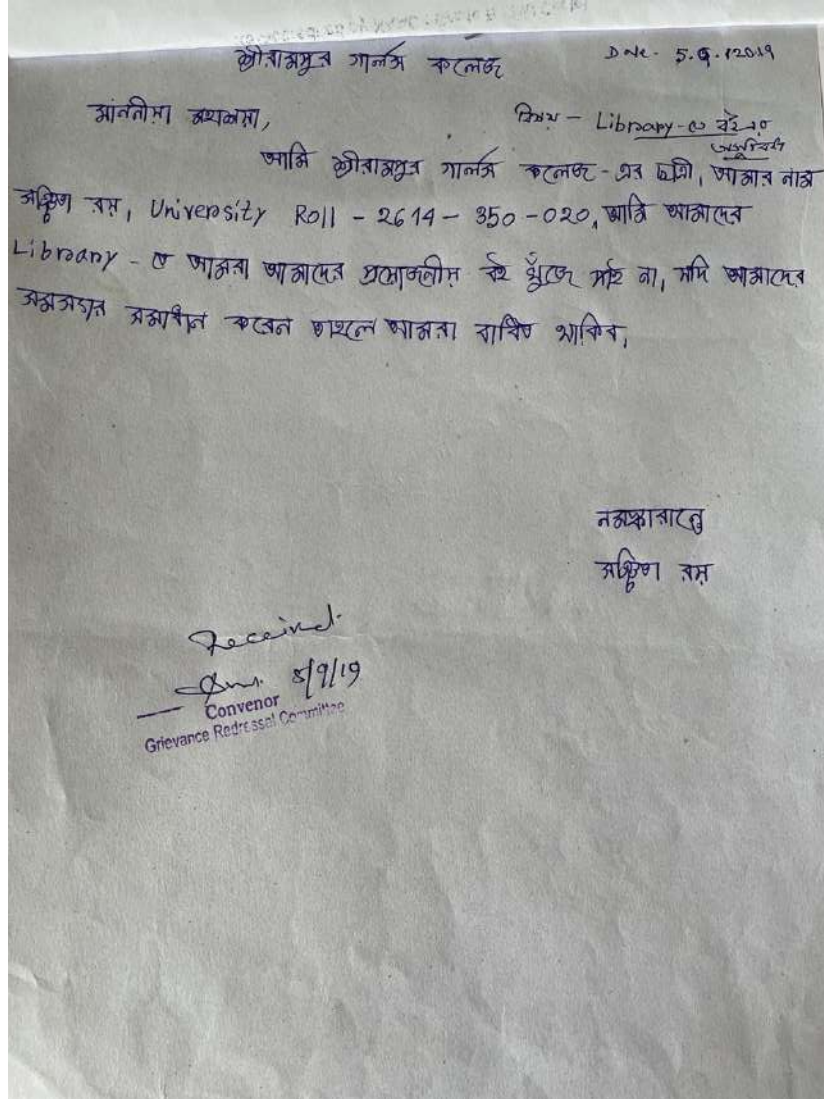
Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



STUDENT GRIEVANCES REGARDING LIBRARY BOOK UNAVAILABILITY



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



The Principal
Serampore Girls' College

Sub: Non availability of books and related information in our library.

Respected Madam,

I beg to bring to your kind notice the difficulty being faced by us in library.

In the library the books are not kept in the shelves in proper order. Further, there is no good system to find out whether a particular book is available or not.

It would be a great help to students if a proper system is implemented. Kindly look into the same.

Thanking you.
Yours sincerely,
F. Sultana
(FARHIN SULTANA)
SEM - III
Univ Roll No 2614-55-0024

Received
Ch. 14/9/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



STUDENT GRIEVANCES REGARDING LACK OF WATER & COOLER

তারিখ-15/09/19

শ্রীরাঙ্গমপুর গার্লস কলেজ
13, টি.সি. গোস্বামী স্ট্রিট
শ্রীরাঙ্গমপুর, পশ্চিমবঙ্গ

বিষয়- নতুন উয়ার্টার কুলার লাগানোর জন্য অনুরোধ

শ্রদ্ধেয় মহাশয়া,

আমি শ্রীরাঙ্গমপুর গার্লস কলেজের কলা বিভাগের অন্তর্ভুক্ত দ্বিতীয় বর্ষের একজন ছাত্রী, মহাশয়া আপনার নাম সৌমি তেজ, বিভাগ-আধাবন, অ্যাম্বিষ্টার-পার্ট III, রোল নং-2614-55-0029, আমার এই চিঠির মাধ্যমে, আমি আপনার নজরে আনতে চাই যে ছাত্রীদের সমস্যা হচ্ছে, কলেজে শুষ্ক মাসে ন্যূনতম জল সরবরাহের ব্যবস্থা রয়েছে, কলেজ থেকে আমাদের বাড়ির দূরত্ব অনেক বেশি, তাই কলেজে এসে আমরা খুব দুর্বল হয়ে পড়ি, তাই আমাদের ঠাণ্ডা পানীয় জলের প্রয়োজন যাতে আমরা সুস্থায়িত্বের সাথে পড়াশুনা করতে পারি, আমরা আপনাকে কলেজে কিছু নতুন উয়ার্টার কুলার বসানোর জন্য অনুরোধ করছি।

অতএব, মহাশয়ার কাছে আমার অনুরোধ এই যে আপনি আমাদের সমস্যার জন্য সমাধানের অধিক পদক্ষেপ গ্রহণ করিবেন।

ইতি
আপনার অনুরাগী ছাত্রী
সৌমি তেজ
তারিখ-15.09.19

Received.
15/9/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



2/

Date - 21.8.19

স্বাক্ষরিতঃ অধ্যক্ষ সন্ধ্যা
প্রতিষ্ঠান সূত্রঃ স্কলার্স সাল, ... বিশ্ব - সার্বিক সূত্র
স্বাক্ষরিতঃ অধ্যক্ষ, অক্ষয় প্রকৌশল
স্কলার্স সালার প্রকৌশল, অক্ষয় সার্বিক বিশ্ব দাড়া
University Roll - 2614 - 35 - 0001, অক্ষয়
অক্ষয় অক্ষয় অক্ষয় অক্ষয় অক্ষয়
অক্ষয় অক্ষয় অক্ষয় অক্ষয় অক্ষয়
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অক্ষয় অক্ষয় অক্ষয় অক্ষয় অক্ষয়

Received
Convenor
Grievance Redressal Committee

21/8/19

স্বাক্ষরিতঃ
প্রিন্সিপাল

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



The Principal
Serampore Girls College
Date - 8/8/2019

Sub- Request for providing
water-cooler in our
college

Dear Madam,

I am a student of your
college. Due to summer, drinking
water is getting very hot and it is
getting difficult for us to drink water.

I therefore, request you to
please provide a water cooler in
our college. This will help us
drink sufficient quantity of water
and provide us relief from summer
heat.

Best regards,
Akriti Shaw
(AKRITI SHAW)

Sem-III
CU Roll No - 2614-51-0090

Received
8/8/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



Date: 12.7.19.

মাননীয়া আর্মিডা মহাশয়া
শ্রীমতীম্বর গাভরি সালেদা,
মাননীয়া মহাশয়া, শিখর - ডালর অক্ষয়ি

আমি শ্রীমতীম্বর
গাভরি সালেদার দ্বারা, আমার নাম -
শ্রীতি গাভরি, University Roll-
নং - 55-0002, আমি আমাদে
একটি অক্ষয়িমাংর রতা যোনাতে চাইছি
আমাদে সালেদা মাননীয়া ডালে অক্ষ-
য়িমাংর আমাে অক্ষয়িমাংর ডালে মাননীয়া,
এছাড়া গাভরিমাংর যদি মাননীয়া ডালে
মাননীয়া মেতে আমাে সুর ডালে ১৩.১১

Received
19/7/19
Convenor
Grievance Redressal Committee

স্বাক্ষরিত
শ্রীতি গাভরি

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



তারিখ-15/09/19

শ্রীরাঙ্গমঙ্গল গার্লস কলেজ
13, টি.সি. গোস্বামী স্ট্রিট
শ্রীরাঙ্গমঙ্গল, পশ্চিমবঙ্গ

বিষয়- নতুন ওয়ার্ডার কুলার লাগানোর জন্য অনুয়েধি

প্রদেয় মহাশয়া,

আমি শ্রীরাঙ্গমঙ্গল গার্লস কলেজের কলা বিভাগের অন্তর্ভুক্ত দ্বিতীয় বর্ষের একজন ছাত্রী, মহাশয়া আমার নাম সৌমি দেব, বিভাগ-আধিবন, মেসিট্যার-পার্ট III, রোল নং-2624-55-0029, আমার এই চিঠির মাধ্যমে আমি আপনার নজরে আনতে চাই যে ছাত্রীদের সমস্যা হচ্ছে, কলেজে শুষ্ক মাসে ন্যূনতম জল সরবরাহের ব্যবস্থা রয়েছে, কলেজ থেকে আমাদের বাড়ির দূরত্ব অনেক বেশি, তাই কলেজে এসে আমরা খুব দুর্বল হয়ে পড়ি, তাই আমাদের চাত্তা পানীয় জলের প্রয়োজন যাতে আমরা সুস্থায়ের সাথে পালন করতে পারি, আমরা আপনাকে কলেজে কিছু নতুন ওয়ার্ডার কুলার বমানোর জন্য অনুয়েধি করছি,

অতএব, মহাশয়ার কাছে আমার অনুয়েধি এই যে আপনি আমাদের সমস্যার জন্য সমাধানের অধিক পদক্ষেপ গ্রহন করিবেন,

ইতি
আপনার অনুগত ছাত্রী
সৌমি দেব
তারিখ-15.09.19

Received
15/9/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



The Principal
Serampore Girls College
Date - 8/8/2019

Sub- Request for providing
water-cooler in our
college

Dear Madam,

I am a student of your college. Due to summer, drinking water is getting very hot and it is getting difficult for us to drink water.

I therefore, request you to please provide a water cooler in our college. This will help us drink sufficient quantity of water and provide us relief from summer heat.

Best regards,
Akriti Shaw
(AKRITI SHAW)

Sem-III
CU Roll No - 2614-51-0090

Received
8/8/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



NOTICE FOR MEETING ALONG WITH AGENDA

Ph. : (033) 26523723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. Date 1.10.2019

NOTICE

A meeting of the Grievance Redressal Committee will be held on 05.10.2019 at 3.00 PM in Principal's office with the following agenda.

Agenda:

1. Unavailability of Books in the library.
2. Insufficient number of Water Cooler.

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy*
2. Saswati Kar (Convenor) *Saswati Kar*
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee*
4. Goutam Banerjee (Member)

Saswati Kar
Convenor
Grievance Redressal Committee 1-10-19.

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



RESOLUTION TAKEN

Grievance Redressal Cell

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 5.10.2019*
2. Saswati Kar (Convenor)
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee 5.10.19*
4. Goutam Banerjee (Member)

Resolution of the Grievance Redressal Cell Meeting

Date: 05.10.2019
Time: 3.00 PM
Venue: Principal's Office

Principal addresses the members and initiates discussion.

Agenda: 1. Unavailability of Books in the library.
Resolution: Principal will be conducting an urgent with the library committee regarding more availability and accessibility of the books for the students.

Agenda: 2. Insufficient number of Water Cooler.
Resolution: Members expressed the need for installation of water cooler.

Agenda: 3. Misc.

The meeting ends with vote of thanks to all.

Soma Roy 5.10.19.
Principal
Serampore Girls' College
Serampore, Hooghly

Saswati Kar - 5/10/19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



ACTION TAKEN- BILLS OF PURCHASE

1) Purchase of Books for the library

ORIGINAL No. 3530
Date..... V. No.....
Date.. 24/8/19

SERAMPORE GIRLS' COLLEGE
SERAMPORE, HOOGHLY

Li. B. Roy B. K. Das A/c CB

PARTICULARS	RECEIPT Rs.	PAYMENT Rs.
amt paid to EAST END CO for buying library books as the vide cum 327 598 dt 24/8/19 A/c no 116480 AKLS - Serpi Bank -		49344/-
TOTAL		49344/-

Signature: *Koushik Das* Date.....
PASSED EAST END CO. 39/B, Netaji Subhas Avenue Serampore-712201
Accountant Principal Cashier

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



ORIGINAL No. 3477

Bill Reg. Sl. No. _____ Date _____ V. No. _____
 Voucher Reg. Sl. No. _____ Date 11/03/19

SERAMPORE GIRLS' COLLEGE
 SERAMPORE, HOOGHLY

Head of Account Library Books APC CB

Item No.	PARTICULARS	RECEIPT Rs.	PAYMENT Rs.
	Buy and paid to M/S East End Co. for supply library books. 3 to bill vide Em. 325491 dt 4/3/17 vice A/c No. 116480 with Home Suppl. Bill.		297531
TOTAL			297531

Amount in words: Twenty nine thousand seven hundred fifty three Rupees only

Payment received in full Signature: _____ Date: _____

PASSED PASSED PASSED PASSED

Bursar: _____ Accountant: 11/3/19 Principal: _____ Cashier: _____

2) Installation of Water Cooler

Serampore Girls' College
 RECEIPT / PAYMENT VOUCHER

1073 Date 20/01/2020

Head of A/c Water Cooler

To Deemed A/c

my self paid to S. M. Saha prices for supply water cooler as per vice vide Em. 834205 dt 22/1/2020 vice A/c No. 550152 U.B.-1 Suppl. Bill

PASSED FOR PAYMENT

Rs. Sixty Five Thousand only

A/c Water Cooler APC

	65000/-
Total Rs.	65000/-

Bursar: _____ Accountant: _____ Principal: _____

Received Payment

 * 5/1/20

Soma Roy
 Principal
 Serampore Girls' College
 Serampore, Hooghly
 Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



S. M. ENTERPRISES
Jaliscook Naraik Street, Serampore
BLUE STAR LTD., AO SMITH, HINDWARE
GST No. 19A2QPC6029L129

H/A, Patisa Para Lane, Serampore,
Hooghly, Pin - 712 201
Phone: 9830134000 / 9830251117
Email: sm-enterprises@hooghly@yahoo.com


To,
The Principal
Serampore Girls College,
Serampore, Hooghly
Pin 712201

Bill No: SGC/BLU/01/20-21 Tax Invoice Date: 16/01/2020

Sr. No.	Item	Qty	Rate	Price
1	Blue Star Magnus 25ltr RO + UF	01	29661.00	29661.01
2	Blue Star SDLK 40-20 water cooler	01	25423.72	25423.72
I Amount				55084.73
SGST @ 9%				4957.62
CGST @ 9%				4957.62
Round Off				+ .03
Total Amount				65000.00

(Sixty Five Thousand Only)

Payment would be made in favour of "S.M Enterprises"
Assuring you of our best services at all times.
We are looking for your valued order.
Thanking you with regards
Sanku Chowdhury
For S.M Enterprises
PH 9830134000

 *Sanku Chowdhury*

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly
Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

REDRESSAL OF STUDENT GRIEVANCES 2018-2019

MEMBERS OF GRIEVANCE REDRESSAL CELL

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 14/4/2017

Members of Grievance Redressal cell with effect from 12.04.2017 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Saswati Chanda (convenor),
- 3) Dr. Nandita Mukherjee
- 4) Dr. Goutam Banerjee

Soma Roy
Principal
Principal
Serampore Girls' College
Serampore, Hooghly

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

STUDENT GRIEVANCES

তারিখঃ - ২০/০৭/২০২০

মাননীয়া প্রধান অধ্যক্ষ মহোদয়/মহোদয়া,
শ্রীরাধাপুর জালাল কলেজ
১৩টি.সি. গোস্বামী স্ট্রিট
শ্রীরাধাপুর, হুগলী

বিষয়ঃ- বিদ্যুৎ পানী জালুর অধার স্থানীয়ভাবে চাষাচল।

মহোদয়/মহোদয়া,

অধিনায়ক বিনীত নিবেদন এই যে, আমি প্রিন্সিপাল শ্রীরাধাপুর জালাল কলেজের জেনারেল বোর্ডের প্রকজন হাটী, মহোদয়া, জালালপুর শিক্ষা প্রতিষ্ঠানে এসএব পানী জাল প্রদানকারী অফিসের শ্রদ্ধা রোধে তাতে কোনও অন্তর্ভুক্তি বিনে শ্রদ্ধার অধোগ্য হলে নাহলে, সেখানেই বেসে চর্চা করতঃ এবং জালালপুর পানী জাল অধারের বন্ধ হলে, আমরা দীর্ঘদিন ধরে বিদ্যুৎ পানী জালুর জন্য কষ্টভোগ করছি যা এই প্রধার শ্রীরাধাপুর জালালপুরে অধারী হলে হলে পড়াহ।

অতএব, এই অধার জালুর নিবেদন বিনীত প্রার্থনা এই যে, মত শ্রীরাধাপুর জালালপুর শিক্ষা প্রতিষ্ঠানে বিদ্যুৎ এবং জালালপুর পানী জালুর অধার চাষাচল হলে অধোগ্য হলে শ্রদ্ধা গ্রহন করে কার্যকর করান,

Received 21-9-18.
Convenor
Grievance Redressal Committee

বিনীত,
প্রিন্সিপাল
জেনারেল বিচার (অধ্যক্ষ)
পাঠ-111
ক.বি. সার্বভৌমিকতা-২৬২৪-৩৬-০০০২
বুজিফোন নং - ৬২৪-২২২২-০০২৩-২৭

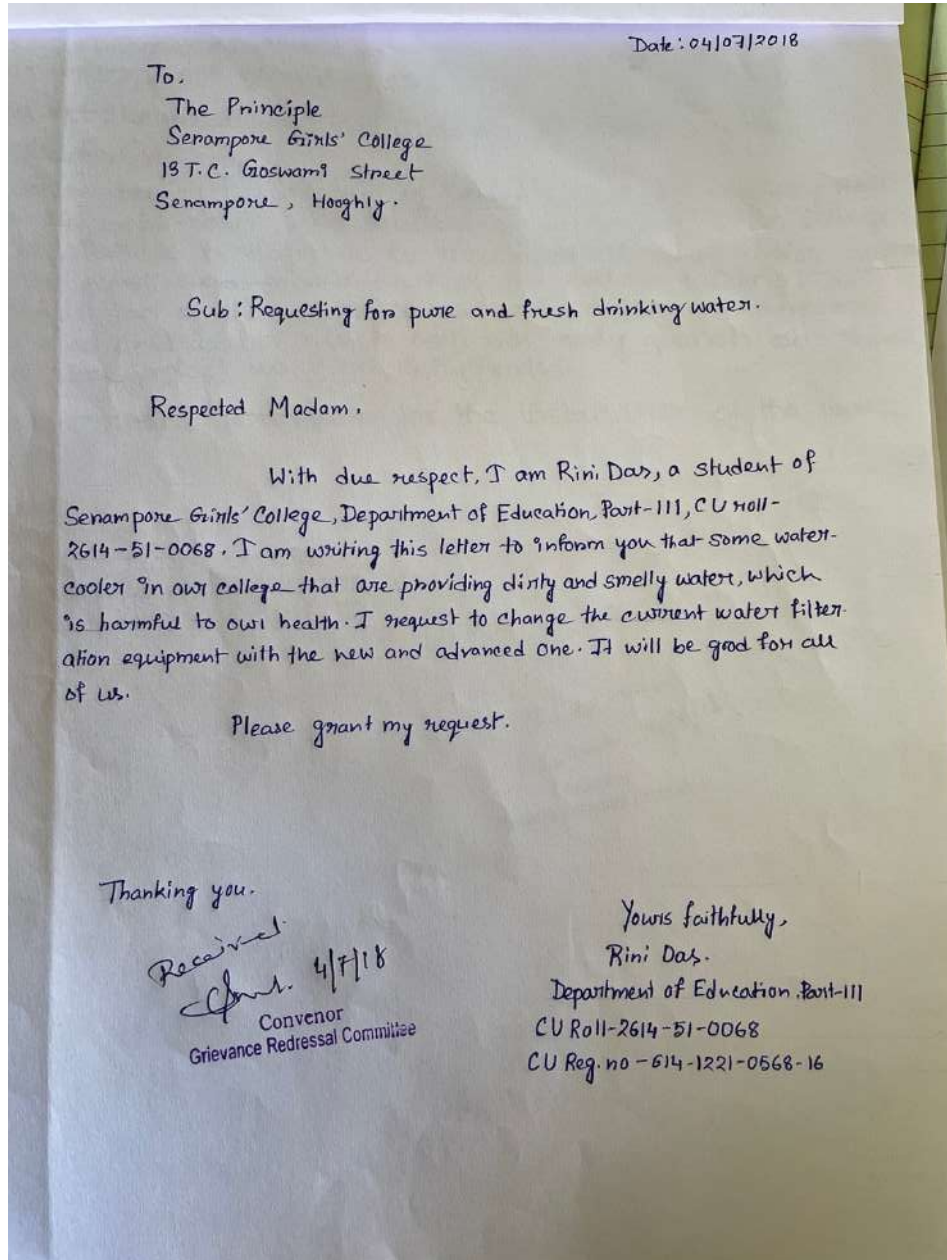
Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



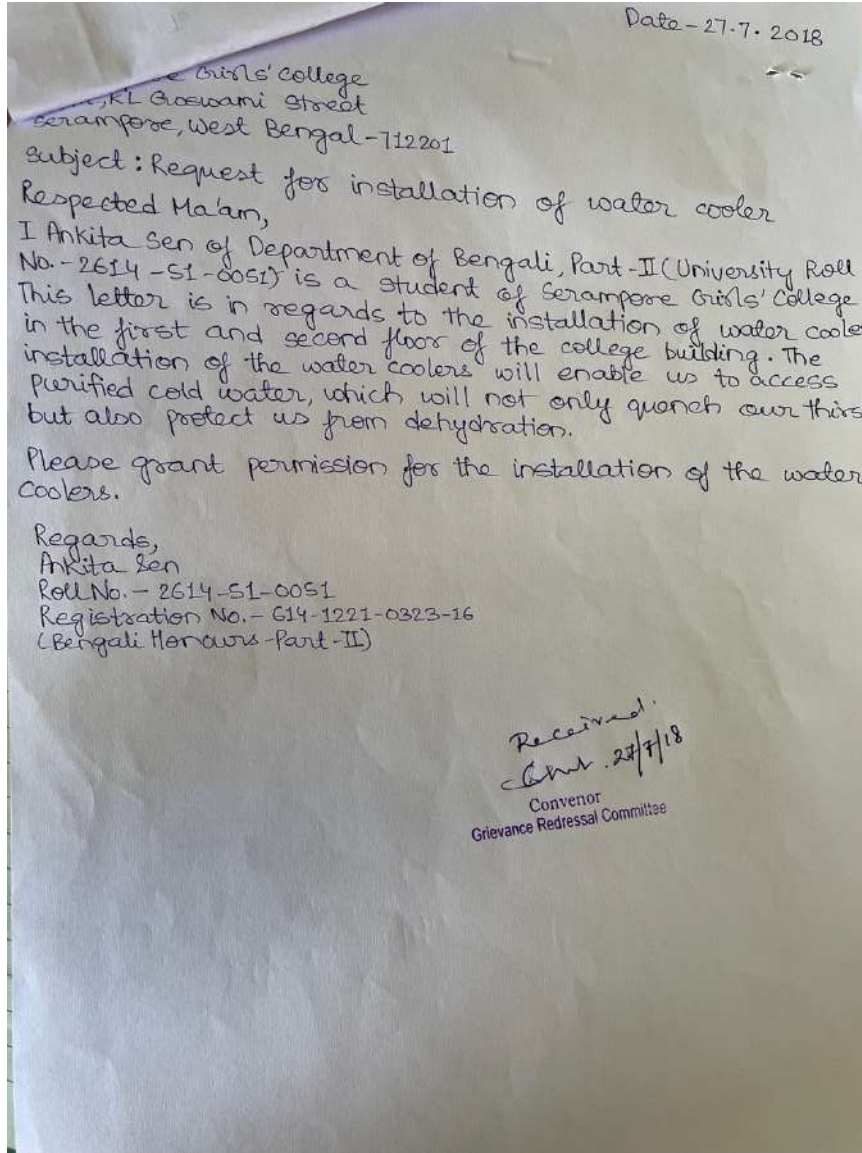
Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE FOR MEETING ALONG WITH AGENDA

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No. Date 1/11/2018

NOTICE

A meeting of the Grievance Redressal Committee will be held on 07.11.2018 at 2.00 PM in Principal's office with the following agenda.

Agenda:

1. Unavailability of water cooler for drinking water.
2. More books as per CBCS pattern
3. Misc.

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 01/11/2018*
2. Saswati Kar (Convenor) *Saswati Kar 1/11/18*
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee*
4. Goutam Banerjee (Member)

Saswati Kar 1/11/18
Convenor
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION TAKEN

Grievance Redressal Cell

Members present in the meeting dated 07.11.2018: -

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 7.11.2018*
2. Saswati Kar (Convenor)
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee 7.11.18*
4. Goutam Banerjee (Member)

Resolution of the Grievance Redressal Cell Meeting

Date: 07.11.2018
Time: 2.00 PM
Venue: Principal's Office

Principal addresses the members and initiates discussion.

Agenda: 1. Unavailability of water cooler for drinking water.
Resolution: Installation of Water Cooler in the campus on an urgent basis.

Agenda: 2. More books as per CBCS pattern
Resolution: Books purchased under CBCS syllabus

Agenda: 3. Misc.

The meeting ends with vote of thanks to all.

Soma Roy 7/11/2018
Principal
Serampore Girls' College
Serampore, Hooghly

Saswati Kar . 7/11/18
Convenor
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

BILLS OF PURCHASE

1) Installation of Water Cooler under MLALAD

LIST OF BEUP SCHEMES WHERE NO U.C. HAS BEEN RECEIVED OR U.C. PARTIALLY RECEIVED AS ON 14-03-2022
FOR BLOCK / MUNICIPALITY : Serampore Municipality

Block / Municipality: Serampore Municipality
FINANCIAL YEAR: 2019-2021

NAME OF HON'BLE M.L.A. SANCTIONED	WORKNAME	SANCTION ORDER	REL. AMOUNT	U.C. AMOUNT	BALANCE AMOUNT	EX-AGENCY	PROGRESS	REMARKS
Dr. Subrata Roy	Purchase 2 (Two) Nos. Aqua Guard (U.C. & Chlor) Machine at Serampore Girls' High School, Serampore	P/Div	Rs. 14,500	Rs. 0	34500	Headmaster, Serampore Girls' High School	8.00%	
	Purchase 4 (Four) Nos. HP Computer at Serampore Midway Latai Girls' Academy (HS), Serampore	HS/Div	Rs. 62,000	Rs. 0	92000	Headmaster, Serampore Midway Latai Girls' Academy	8.00%	
	Purchase 1 (One) Nos. HP Computer and 1 (One) Nos. HP Laserjet Printer at Mahesh Parameswar Baijka Vidyalaya (H.S.), Serampore	HS/Div	Rs. 18,200	Rs. 0	13780	Headmaster, Mahesh Parameswar Baijka Vidyalaya	0.00%	

FINANCIAL YEAR: 2019-2022

NAME OF HON'BLE M.L.A. SANCTIONED	WORKNAME	SANCTION ORDER	REL. AMOUNT	U.C. AMOUNT	BALANCE AMOUNT	EX-AGENCY	PROGRESS	REMARKS
Dr. Subrata Roy	Purchase 2 (Two) Nos. Computer and 1 (One) Nos. HP Laserjet Printer at Mahesh Parameswar Baijka Vidyalaya (H.S.), Serampore	P/Div	Rs. 44,500	Rs. 0	44500	Chairman, Serampore Municipality	0.00%	
	Purchase 16 (Sixteen) Nos. Computer and 16 (Sixteen) Nos. Color Printer at Mahesh Parameswar Baijka Vidyalaya (H.S.), Serampore	HS/Div	Rs. 210,000	Rs. 0	210000	Headmaster, Mahesh Parameswar Baijka Vidyalaya (H.S.)	0.00%	
	Installation of CCTV Camera system in Serampore Kanchi Chandra Girls' High School	HS/Div	Rs. 13,100	Rs. 0	13100	Teacher in Charge, Chandra Kanchi Vidyalaya	0.00%	
	Supplying, Fitting and fixing of 100 (One Hundred) nos. 60 watt LED Light with Poles at Ward No. 18, Serampore Municipality	HS/Div	Rs. 15,400	Rs. 0	15400	Chairman, Serampore Municipality	0.00%	
	Installation of LED Light with 100 (One Hundred) nos. 60 watt LED Light with Poles at Ward No. 11, Serampore Municipality	HS/Div	Rs. 21,100	Rs. 0	21100	Chairman, Serampore Municipality	0.00%	

Signature: *Subrata Roy*
Signature: *Subrata Roy*

Principal, Serampore Girls' College, Serampore, Hooghly

Government of West Bengal
Office of the District Magistrate, Hooghly
(Development & Planning Section)

Memo No. 1849 /Dev/BEUP-186
G.M.D.R.

Dated: 14/03/2019

Out of the available fund of Rs. 7,08,249.00 (Rs. 60,000.00 received through U.O. No. 348-FS/PSM-180/412/7/2018-BEUP/SUC dt. 23/06/2018 & 008-FS/PSM-180/412/7/2018-BEUP/SEC dt. 07/09/2018 from the Joint Secretary, Department of Planning), the financial sanction for the following scheme for total amount of (Rs.) 4,44,274.00 (Rupees Four lakh forty four thousand three hundred seventy four) only is hereby accorded in pursuance of recommendation of Dr. Subrata Roy, Hon'ble M.L.A., 186 Serampore A.C. for implementation of the following schemes under BEUP.

Financial sanction for the following scheme has been accorded by the competent authority.

Sl. No.	Name of the Scheme	Estimated Cost (Rs.)	Amount sanctioned (Rs.)	Implementing Agency
61/18-19	Installation of Water Cooler in Serampore Girls' College, Serampore, Hooghly.	57,000.00	37,000.00 (Rupees Efty seven thousand only).	Principal, Serampore Girls' College
63/18-19	Purchase 5 (Five) Nos. HP Computer and 1 (One) Nos. HP Laserjet Printer at Mahesh Parameswar Baijka Vidyalaya (H.S.), Serampore.	1,57,781.00	1,57,781.00 (Rupees one lakh fifty seven thousand seven hundred eighty one only).	Headmaster, Mahesh Parameswar Baijka vidyalaya (H.S.)
72/18-19	Purchase 5 (Five) Nos. HP Computer at Serampore Malina Latai Boy's Academy (HS), Serampore.	92,000.00	92,000.00 (Rupees Ninety two thousand only).	Headmaster, Serampore Malina Latai Boy's Academy (HS)
79/18-19	Purchase of 2 (Two) Nos. Computer at Bhadua Mirpur Primary School, Mollabar, Rishra.	37,000.00	37,000.00 (Rupees thirty seven thousand three hundred only).	Pradhan, Rishra Gram Panchayat
82/18-19	Supplying, Fitting and fixing of 7 nos. 60 watt LED Light with Poles at Ward No. 18, Serampore Municipality.	99,993.00	99,993.00 (Rupees Ninety nine thousand nine hundred ninety three) only.	Chairman, Serampore Municipality

The concerned Implementing Agency is requested to start the work immediately after completion of tender formalities without waiting for the receipt of the cheque.
Estimated amount above Rs. 5,00 lakh a-tender should be invited.

The concerned Implementing Agency is requested to follow the guidelines as mentioned below:-

- A Separate account for the scheme will have to be maintained.
- A monthly progress report in the enclosed proforma both physical & financial terms will have to be sent by 5th of every month till completion of the scheme.
- No contingent expenditure can be made out of this fund.
- No post can be created with this fund.
- Work should be completed within 45 days from the date of receipt of the sanction order.
- Dangur Park, Rishra, Hooghly.

Comd.

BEUP/PSM-180/412/7/2018-BEUP/SEC-113

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

2) BOOKS PURCHASED UNDER CBCS SYLLABUS

EAST END CO.
39B, NETAJI SUBHAS AVENUE, SERAMPORE - 712 201
Phone : 2652-3561

To The Principal Serampore Girls College, Serampore Dept. of Library		Bill No. 308 Date 5/12/19 Order No. 12345 Date	
--	--	---	--

No.	PARTICULARS	Rate	Rs.	P.	Rs.	P.
13.44-65	CU.B.A. Summer (Eng) 2nd yr	200	400	-		
13.46-67	CU.B.A. Summer (English) 2nd yr	180	360	-		
13.48-69	CU.B.Sc. Summer Part II @ 200	200	400	-		
13.50-71	CU.B.Sc. Summer Part I @ 200	200	400	-	3120	-
13.52-73	CU.B.A. Summer Part II @ 200	200	400	-	1499	-
13.54-75	CU.B.A. Summer Part I @ 200	200	400	-		
13.56-77	CU.B.A. Summer Part I (English version) @ 200	200	400	-		481
13.58-79	CU.B.A. Summer Part II (English version) @ 180	180	360	-		
TOTAL					1622	00

Challan No. :
Made by :
Received (16) by
T. Samanta
9.1.19
For EAST END CO.

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

ORIGINAL No. 3477

Bill Reg. Sl. No. _____ Date _____ V. No. _____
 Voucher Reg. Sl. No. _____ Date _____ Date 11/03/2019

SERAMPORE GIRLS' COLLEGE
 SERAMPORE, HOOGHLY

Head of Account Library Books A/c CB

Item No.	PARTICULARS	RECEIPT Rs.	PAYMENT Rs.
	Buy amt paid to M/S East End Co. for Supply Library books of the size value Rs. 379491 dt 11/3/2019 value of 116480 was here before.		297532
TOTAL			297532

Amount in words Twenty nine thousand seven hundred and fifty three only

Payment received in full Signature _____ Date _____

PASSED PASSED PASSED PASSED

Bursar _____ Accountant _____ 11/3/19 _____ Principal _____ Cashier _____

EAST END CO.
 39B, NETAJI SUBHAS AVENUE, SERAMPORE - 712 201
 Phone : 2652-3561

To The Principal
Serampore Girls' College, Serampore
Dist. of Hooghly

Bill No. 862
 Date 28/03/19
 Order No. Noted
 Date _____

No.	PARTICULARS	Rate	Rs.	P.	Rs.	P.
13566-59	1) Philosophy and Principles of Education @ 220		880	-	748	-
13570-71	2) Theory and principles of Education @ 350		700	-	595	-
13572-73	3) Theory and Principles of Education @ 270		1080	-	918	-
13574-75	4) Theory and Principles of Education @ 240		960	-	816	-
13580	Modern Indian Biology in English @ 510		510	-	433	-
13581-85	5) Theory and Principles of Education @ 240		1050	-	890	-
TOTAL					4400	

Challan No. : _____
 Made by : Received @ 20/3/19
T. Sanyal
29.3.19

For EAST END CO. _____

Soma Roy
 Principal
 Serampore Girls' College
 Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

EAST END CO.
39B, NETAJI SUBHAS AVENUE, SERAMPORE - 712 201
Phone : 2652-3561

The Principal
Serampore Girls College, Serampore
Dept. of Library

Bill No. 808
Date 5/12/18
Order No. 2018/1
Date

No.	PARTICULARS	Rate	Rs.	P.	Rs.	P.
1344-65	CU B.A. Semester (En) 2nd yr	200	400	-		
1346-67	CU B.A. Semester (English) 2nd yr.	180	360	-		
1368-69	CU BSC Semester Part II @ 200	200	400	-		
1370-71	CU BSC Semester Part I @ 200	200	400	-	3120	
1372-73	CU B.A. Semester Part II @ 200	200	400	-	1498	
1374-75	CU B.A. Semester Part I @ 200	200	400	-		
1376-77	CU B.A. Semester Part I (English version) @ 200	200	400	-		481
1378-79	CU B.A. Semester Part II (English version) @ 180	180	360	-		
TOTAL					1622	

Challan No. : Received (16) Books
Made by : T. Samanta
9.1.19

For EAST END CO.

PICTURE OF WATER COOLER INSTALLED



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

REDRESSAL OF STUDENT GRIEVANCES 2018-2019

MEMBERS OF GRIEVANCE REDRESSAL CELL CONTINUED IN 2018-19

Ph. : (033) 26623723 (Office)
(033) 26527850 (Principal)

Serampore Girls' College
(Estd.: 1981)
Re-Accredited by NAAC : Grade B (2nd Cycle)
13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN-712 201, WEST BENGAL.
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.

Date 14/4/2017

Members of Grievance Redressal cell with effect from 12.04.2017 as per recommendation taken in Teachers' council Meeting and approved in Governing Body Meeting :-

- 1) Principal
- 2) Dr. Saswati Chanda (convenor),
- 3) Dr. Nandita Mukherjee
- 4) Dr. Goutam Banerjee

Soma Roy
Principal
Principal
Serampore Girls' College
Serampore, Hooghly

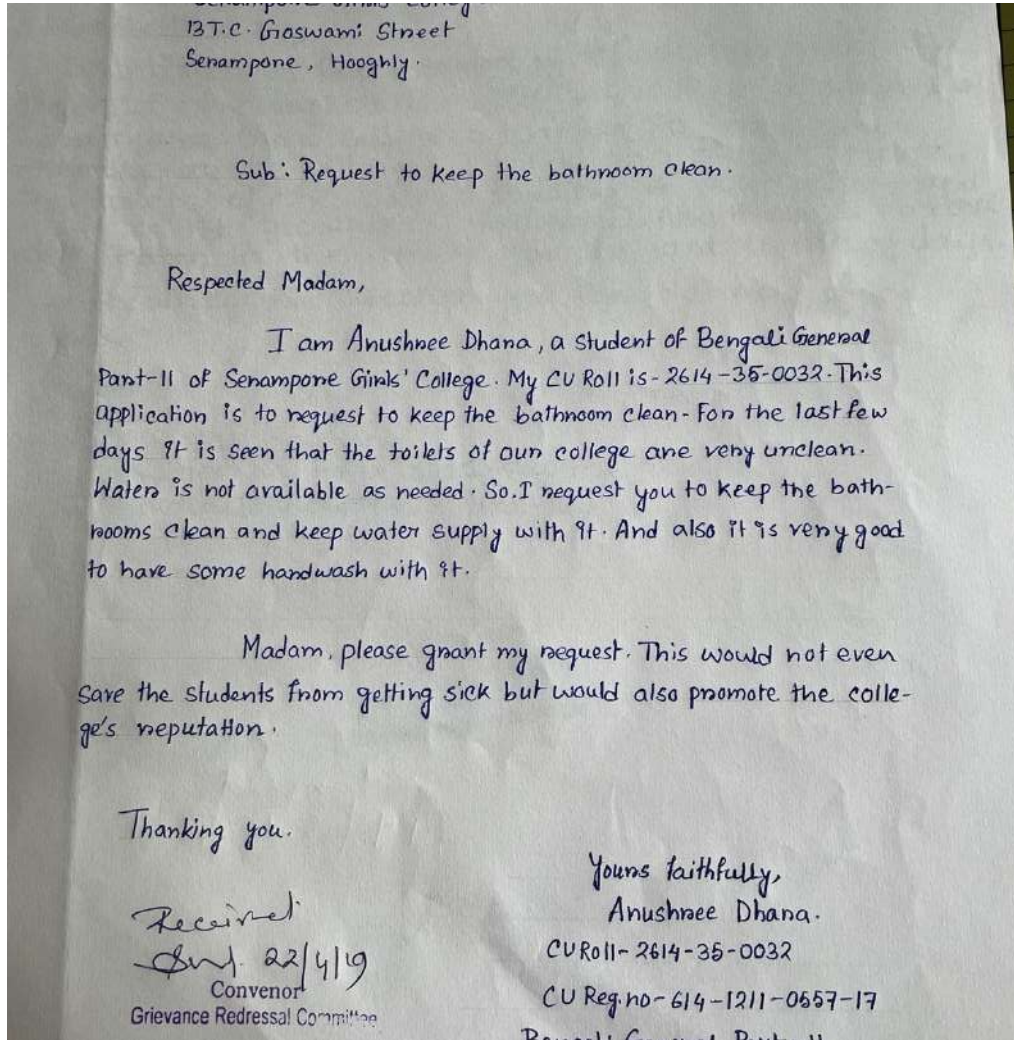
Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



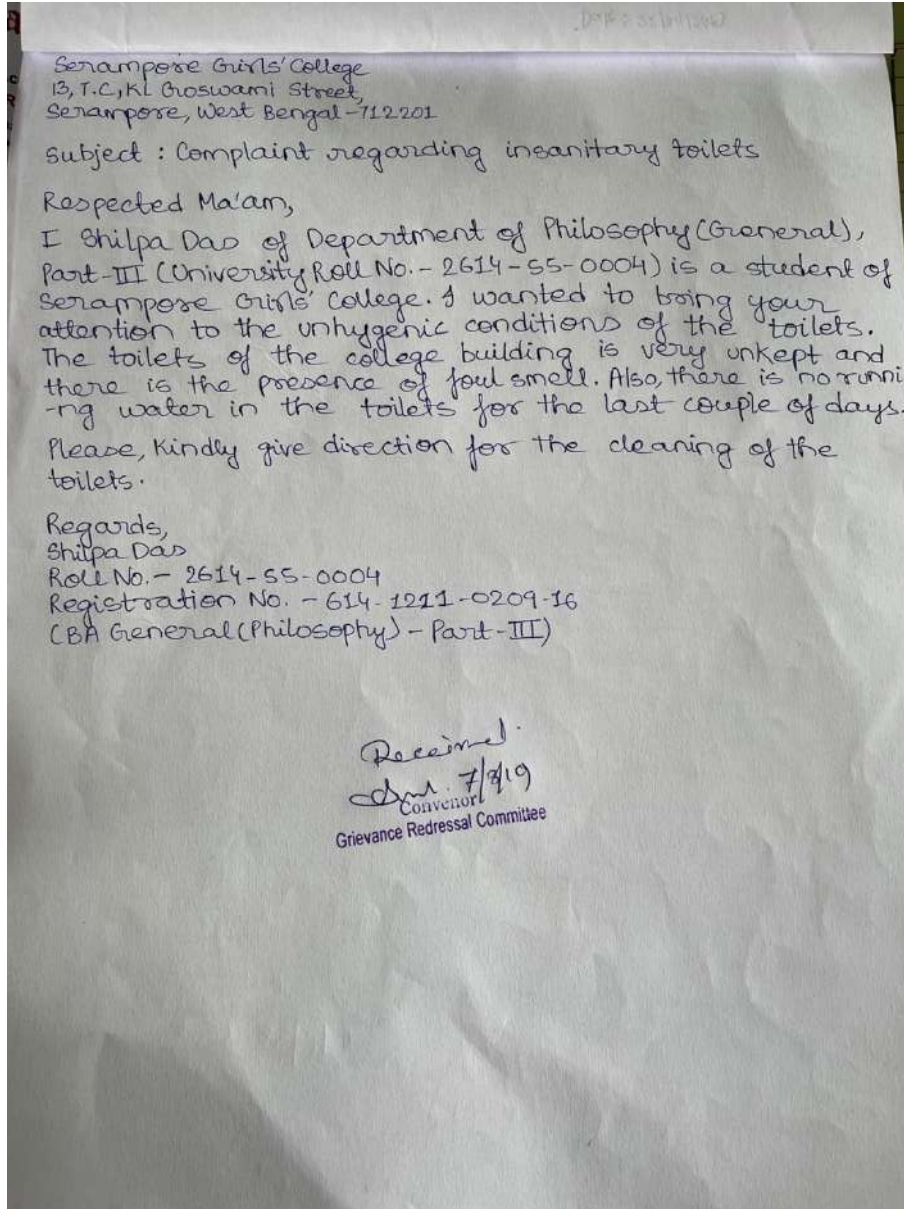
Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4



Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

মাননীয়া অধ্যক্ষ মহোদয়,
শ্রীমতী সুনীতা সান্যাল কলেজ
১৩ টি.সি. গোস্বামী স্ট্রিট
শ্রীমতী সুনীতা সান্যাল
বিষয়:- কলিকাতা বিশ্ববিদ্যালয়
মহোদয়,
আমরা আপনাকে কলিকাতা বিশ্ববিদ্যালয়
আইসি হাজিরা, অনুমোদন এবং-আইসি সুবিধার্থে-
আমরা বিশ্ববিদ্যালয় কলিকাতা বিশ্ববিদ্যালয়-আমরা বিশ্ব
কলিকাতা বিশ্ববিদ্যালয়-আমরা বিশ্ববিদ্যালয় কলিকাতা
ক।
আমরা, সুনীতা সান্যাল আপনাকে জাতি আনন্দ
অনুষ্ঠান বিষয়ে টি.সি.আমরা বিশ্ববিদ্যালয়
কলিকাতা বিশ্ববিদ্যালয় কলিকাতা বিশ্ববিদ্যালয়
আমরা বিশ্ববিদ্যালয় কলিকাতা বিশ্ববিদ্যালয়
আমরা বিশ্ববিদ্যালয় কলিকাতা বিশ্ববিদ্যালয়

ক্রমে -
সুনীতা সান্যাল
হাজিরা
তারিখঃ - ২২/০২/২০১৯

Received
Shankar 12.02.19
Convenor
Grievance Redressal Committee

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

NOTICE FOR MEETING ALONG WITH AGENDA

13, T.C. GOSWAMI STREET, SERAMPORE HOOGHLY - 712201
E-mail : serampore_girls_college@yahoo.co.in
Website : www.seramporegirlscollege.org

Ref. No.
Date 30/4/2019

NOTICE

A meeting of the Grievance Redressal Committee will be held on 02.05.2019 at 3.00 PM in Principal's office with the following agenda.

Agenda:

1. Demand for cleanliness of the toilet.
2. More Computer required for student usage.
3. Misc.

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 30/4/19*
2. Saswati Kar (Convenor) *Saswati Kar - 30/4/19*
3. Nandita Mukherjee (Co-convenor) *N Mukherjee*
4. Goutam Banerjee (Member)

Saswati Kar 30/4/19
Convenor
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

RESOLUTION TAKEN

Grievance Redressal Cell

Members:-

1. Dr. Soma Roy (Jana) (Principal) *Soma Roy 2.5.19.*
2. Saswati Kar (Convenor)
3. Nandita Mukherjee (Co-convenor) *N. Mukherjee 2.5.19*
4. Goutam Banerjee (Member)

Resolution of the Grievance Redressal Cell Meeting

Date: 02.05.2019
Time: 3.00 PM
Venue: Principal's Office

Principal addresses the members and initiates discussion.

Agenda: 1. Demand for cleanliness of the toilet.
Resolution: Cleaning of the toilet twice a day on an urgent basis.

Agenda: 2. More Computer required for student usage.
Resolution: Members expressed the need for purchase of computer.

Agenda: 3. Misc.

The meeting ends with vote of thanks to all.

Soma Roy 2.5.19.
Principal
Serampore Girls' College
Serampore, Hooghly

Saswati Kar
Convenor *2/5/19*
Grievance Redressal Committee

Signature of Principal

Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Serampore Girls' College

13, T.C. Goswami Street Serampore Hooghly - 712201 West Bengal

NAAC Criteria 5.1.4

ACTION TAKEN

BILLS OF PURCHASE

1) Purchase of Computer from college fund

LIST OF BEUP SCHEMES WHERE NO U.C. HAS BEEN RECEIVED OR U.C. PARTIALLY RECEIVED AS ON 14-03-2022
FOR BLOCK / MUNICIPALITY : Serampore Municipality

Block / Municipality : Serampore Municipality
FINANCIAL YEAR: 2018 - 2019

NAME OF HONBLE M.L.A. / SANCTIONDT	Dr. Sankar Roy	WORKNAME	SANCTION ORDER NO.	REL. AMOUNT	U.C. AMOUNT	BALANCE AMOUNT	EX-AGENCY	PROGRESS	REMARKS
04-Sep-18		Purchase 2 (Two) Non. Aqua Guard (A.O. & Chlor) Machine at Serampore Girls' High School, Serampore.	PS/Dr	Rs 14,500	Rs 0	14500	Headmaster, Serampore Girls' High School	0.00%	
14-Feb-19		Purchase 5 (Five) Nos. HP Computer at Serampore Midia Laxmi Boys' Academy (H.S), Serampore.	MS/Dr	Rs 12,000	Rs 0	9200	Headmaster, Serampore Midia Laxmi Boys' Academy	0.00%	
14-Feb-19		Purchase 5 (Five) Nos. HP Computer and 1 (One) Nos. HP Laserjet Printer at Midia Laxmi Boys' Academy (H.S), Serampore.	MS/Dr	Rs 19,200	Rs 0	13780	Headmaster, Midia Laxmi Boys' Academy	0.00%	

FINANCIAL YEAR: 2019 - 2020

NAME OF HONBLE M.L.A. / SANCTIONDT	Dr. Sankar Roy	WORKNAME	SANCTION ORDER NO.	REL. AMOUNT	U.C. AMOUNT	BALANCE AMOUNT	EX-AGENCY	PROGRESS	REMARKS
25-Mar-20		Purchase 2 (Two) Nos. Computer and 1 (One) Nos. & wire connect at Midia Laxmi Boys' Academy (H.S), Serampore Municipality.	PC/Dr	Rs 14,500	Rs 0	44500	Chairman, Serampore Municipality	0.00%	
23-Mar-19		Purchase 10 (Ten) Nos. Computer and 1 (One) Nos. Cable printer at Midia Laxmi Boys' Academy (H.S), Serampore.	AC/Dr	Rs 120,000	Rs 0	210000	Headmaster, Midia Laxmi Boys' Academy	0.00%	
25-Nov-18		Installation of CCTV Camera system in Serampore Eastern Chandra Girls' High School.	BD/Dr	Rs 13,100	Rs 0	132100	Headmaster, Chandra Girls' High School	0.00%	
01-Feb-20		Supplying, Fitting and fixing of LED Light with Pole (10 Nos.) at New Chandra Girls' High School, Serampore.	BD/Dr	Rs 17,400	Rs 0	15400	Chairman, Serampore Municipality	0.00%	
05-Feb-20		Installation of High Tower with 120 Watt LED Light (3 Nos.) inside Midia Laxmi Boys' School at Ward No. 11, under Serampore Municipality.	BD/Dr	Rs 21,000	Rs 0	211850	Chairman, Serampore Municipality	0.00%	

FINANCIAL YEAR: 2020 - 2021

Principal
Serampore Girls' College
Serampore, Hooghly

Government of West Bengal
Office of the District Magistrate, Hooghly
(Development & Planning Section)

Memo No. 184/Dev/BEUP-184
Dated 14.02.2019

Out of the available fund of Rs. 7,08,249.00 (Rs. 60,000.00 received through G.O. No. 308-PS/PSFM-1801412/7/2018-BEUP/SUC dt 25/06/2018 & 088-PS/PSFM-1801412/7/2018-BEUP/SEC & scheme for total amount of (Rs.) 4,44,274.00 (Rupees Four lakh, forty four thousand three hundred seventy four) only is hereby accorded in pursuance of recommendation of Dr. Sudip Roy, Hon'ble M.L.A., 184-Serampore A.C. for implementation of the following schemes under BEUP.

Financial sanction for the following scheme has been accorded by the competent authority.

Sl. No.	Name of the Scheme	Estimated Cost (Rs.)	Amount sanctioned (Rs.)	Implementing Agency
61/18-19	Installation of Water Cooler in Serampore Girls' College, Serampore, Hooghly.	57,000.00	57,000.00 (Rupees fifty seven thousand only)	Principal, Serampore Girls' College
63/18-19	Purchase 5 (Five) Nos. HP Computer and 1 (One) Nos. HP Laserjet Printer at Midia Laxmi Boys' Academy (H.S), Serampore.	1,57,781.00	1,57,781.00 (Rupees one lakh fifty seven thousand seven hundred eighty one only)	Headmaster, Midia Laxmi Boys' Academy (H.S), Serampore
72/18-19	Purchase 5 (Five) Nos. HP Computer at Serampore Midia Laxmi Boys' Academy (H.S), Serampore.	92,000.00	92,000.00 (Rupees ninety two thousand only)	Headmaster, Serampore Midia Laxmi Boys' Academy (H.S)
79/18-19	Purchase of 2 (Two) Non-Computer at Bhadrak Murpur Primary School, Moolabari, Barabani.	37,600.00	37,600.00 (Rupees thirty seven thousand six hundred only)	Pradhan, Bhadrak Murpur Primary School
82/18-19	Supplying, Fitting and fixing of 7 nos. 60 watt LED Light with Pole at Ward No. 16, Serampore Municipality.	99,993.00	99,993.00 (Rupees ninety nine thousand nine hundred ninety three only)	Chairman, Serampore Municipality

The concerned Implementing Agency is requested to start the work immediately after completion of tender formalities without waiting for the receipt of the cheque. Estimated amount above Rs. 5.00 lakh & tender should be invited.

The concerned Implementing Agency is requested to follow the guidelines as mentioned below:-

- A separate account for the scheme will have to be maintained.
- A monthly progress report in the enclosed proforma both physical & financial terms will have to be sent by 25th of every month till completion of the scheme.
- No contingent expenditure can be made out of this fund.
- No post can be created with this fund.
- Work should be completed within 45 days from the date of receipt of the sanction order.

Signature of Principal
Soma Roy
Principal
Serampore Girls' College
Serampore, Hooghly

Signature of Principal